



PORT QASIM AUTHORITY
BIN QASIM, KARACHI-75020



NOTICE INVITING TENDER

Port Qasim Authority invites sealed tender from the distributors / suppliers / contractors etc. who are registered with Income Tax and Sales Tax Department and Active Tax Payer List (ATL) and should be registered at EPAK Acquisition & Disposal System (EPADS) for supply of Carpets with inner foam and complete installation.

2. Eligible tenderers may obtain tender documents i.e. complete description along with Terms and Conditions from the office of Manager (Procurement), Stores & Procurement Department, Port Qasim Authority, Karachi, during the office hours 08:30 a.m. to 04:00 p.m. (Monday to Friday) on payment of **Rs.500/-** fee (**non-refundable**) in shape of Pay Order in favor of Port Qasim Authority. Tender documents may also be downloaded from PQA/PPRA websites. The tenderers will have to submit their bids through e-PADS also.

3. The method of procurement shall be by Single Stage one envelope procedure under Rule 36(a) of the Public Procurement Rules-2004.

4. Duly completed Tender Documents with all relevant details along with fixed earnest money **Rs.80,000/-** (Rupees eighty thousand) "Refundable" in shape of Pay Order in favour of Port Qasim Authority shall be submitted in the office of Manager (Procurement), Stores Department, Port Qasim Authority, Karachi by **11:00 hours** on 04-06-2024 the tender shall be opened on the same day at **11:30 hours** in the Conference Room Admin Building No-II, Port Qasim Authority in the presence of bidders or their authorized representatives of firms who may wish to be present. The documents received after due date and time will not be entertained. Tender submitted without earnest money shall be rejected.

5. Port Qasim Authority reserves the right to accept or reject any or all tender as per PPR-2004 and no claim whatsoever will be entertained in this regard. Authority's decision in this respect shall be final and binding on all tenderers.


(SHAHNAWAZ MANGRIO)
SECRETARY

PQA Website: www.pqa.gov.pk
Email: secretary@pqa.gov.pk



PORT QASIM AUTHORITY
BIN QASIM, KARACHI-75020



No. PQA/IR&W/Masjid/03/24
Dated: April, 2024

INSTRUCTIONS TO BIDDERS

Port Qasim Authority invites sealed tender from the distributors / suppliers / contractors etc. who are registered with Income Tax and Sales Tax Department and Active Tax Payer List (ATL) and should be registered at EPAK Acquisition & Disposal System (EPADS) for supply of Carpets for Masjid-e-Talha, the items as here under:

S.#	DESCRIPTION OF ITEMS	A/C Unit	Qty. Req.	Unit Price	GST	Total Amount	Grand Total
1.	CARPET (JAY-E-NAMAZ) Brand of Riaz-ul-Jannah (Turkish) 14mm with Inner Foam 14mm with installation or equivalent.	No	400 Nos. Jaye Namaz with inner foam				

Bid Price: Rs. _____ (Rupees _____
_____ only)

State the GST Rate in figures & words:- _____.

- Total Bid Price inclusive of GST must be written in figures and words.
- Tender without earnest money will not be accepted.
- In case if tender is not opened on the given date due to unavoidable circumstances the same will be opened on the next date of meeting of tender opening committee and the tenderers will also be informed. The tender will be received from the tenderers signed by the receiving members in sealed condition.
- The method of procurement will be Single Stage one envelope procedure under Rule 36(a) of the Public Procurement Rules-2004.
- Firm awarded the contract will be responsible to complete the supply as per Supply Order.
- Sealed tender from the distributors / suppliers / contractors etc. with quoted rates as per specification mentioned are to be submitted.
- Rates quoted must be valid for 90 days from the date of opening of the tender.
- Rates quoted should be the basis of free delivery at Port Qasim Authority Stores Department Bin Qasim Karachi-75020 including all taxes and transportation charges. All delivery risks and consequences shall be of the tenderers.
- Hundred percent (100%) payment will be made on completion of full supply and submission of bill in triplicate, Account No., Name of the Bank to be indicated on the body of the bill to facilitate payment.

11. Liquidated Damages at rate of 2% of the Contract Price per month to the maximum 10% of the Contract Price will be recovered if supply is not made within the contract period.
12. All type of taxes including GST and professional Tax etc. will be borne by the Tenderers.
13. Local tenderers registered with NTN & General Sales Tax Collectorate and e-Pak Acquisition & Disposal System (EPADS) are eligible. Copy of the General Sales Tax Registration Certificate and Income Tax Certificate must be enclosed with the tender. Latest Taxpayer Online Verification by FBR has to be submitted.
14. Earnest Money of the successful tenderers will be released after satisfactory supply. Earnest Money of other tenderers shall be released on issuance of Supply Order to the successful tenderers.
15. Conditional tenders will not be entertained.
16. The validity of supply period is 30 days the date will be started, from the date of issuance of Supply Order.
17. Rates must be quoted for all the required items. If more than one quality of any items is quoted, rates shall be mentioned separately. The successful tenderers will be considered on the basis of lowest evaluated bid.
18. The tenderers shall provide the sample of offered product / item as per approved sample.
19. Tender/quotation and the attached necessary documents/brochures of offered items alongwith complete NIT must be signed and stamped on each page.
20. Tenderers should unconditionally sign, stamp and submit the copy of the complete NIT/Instructions to Bidders.
21. If any tenderers fail to submit or comply with above, their tender / quotation will be treated as NON-RESPONSIVE.
22. Sub-standard items will be rejected and returned at the expense of tenderer / authorized distributor.
23. The proposal for award will be rejected if it is determined that the contactor/Tenderer recommended for award has been engaged directly or through an agent, in corrupt fraudulent, collusive or coercive, practices, as defined in the PPRA - Rules 2004 while competing for the contract in question.
24. Port Qasim Authority reserves the right to accept or reject any or all tenders / quotations as per PPRA-2004 and no claim whatsoever will be entertained in this regard. Authority's decision in this respect shall be final and binding on all tenderers.

Director (Stores & Procurement)