



## **REQUEST FOR PROPOSAL FOR** **HIRING OF CONSULTANCY SERVICES FOR PERSONNEL** **LICENSING INSPECTIONS**

Pakistan Civil Aviation Authority invites the proposals for hiring of Consultancy Services to assist Personnel Licensing, Directorate of PCAA for Personnel Licensing Inspections from reputed consulting firms / individual consultant possessing relevant experience for a period of One (01) year extendable by another one (01) year with mutual agreement/ consent of both the parties and satisfactory performance of the consultant.

<b>Tender Fee</b>	<b>Sale of Bid Documents</b>	<b>Bid Submission Date / Time</b>	<b>Tender Opening Date / Time</b>
<b>Rs.5,000/- (Non-Refundable)</b>	<b>30<sup>th</sup> September, 2024</b>	<b>1<sup>ST</sup> October, 2024 at 1130 hours</b>	<b>1<sup>ST</sup> October, 2024 at 1200 hours</b>

1. Detailed qualification & technical criteria is available in RFP document.
2. RFP documents containing detailed instructions, Terms & Conditions can be obtained from the office of undersign on any working day between 0900 to 1600 Hrs upon submission of formal application on Company's letter head along with payment of Tender fee (Non-refundable). This advertisement is also available on PPRA website [www.ppra.org.pk](http://www.ppra.org.pk) and PCAA website [www.caapakistan.com.pk](http://www.caapakistan.com.pk).
3. The bidding process shall be carried out by adopting PPRA "Single Stage–Two Envelopes" procedure and Least Cost Based Selection Method.
4. Proposal (Technical & Financial) along with bid security, completed in line with instructions contained in the RFP documents must be submitted in the office of Additional Director HR, HQs PCAA by or before 1130 hours on 1<sup>st</sup> October, 2024.
5. Technical Proposal Envelop shall be opened on the same day (at 1200 hrs) in the office of Additional Director HR, HQs PCAA in the presence of the bidders or their authorized representatives, who wish to attend.
6. The Envelops of "Financial Proposal" of only Technically Responsive and Qualified Firms will be opened in the presence of their respective representatives at the date and time to be determined and communicated later.
7. The Authority reserves all rights to reject any or all proposals / bids for sufficient / cogent reasons which may be communicated to the bidder without being liable to any claim / compensation of any nature as per applicable Government procurement rules.

**ADDITIONAL DIRECTOR HUMAN RESOURCES**  
**HEADQUARTERS PAKISTAN CIVIL AVIATION AUTHORITY,**  
**B-6, KDA SCHEME-1 KARSAZ**  
**KARACHI**  
**Tel: 021-32521367 (Ext:3118)**