

No.1(109)SEZMIS/2018
PRIME MINISTER'S OFFICE
BOARD OF INVESTMENT

**TENDER DOCUMENT FOR SUPPORT,
UPGRADATION AND MAINTENANCE SERVICES
FOR SPECIAL ECONOMIC ZONES MANAGEMENT
INFORMATION SYSTEM (SEZMIS)**



Office No. 405, 4th floor, Evacuee Trust Complex, F-5/1, Islamabad
Tel: 051-9218610, 051-9218619

No.1(109)SEZMIS/2018
PRIME MINISTER'S OFFICE
BOARD OF INVESTMENT

1. INVITATION TO BID

Board of Investment (BOI) hereby invites sealed bids from reputed IT firms registered with Income Tax and Sales Tax Departments which are on Active Taxpayers List of the Federal Board of Revenue for provision of support, upgradation, and maintenance services for Special Economic Zones Management Information System (SEZMIS) for a period of three (03) years from the date of entering into procurement contract in line with the PPRA laws.

2. Bidding documents, containing detailed terms and conditions, etc. may be downloaded from PPRA (<https://www.ppra.org.pk>) and/or BOI (<https://invest.gov.pk>) websites or can also be obtained from the address given below. Terms and conditions are as under:

- i. Income tax and other government taxes will be deducted at source as per rules.
- ii. GST and Vendor number should be clearly written on the tender documents. The bids without GST and Vendor number will not be entertained.
- iii. **Call Deposit @ 2%** of the quoted bid in the form of bank draft or pay order in favor of DDO (Accounts), BOI, Islamabad must be attached with the bid. Cheques will not be accepted in any case. The bids without call deposit will be rejected at the spot.
- iv. Quoted rates should be valid till 31st December, 2024.
- v. The firms who quote the lowest rates will have no right to take back the call deposit or to reduce the same or to withdraw from the tender. Rates should be quoted in Pak Rupees. Price should not be linked with dollar or any other currency.
- vi. Bids will be opened by the Technical Evaluation Committee in the presence of the bidders or representatives of the firms who may like to attend on given time and place.
- vii. Bids submitted or received after the closing time shall be rejected.
- viii. Single stage two envelope procedure shall be applied for open competitive bidding.
- ix. Bids will be evaluated in the light of Public Procurement Rules, 2004 and the instructions issued by PPRA from time to time.
- x. BOI reserves the right to accept or reject any or all bids as per PPRA laws.

3. The bids, prepared in accordance with the instructions in the bidding documents, must reach at below given address on or before the **bid closing time 1400 hrs 17 April 2024**. Bids will be opened the same day at 1430 hrs. Interested parties should submit their proposals to:

Ata Ul Mustafa
Software Engineer
Board of Investment (BOI)
Address: Office No. 405, 4th floor, Evacuee Trust Complex, F-5/1, Islamabad
Telephone 051-9218610, 051-9218619, website: <http://invest.gov.pk/>

2. Bidding Details

Scope of Bid

Board of Investment, (hereinafter referred to as “the Procuring Agency”) invites Proposals (hereinafter referred to as “the Bids”) for the support, upgradation and maintenance services, of Special Economic Zones Management Information System (SEZMIS) along-with Change Request as mentioned in **Annexure-A** of the total earlier developed software and for installation, configuration, testing, training and after-sale support of the said services/software (hereinafter referred to as “the Services”). Detailed brief of existing application and new scope of work is attached at **Annexure-G**.

TERMS AND CONDITIONS OF THE TENDER (INSTRUCTIONS TO BIDDERS)

A bidder can submit only one bid with one proposed solution, and multiple bids and offers of multiple alternative solutions shall not be considered.

- Single Stage – Two Envelopes Bidding Procedure shall be applied as per rule 36(b) PPRA Rules 2004.
- The bid shall comprise of a single sealed package containing two separate sealed envelopes. Each envelope shall contain separately the Technical Proposal and Financial Proposal.
- The envelopes shall be sealed & marked as “TECHNICAL PROPOSAL” and “FINANCIAL PROPOSAL” in bold and legible letters.
- Initially, only the envelope marked “TECHNICAL PROPOSAL” shall be opened. The envelope marked as “FINANCIAL PROPOSAL” shall be retained in the custody of Procuring Agency without being opened.
- The Procuring Agency shall evaluate the Technical Proposal, without reference to the price and reject any proposal which do not conform to the specified requirements.
- During the technical evaluation, no amendments in the technical proposal shall be permitted.
- The “Financial Proposal” of eligible and technically qualified Bidders shall be opened publicly at a time, date and venue to be announced and communicated to the bidders.
- The financial proposal of bids found technically non-responsive or non-compliant shall be returned unopened to the respective bidders.
- All bids must be accompanied by Call Deposit equivalent to two **(2%)** of the total bid price in shape of pay order / bank draft, as part of Financial Proposal in favor of “**DDO (Accounts), Board of Investment**”.
- Bids must be delivered to the address below at or before **17th April 2024 at 1400 hrs**. Late bids will be rejected.
- Services will be delivered at Islamabad office of Procuring Agency.
- The Procuring Agency reserves the right to increase or decrease the quantity in accordance with the Public Procurement Rules, 2004 as amended from time to time. Bidder must not indicate directly or indirectly their Financial Proposal anywhere in the Technical Proposal. Any such disclosure shall result in rejection of bid. Conditional or incomplete bid(s) shall be rejected.
- The successful bidder shall complete the tasks of provision of services within the stipulated time as per agreed Service Level Agreement (SLA). The payment

will be made bi-annually subject to satisfactory performance.

Eligible bidder

The bidder:

- 2.3.1 must be registered with Tax Authorities as per prevailing latest tax rules (Only those companies which are validly registered with sales tax and income tax departments and having sound financial strengths can participate);
- 2.3.2 has valid Registration of General Sales Tax (GST) & National Tax Number (NTN) and must be included in the Active Taxpayers List (ATL) of FBR (Documentary proof is required)
- 2.3.3 must certify that:
 - Item quoted is of latest and current production software model and bear the necessary details in this regard.
 - Has not been blacklisted by any of Provincial or Federal Government Department, Agency, Organization or autonomous body or Private Sector Organization anywhere in Pakistan. (Submission of undertaking on legal stamp paper is mandatory).
 - Has the required relevant qualified personnel and enough strength to fulfill the requirement of assignment.
 - Has offices in either Islamabad or Rawalpindi.

Clarification of Bids

A prospective Bidder requiring any clarification(s) on the Bidding Documents may notify the Procuring Agency in writing at the Procuring Agency's address indicated in this document. The Procuring Agency shall respond in writing to any request for which clarification(s) are sought. Written Copies of the Procuring Agency's response shall be sent to all prospective Bidders through Post, e-mail or fax and shall be binding on them.

Cost of Bidding

The Bidder shall bear all costs / expenses associated with the preparation and submission of the bids and the Procuring Agency shall in no case be responsible for those expenses.

Amendment of the Bidding Documents

At any time prior to the deadline for submission of bids, the Procuring Agency may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, amend the bidding documents.

The procuring agency may, at its exclusive discretion, extend the deadline for the submission of the bids as per Rule-27 of Public Procurement Rules, 2004.

Preparation / Submission of Bids

- 2.7.1 The Bids shall be filed in / accompanied by the prescribed Forms, Annexes, Schedules, Charts, Drawings, Documents, Brochures,

- Literature, etc. which shall be typed, completely filled in, stamped and signed by the Bidder. If volume of the bid contains various set(s) of documents the same must be properly numbered and tagged in binding shape.
- 2.7.2 The Bid Proposal shall contain the Name of Focal person along-with valid address, telephone, fax, email of the firm.
- 2.7.3 The Bid Proposal shall be in two parts i.e. the technical proposal and the financial proposal.
- 2.7.4 The Technical Proposal shall comprise the following, without quoting the price:
- 2.7.4.1 Covering letter duly signed and stamped by authorized representative. (**Annexure-B**)
 - 2.7.4.2 Technical Proposal Form (**Annexure-E**)
 - 2.7.4.3 Has to sign Service Level Agreement (SLA) proposed by Board of Investment.
 - 2.7.4.4 Technical Brochures / Literature and details of Warranty and After-Sale Service shall be provided.
 - 2.7.4.5 The technical specifications of the goods/services, different from the required specifications, shall be straightaway rejected.
- 2.7.5 The Financial Proposal shall comprise the following:
- 2.7.5.1 Financial Proposal Form (**Annexure-F**).
 - 2.7.5.2 Price Schedule / Bill of Quantity (**Annexure-F-1**).
 - 2.7.5.3 Financial Capacity (**Annexure-F-2**).
 - 2.7.5.4 2% Call deposit of the total tender price.
- 2.7.6 The Bidder shall seal the Original Technical Proposal in an envelope duly marked as under:
- Original Technical Tender for “Support, Upgradation and Maintenance services of Special Economic Zones Management Information System (SEZMIS)” with reference of tender no.
[Name of the Bidder]
[Address of the Bidder] [Phone & Cell No. with focal person of the Bidder]
- 2.7.7 The Bidder shall again seal the sealed envelopes of Original Technical Proposal and the Original Financial Proposal in an outer envelope, duly marking the envelope as under:
- Original Technical Tender for “Support, Upgradation and Maintenance services of Special Economic Zones Management Information System (SEZMIS)” with reference of tender no.
Software Engineer, Prime Minister’s Office, Board of Investment,
Office No. 405, 4th floor, Evacuee Trust Complex, F-5/1, Islamabad. [Name of the Bidder]
[Address of the Bidder] [Phone No. of the Bidder]
- 2.7.8 It is obligatory to affix authorized signatures with official seal on all original documents, annexures, copies, certificates, brochures, literature, drawings, letters, forms and all relevant documents as part of the bids submitted by the Bidder.

Bid Price

The quoted price for each module/task shall be in Pak Rupees only inclusive of all taxes and will be valid upto 31-12-2024 or till completion of Warranty/Contract Period

(for the period of 03 years after date of entering into procurement contract) in case of the successful bidder;

Opening of the Bids

The Bids (Technical Proposals only) shall be publicly opened in the Conference Room of the PMU CPEC-ICDP of Bol, by the Technical Evaluation Committee at 1430hrs on 17th April 2024, in the presence of the Bidder(s) for which they shall ensure their presence without further invitation. In case the last date of bid submission falls in / within the official holidays / weekends of the Procuring Agency, the last date for submission of the bids shall be the next working day.

3. QUALIFICATION CRITERIA

Preliminary Eligibility

In continuation of instructions to bidders mentioned at Serial No. 2 preliminary evaluation (initial screening) of bids for further assessment will be done on the basis of following parameters:-

- i. NTN Certificate.
- ii. GST Certificate.
- iii. On Active Taxpayers List of FBR.
- iv. Registration/Incorporation/Business Certificate and number of business years in Pakistan.
- v. Complete Company profile.
- vi. The bidder should be a company/firm having operational office in Islamabad/Rawalpindi.
- vii. Affidavit on legal paper to the effect that not blacklisted and rendered ineligible for corrupt and fraudulent practices by any Government (Federal, Provincial or Local) or a public sector organization organization/Division/ Ministry.
- viii. Submission of required amount of bid security with Financial Proposal (A confirmation to this effect in Technical Proposal is must)
- ix. Manufacturer's standard warranty: Minimum three-Year Warranty is mandatory.
- x. Compliance with Technical Specifications & scope of work
- xi. Original Bidding Documents duly signed/stamped.

4. TECHNICAL AND FINANCIAL EVALUATION CRITERIA

The evaluation will be carried out item-wise and the bid found to be the **Most Advantageous** shall be accepted as per following selection formula:

Award Criteria	Marks
Technical Evaluation Marks	75
Financial Evaluation Marks = (Lowest bid in item quoted / quoted bid in item quoted) x 25	25
Total Marks = Technical Evaluation Marks + Financial Evaluation Marks	100

Detailed technical evaluation will be done for firms/bidders who qualify the preliminary evaluation/ eligibility criteria mentioned above.

Technical Eligibility Criteria

An eligible bidder as per Criteria mentioned at Serial No. 3 not meeting the 60% pass marks aggregative as per following criteria will be rejected in Technical Evaluation, and its sealed/unopened Financial Proposal shall be returned back:

Category	Description	Marks	Points	
Experience	Development, Deployment of similar nature	20	1 year	10 Marks
			2-5 years	15 Marks
			More than 5 years	20 Marks
Technical Staff	Number of Technical* employees	20	30-50 Persons	10 Marks
			51-80 Persons	15 Marks
			More than 80 Persons	20 Marks
Projects	Number of Projects	20	20 Projects (minimum)	10 Marks
			21-50	15 Marks
			More than 50	20 Marks
Clients	Number of Clients	20	20 Clients (minimum)	10 Marks
			21-50	15 Marks
			More than 50	20 Marks
Financial Statement	Annual Turnover (PKR) for last 3 years	20	Up to 10 million	10 Marks
			10.1-20 million	15 Marks
			More than 20 million	20 Marks

*Technical: Person who can develop/manage web applications, networks, server, support and maintenance

Note: The Procuring Agency (BoI) can ask the supplier for demonstration of projects/portfolio, goods and presentations. Documentary proof of list of Projects and Clients must be attached in bidding documents.

Technical Evaluation Criteria

Sr. #	Criteria	Marks
01.	Technical Eligibility criteria (60% weightage)	60
02.	Presentation on the Project Proposal	05
03.	Goodwill of the past products	05
04.	After sales service	05
Total		75

In **detailed technical evaluation**, the Technical Evaluation Committee will verify the compliance with the Technical Specifications given in Annex-A.

5. FINANCIAL PROPOSAL EVALUATION

- 5.1. The Financial Proposals of the technically eligible bidders will be opened in the Conference Room of the PMU CPEC-ICDP of BoI in the presence of the Bidders or their authorized representatives.
- 5.2. In cases of discrepancy between the cost/price quoted in Words and in Figures, the lower of the two will be considered.

- 5.3. The Procuring Agency will not be responsible for any erroneous calculation of tax rates or any subsequent changes in rates or structure of applicable taxes. All differences arising out of the above shall be fully borne by the Successful Bidder. If there is no mention of taxes, the offered/quoted price shall be considered as inclusive of all prevailing taxes/duties. The bidder shall be responsible for all new taxes.

6. Inspection and Tests

- i. After delivery of goods/services, the Procuring Agency shall inspect the quantity, quality, specifications of goods/services after satisfactory UAT(User Acceptance Testing).
- ii. The Inspection Committee of Board of Investment will carry out detailed examination of stocks/modules and can reject, any item if found not according to the approved technical specifications etc. Moreover, the Supplier will also be responsible to replace the same without any further charges within one week time.

7. Rejection of the Bid

7.1. The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The procuring agency shall upon request communicate to any bidder who submitted a bid or proposal, the grounds for its rejection of all bids or proposals but is not required to justify those grounds.

8. Award Criteria

After technical and financial evaluation as per serial-4, the contract will be awarded to the **Most Advantageous** bidder.

9. Performance Guarantee (Annexure-D)

- 9.1. The Successful Bidder shall furnish a Performance Guarantee @10% of the total contract amount prior to contract signing, which shall be returned upon successful completion of assignment.
- 9.2. If the successful bidder fails to fulfill the obligations or if violates any of the terms and conditions of the Bidding Document, the performance guarantee shall be forfeited. In such event the Procuring Agency may award the contract to the next lowest evaluated bidder or call for new bid.

10. Execution Schedule / Delivery

The successful bidder shall complete the tasks of provision of services within the stipulated time as per agreed Service Level Agreement (SLA). During project implementation and the warranty/contract period, the contractor/successful bidder shall provide maintenance, required software, ensure security and confidentiality of the provided software (in this regard, the hosting side may also be engaged by Bol to evaluate the security), supply and procurement support necessary to maintain all system reliability level. The Supplier shall arrange and pay for the transport of the Goods to the place of destination.

11. Penalties for late deliveries:

The services shall be delivered in accordance with the Purchase Order to be issued by the Board of Investment. In case of late deliveries on each month delay for a maximum period of six months, in the following manner:–

(i) a fine of 1% of the total price for each of the first three months delayed after the expiry of the agreed timelines mentioned in the SLA; and if the situation is not remedied;

(ii) a fine of 2% of the total price for each of the next three months delayed.

(iii) Wherein the bidder fails to remedy the failure after six months' fine or delayed period, the competent authority will have discretionary power to terminate the contract, and the performance guarantee shall stand forfeited in favor of Board of Investment.

12. Training included in Goods & Services

The Supplier shall arrange and undertake a comprehensive training program for the staff nominated by the Board of Investment to ensure that they shall acquire a good working knowledge of the operation, and general maintenance of the Services to be provided.

13. Documentation & Required Software

The Supplier shall furnish the user documentation, source code, the operation manuals, and service manuals of the supplied Goods and other information including required software pertaining to the performance of the Goods, in hard/ soft copy format, before the Goods are taken over by the Board of Investment.

14. Termination of Contract

The contract can be terminated by the procuring agency as per clause 41 to 44 of standardized bidding documents for procurement of information systems by PPRA.

ANNEXURE-A
TECHNICAL SPECIFICATIONS

Sr.	Management Information System (MIS)	Technology Platform	No. of Resources	Nature of Engagement
1.	Special Economic Zones	Java + React	Backend Developer (2) Front End Developer (1) Support (1)	Support + 50% Change request
2.	Network & Operations Support	Linux + Network/ Servers Administration	Support Engineers (1)	Support + 30% Change request deployment.

Note: It will be responsibility of the successful Bidder to install, configure (as per requirements) & provide necessary training to the concerned staff of the Procuring Agency.

ANNEXURE-B

Letter of Intention

Bid Ref No.

Date of the Opening of Technical Proposal

To:

Software Engineer
Prime Minister's Office,
Board of Investment,
Office No. 405, 4th floor, Evacuee Trust Complex, F-5/1,
Islamabad

Dear Sir,

Having examined the bidding documents, including Addenda Nos. [insert numbers & Date of individual Addendum], the receipt of which is hereby acknowledged, we, the undersigned, offer to undertake the assignment in full conformity with the said bidding documents and at the rates/unit prices described in the price schedule provided in Financial Proposal or such other sums as may be determined in accordance with the terms and conditions of the Document. The above amounts are in accordance with the Price Schedules attached herewith and are made part of this bid.

We undertake, if our Financial Proposal is accepted, to complete the tasks in accordance with the delivery schedule specified in the schedule of requirements.

If our Financial Proposal is accepted, we undertake to provide a performance security/guarantee in the form, in the amounts, and within the times specified in the bidding documents.

We agree to abide by this bid, for the Bid Validity Period specified in the bidding documents and it shall remain binding upon us and may be accepted by you at any time before the expiration of that period.

We understand that you are not bound to accept the lowest or any Financial Proposal you may receive. We undertake that, in competing for (and, if the award is made to us, in executing), we will strictly observe the laws against fraud and corruption in force in Pakistan.

We confirm that we comply with the eligibility requirements as elaborated in the Tender document and have duly provided call deposit @ 2% of the total quoted bid value, in the shape of pay order/demand draft/ call deposit in the name of DDO (Accounts) Board of Investment with our Financial Proposal.

Dated this [insert:number] day of [insert:month], [insert:year].

Signed:

In the capacity of [insert: title or position]

Duly authorized to sign this bid for and on behalf of [insert: name of Bidder]

Annexure-D
Performance Guarantee

To:
Software Engineer
Prime Minister's Office,
Board of Investment,
Office No. 405, 4th floor, Evacuee Trust Complex, F-5/1,
Islamabad

Whereas [Name of Supplier] (hereinafter called "the Supplier") has undertaken, in pursuance of Tender Document No. [number] dated [date] to supply [description of goods].

And whereas it has been stipulated by you in the said Bidding Document No. ____ that the successful bidder shall furnish you with a Bank Guarantee by a scheduled bank for the sum of 10% of the total contract amount as a Security for compliance with the Supplier's performance obligations as per satisfaction of the Board of Investment.

And whereas we have agreed to give the Supplier a Guarantee:

Therefore we hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of *[Amount of the Guarantee in Words and Figures]* and we undertake to pay you, upon your first written demand declaring the Supplier to be in default and without cavil or argument, any sum or sums within the limits of *[Amount of Guarantee]* as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the day of _____2027

Signature and Seal of the Guarantors/ Bank
Address
Date

FORMS & OTHER REQUIRED DOCUMENTS

ANNEXURE-E

Technical Proposal Submission Form

To:

Software Engineer
Prime Minister's Office,
Board of Investment,
Office No. 405, 4th floor, Evacuee Trust Complex, F-5/1,
Islamabad

[Location, Date]

Dear Sir,

We, the undersigned, offer to provide the (insert title of assignment) in accordance with your Bidding Document No._____dated (insert date) and our Proposal. We are hereby submitting our Proposal, which includes the Technical Proposal and the Financial Proposal sealed in two separate envelopes.

We undertake, if our Proposal is accepted, to provide undertake the assignment as per the technical specifications and scope of work in the stipulated time period.

We also confirm that the Government of Pakistan has not declared us, or any, ineligible on charges of engaging in corrupt, fraudulent, collusive or coercive practices.

We, furthermore pledge not to indulge in such practices in competing for or in executing the assignment, and we are aware of the relevant provisions of the Proposal Document.

We understand you are not bound to accept any Proposal you receive.

We remain, Yours sincerely,
Authorized Signature (Original) (In full and initials)
Name and Designation of Signatory Name of Firm
Address

ANNEXURE-F
Financial Proposal Submission Form (Part of Financial Proposal Envelope)

To:
Software Engineer
Prime Minister's Office,
Board of Investment,
Office No. 405, 4th floor, Evacuee Trust Complex, F-5/1,
Islamabad

[Location, Date]

Dear Sir,

We, the undersigned, offer to provide the (Insert title of assignment) in accordance with your Bidding Document No. _____ dated (insert date) and our Technical Proposal. Our attached Financial Proposal is for the sum of (insert amount in words and figures). This amount is inclusive of all taxes.

Our Financial Proposal shall be binding upon us up to expiration of the validity period of the Proposal, i.e. before the date indicated in the Bidding Documents.

We also declare that the Government of Pakistan has not declared us, ineligible on charges of engaging in corrupt, fraudulent, collusive, or coercive practices.

We, furthermore, pledge not to indulge in such practices in competing for or in executing the assignment, and we are aware of the relevant provisions of the Proposal Document.

We understand you are not bound to accept any Proposal you receive.

Signed

In the capacity of:

Duly authorized to sign the proposal on behalf of the Applicant.

Date:

ANNEXURE-F-1
Bill of Quantity

Sr. No.	Item Description	No of Units/QTY (1)	Unit Rate (Excl. Taxes) Rs. (2)	Total Taxes (3)	Unit Rate (Incl. all Taxes) Rs. (4=2+3)	Total Cost (Incl. all Taxes) Rs (5=1x4)
1						
Total Bid Price						X

Notes to Price Table:

- i. X will determine the total bid cost.
- ii. Hardware quoted must be legally imported in Pakistan after paying all taxes.
- iii. Standard Warranty for three (3) year after purchase of services

Total Cost (in words) Rs. _____

Date _____

Signature of authorized person Name:
(Company Seal)

In the capacity of Duly authority by

Note: No cutting or overwriting is allowed. Any cutting or overwriting will lead to rejection of the Financial Proposal.

ANNEXURE-F-2
Financial Capacity of the Bidder

Additionally, the following financial data form shall be filled out for the Bidder. The Procuring Agency reserves the right to request additional information about the financial capacity of the Bidder. A Bidder that fails to demonstrate through its financial records that it has the financial capacity to perform the required Supply/Services may be disqualified.

Financial Information	Historical information for the previous three years (most recent to oldest in (PAK Rupees))		
	Year 1 (Year)	Year 2 (Year)	Year 3 (Year)
Information from Balance Sheet:			
(1) Total Assets (TA)			
(2) Current Assets (CA)			
(3) Total Liabilities (TL)			
(4) Current Liabilities (CL)			
Information from Income Statement:			
(5) Total Revenue (TR)			
(6) Profits before Taxes (PBT)			
Net Worth (1) – (3)			
Current Ratio (2) / (4)			

Provide information on current or past litigation or arbitration over the last three (3) years as shown in the form below.

Litigation or arbitration in the last three (3) years: No: __ Yes: __ (See below)

Litigation and Arbitration During Last three (3) Years

Year	Matter in Dispute	Value of Award in PAK Rupees

Authorized Signatures with Official Seal

ANNEXURE-G

Detailed Brief of Special Economic Zones Management Information System

Introduction

Board of Investment (BoI) established through BoI Ordinance, 2001 is the apex Investment Promotion Agency (IPA) of the Government of Pakistan working under the administrative control of the Prime Minister's Office and is mandated to promote and facilitate local & foreign investment with a vision to improve the overall business climate and enhance Pakistan's international competitiveness while contributing to the economic and social development in the country. The wide range of services provided by BOI includes development of industrial clusters, recommendations for grant of Work Visa to the expatriates, opening of Branch/Liaison offices, Airport Entry Passes, Security Clearances for companies operating in Oil & Gas Sector vis-à-vis providing information on the opportunities for investment and facilitating companies that are looking for joint venture. Furthermore, BoI encourages to engage the private sector for policy formulation and effective marketing of business opportunities through holding events such as conferences and seminars etc.

Special Economic Zone Management Information System (SEZMIS)

The Special Economic Zone - Management Information System (SEZ-MIS) is a comprehensive software solution designed to streamline and enhance the management and operations of Special Economic Zones (SEZs). This system aims to provide a centralized platform to automate SEZ processes for efficient monitoring, reporting, and decision-making, ultimately contributing to the overall success and growth of SEZs.

Objectives

- Facilitate seamless communication and collaboration among stakeholders within the SEZ ecosystem.
- Automate the processing of Zone Developer and Zone Enterprise applications to enhance operational efficiency and reduce manual errors.
- Provide real-time data analytics and reporting capabilities for informed decision-making.
- Ensure compliance with regulatory requirements and standards.
- Improve the overall transparency and accountability of SEZ operations.

Technology Stack

The SEZ-MIS has been developed using cutting-edge technologies to ensure scalability, security, and performance. The implemented technology stack includes:

- Frontend: React.js for a responsive and user-friendly interface.
- Backend: JAVA Spring for robust and scalable server-side applications.
- Database: MYSQL for flexibility in handling diverse data types and efficient data retrieval.

Salient Features

There are two types of portals in SEZMIS, each with its own set of features listed below:

Client Portal:

1. Company Registration & Login Interface
 - a. Company signup through SECP API
 - b. Company login
2. Public Dashboard: Visible to Guest Users/Visitors:
 - a. User Guide: How to Interact with System Features.
 - b. Documents required to submit applications.
 - c. List of approved zones along with their respective master plans and plot information.
3. Zone Developer Applications with following features:
 - a. Creation of Zone Plan/ Master plan.
 - b. Zone developer & sole enterprise application forms with CRUD features.
 - c. Save/Edit draft applications.
 - d. Versioning of zone developer applications.
 - e. Zone Expansion Application module.
4. Zone Enterprise Applications with following features:
 - a. Plot Selection
 - b. Enterprise application form with CRUD feature.
 - c. Save/Edit draft applications.
 - d. Versioning of zone enterprise applications
 - e. Enterprise plot surrender requests to surrender already sold plots.
5. One Time Custom Duty Exemption Module
6. Complaint Module
7. Submission of bi-annual reports module
8. System-generated emails and notifications upon completion of stakeholders' actions.

Admin Portal:

1. Live dashboards providing real-time insights into SEZ activities.
2. Company Signup Page to approve company's signup requests.
3. There are 3x types of Dynamic Application Forms
 - a. The Super Admin can configure zone developer application form, sole enterprise application form and zone enterprise application form.
 - b. The Super Admin can create or modify application forms using Stepper Forms, incorporating various types of fields such as textboxes, dropdowns, radio/checkidbox buttons, dates, etc.
4. There is a 'Configurations Section', to dynamically add/ modify the listing/ dropdowns used in the application forms e.g. Industry type, sectors, locations etc.
5. There exists a User Guide section designed to assist users in navigating and

- utilizing the system effectively.
6. Processing of Zone Developer applications:
 - a. Applications can be forwarded to or reverted from one stakeholder to another for approval (the application flow is already defined in the system).
 - b. After the approval of the application, the administrator can create the SEZ Committee within the system, comprising a secretary account and accounts for other stakeholders, all of which are role-based.
 - c. The Secretary of the SEZ Committee has the authority to convene meetings for the assessment and processing of enterprise applications related to the allocation of plots.
 7. Processing of enterprise applications
 - a. Submitted Enterprise Application initially lands on Secretary Desk.
 - b. The secretary can scrutinize the application before presenting it to the SEZ Committee meeting.
 - c. The secretary can mark the enterprise application status as revert/ in-process/ surrendered/ approved based on decisions approved by the SEZ Committee.
 - d. The secretary is authorized to merge or split any plot based on decisions approved by the SEZ Committee.
 - e. The Secretary can process the plot Surrender Request of Enterprise application through sez committee.
 - f. The Secretary can revise the enterprise application through sez committee.
 8. User Management
 - a. Manage Users
 - b. Manage Roles
 - c. Manage Groups
 - d. There are two types of admin users i.e. Developer & Stakeholders, the super admin can define the Groups & Roles of users.
 9. Reporting Section
 10. Complaint Section
 11. System-generated emails and notifications upon completion of stakeholders' actions.
 12. Activity log Section

Scope of Work

The successful bidder is expected to develop below mentioned modules within first year of SLA period in parallel to provision of support and maintenance services to keep the SEZMIS functional and up-to-date. The procuring agency shall reserve the right to prioritize any of the below mentioned tasks as needed.

SR.	TASK	DETAILS	TENTATIVE DELIVERY TIMELINE
1	Revamping the Enterprise Application Form	<p>Proposed Solution:</p> <ul style="list-style-type: none"> • The existing enterprise application form will be revamped from dynamic model to static model. This form ensures a user-friendly interface, making it easier for investors to input data. • Additionally, it ensures proper data formatting for streamlined reporting purposes. • All required documents are attached for reference in Annex-I. 	3 Months
2	Interface for Committee Secretary to make technical evaluation & Minutes of Meeting	<p>Existing Solution:</p> <ul style="list-style-type: none"> • Currently, the Committee Secretary manually evaluates and scrutinizes enterprise applications, and subsequently generates the meeting working paper outside the system for submission to the SEZ Committee. • After holding the meeting, the Committee Secretary drafts the MOMs outside the system to seek formal approval from other committee members. • After the approval of the Minutes of Meeting, the committee secretary uploads the scanned copy in system for the implementation of the decisions. <p>Proposed Solution:</p> <ul style="list-style-type: none"> • The committee secretary will evaluate the enterprise applications by filling technical evaluation form (Annex-II) within the system. • There will be a new version of the technical evaluation form for each resubmitted enterprise application. • After filling the evaluation form, the application would be available to be added in the upcoming SEZ Committee meeting as an agenda item. • The Secretary will call the committee meeting and the system will auto generate the working paper (Annex-III) based on the information filled by the enterprise. • After the meeting, the Committee Secretary will draft the MOMs within the system (Annex-IV) to seek formal approval from other committee members. 	2 Months

SR.	TASK	DETAILS	TENTATIVE DELIVERY TIMELINE
		<ul style="list-style-type: none"> • Minutes of the meeting will be time-based. • The secretary will incorporate all participants' comments into the Minutes of Meetings (MoMs) on behalf of the SEZ Committee. • After the approval of the Minutes of Meeting (MoMs), the secretary will implement the decisions made during the meeting. Subsequently, a system-generated offer letter, formatted according to a specific template and assigned a unique ID, will be generated and shared with all stakeholders. 	
3	Zone Developer Application Expansion Module	<p>Existing Solution The existing Zone Developer Expansion module is incomplete and needs to be modified in accordance with SEZ Law.</p> <p>Proposed Solution:</p> <ul style="list-style-type: none"> • All Terms & Conditions will remain the same for expansion application (Zone Plan) as applied on fresh zone applications. • Both the Sole Enterprise and Zone Developer can submit the Zone Expansion application and claim the one-time customs duty exemption against new investment/plan. • The developer will create a new zone plan/application with reference to the existing approved zone plan/ application. • Two tabs on client's portal for selection of plots <ul style="list-style-type: none"> ○ Tab 1: Original (contains info of parent application) ○ Tab 2: Expansion (contains info of expansion application) ○ Investors will be able to view plot listing on a single table. 	1 Month
4	System-Based Bi-Annual Reports Interface	<p>Existing: The existing bi-annual reports section is incomplete.</p> <p>Proposed Solution:</p> <ul style="list-style-type: none"> • As per the manual bi-annual reports template, a new interface will be designed for both Enterprise & Developer to submit the bi-annual reports on a regular basis Annex-V. • Notifications via automated email will also be generated. 	1 Month

SR.	TASK	DETAILS	TENTATIVE DELIVERY TIMELINE
5	Zone Application – Development Agreement Template	<p>Existing: There is no standard development agreement template available in the existing system.</p> <p>Proposed Solution:</p> <ul style="list-style-type: none"> • There will be more than one type of DA Templates. • The Zone Developer will select the DA template according to the type of project and mode of submission and selection of developer. <ul style="list-style-type: none"> • Private • Public • Public/ Private • The standardized template will be automatically populated in the text editor at the time of application submission, allowing for necessary changes to be made. • The system will track the changes made by the developer and generate a tracked copy. 	1 Month
6	Provision of Incentives/ One-Time Customs Duty Exemption Module	<p>Existing: One-time Customs Duty Exemption cases are currently being processed manually.</p> <p>Proposed Solution: The initial requirements for one-time customs duty exemption have been furnished by the business side, and a thorough discussion with PSW is necessary to finalize the business requirements for seamless integration with PSW.</p>	3 Months
7	Reports for Zone Enterprise Applications	<p>Reporting Dashboard :</p> <ul style="list-style-type: none"> • It offers real-time data analytics and reporting capabilities to support informed decision-making. • Application by type, year, country, sector, application conversion. • Reports export option (PDF, excel, image) along with different charts • Print option for selected criteria and whole dashboard. • Charts (Line, Bar, Pie) and graphs will be used for displaying results. 	2 Weeks

SR.	TASK	DETAILS	TENTATIVE DELIVERY TIMELINE
8	Modification of SECP APIs	<p>Existing: Currently, the SECP has shared an API to retrieve company details during the account signup process based on the incorporation number.</p> <p>Proposed Solution: The API response will be modified as:</p> <ul style="list-style-type: none"> • At the time of company registration /signup form, the system should also allow foreign companies and other entities registered with SECP to register. • The company profile should be auto updated if the information is modified at SECP end. 	2 Weeks
9	Modification in existing Complaint Management Module	The complaint management form will be modified, and additional information relevant to the complainant will be included to make it more user friendly.	1 week
10	Data Mapping Mechanism of previous enterprise applications	<p>Proposed Solution: The data from the previous enterprise applications will be mapped in accordance with the newly developed enterprise application form.</p>	1 Month

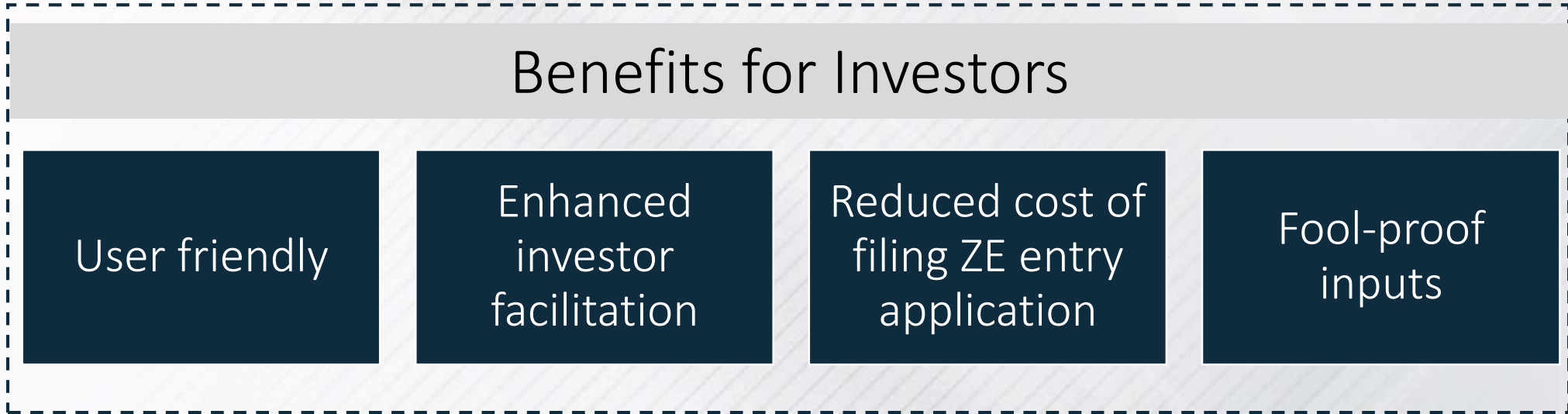


Prime Minister's Office
Board of Investment

Reconfiguration of Zone Enterprise
Entry Application

SEZ MIS Module

Objectives of
Reconfiguring
Zone
Enterprise (ZE)
Entry
Application



Parts of Zone Enterprise Entry Application



Special Economic Zones Rules, 2013

(Annexure 3)

Tools employed for
Reconfiguring
Zone Enterprise (ZE)
Entry Application



Basic Information of the Company/ Firm

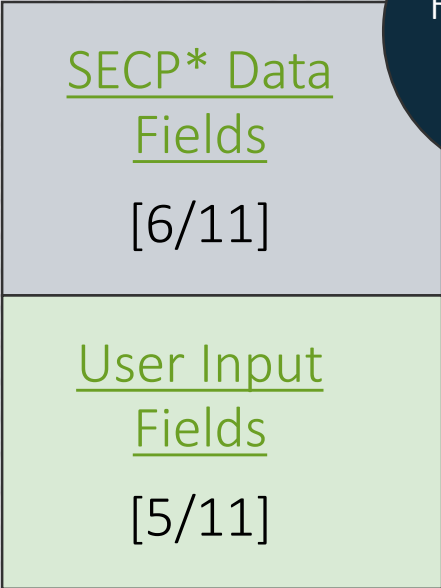
ZE Entry Application Part-1

1.1	Name and address of the Applicant organization
1.2	Status of the Applicant
1.3	Address of the Applicant
1.4	Email Address of the Applicant
1.5	Website
1.6	Telephone
1.7	Fax No.
1.8	National Tax Number
1.9	General Sales Tax Registration Number
1.10	Name of the Principal Officer (PO) for all the practical purposes
1.11	Email, Phone, Fax and address of the PO

Existing Practice

User Inputs only

Revamped Version



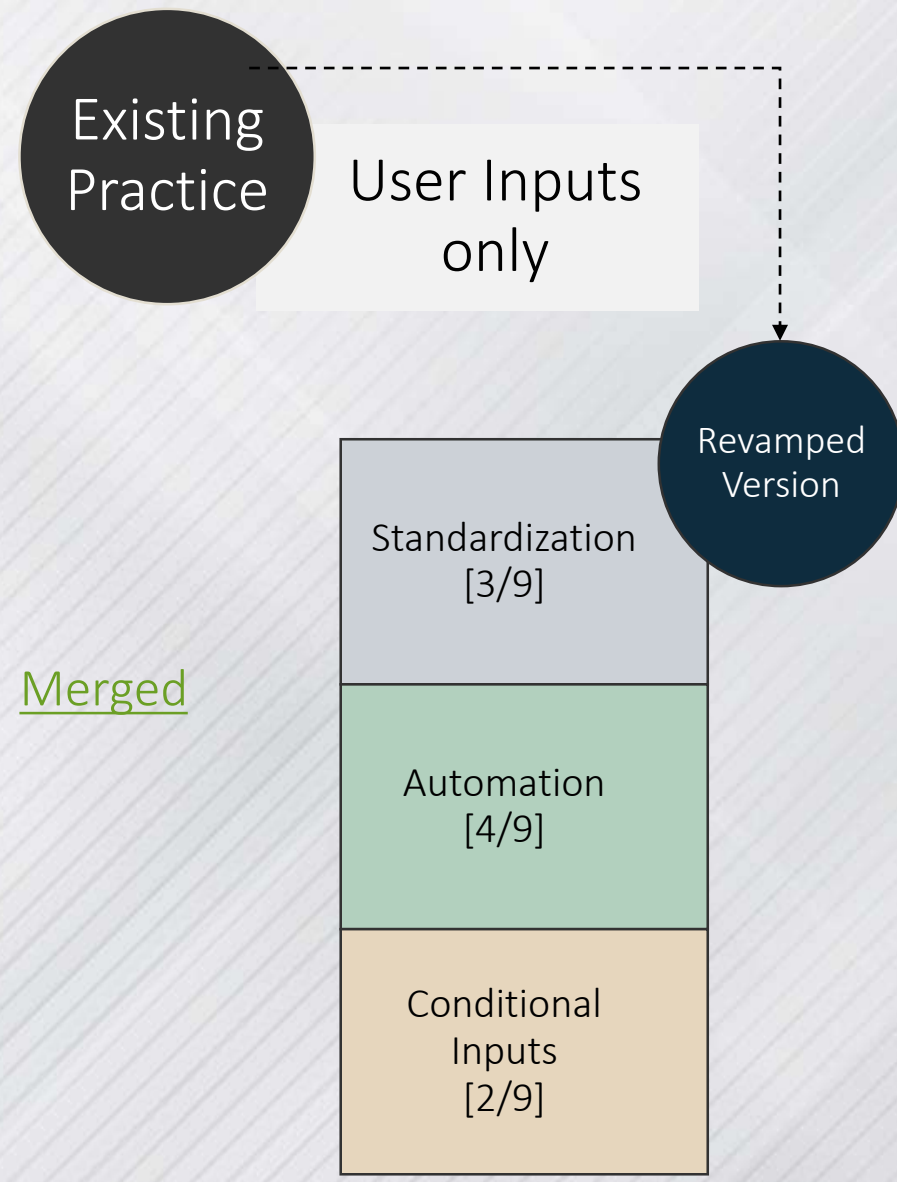
*Case may be taken up with SECP to provide data related to all relevant fields



Nature of Business and Sources of investment

ZE Entry Application Part-2

2.1	Nature of Business
2.2	Small Scale/SME/Large Scale
2.3	Total Project Cost
2.4	Equity
2.5	Loan
2.6	Other Such Grants etc.,
2.7	Foreign Investment & Type i.e. Equity/Loan/Machinery (Please Specify in core terms)
2.8	Details of Foreign Technical Collaboration
2.9	List of machinery to be imported & possible country of import



Economic and Financial projections

ZE Entry Application Part-3

3.1	Annual Production Capacity
3.2	Products to be produced
3.3	Similar Local Products
3.4	Similar Imported Products
3.8	Name the raw materials to be consumed
3.5	Expected Yearly Values for five years of the products to be produced
3.6	Are the products to be produced for the Local Market or Export or Both?
3.7	If products are to be produced for export, values for the 5 years in \$ terms
3.11	Annual projected profits for the first five years
3.9	Yearly expected value of the raw material to be consumed for five years (Millions)
3.10	Estimated Net foreign exchange inflow/outflow for first five years on yearly basis
3.12	Annual employment generation- first five years (Separately specify Male and Female)
3.13	Foreigner employees are required and if so, how many and their expected induction

Existing Practice

User Inputs & Attachments

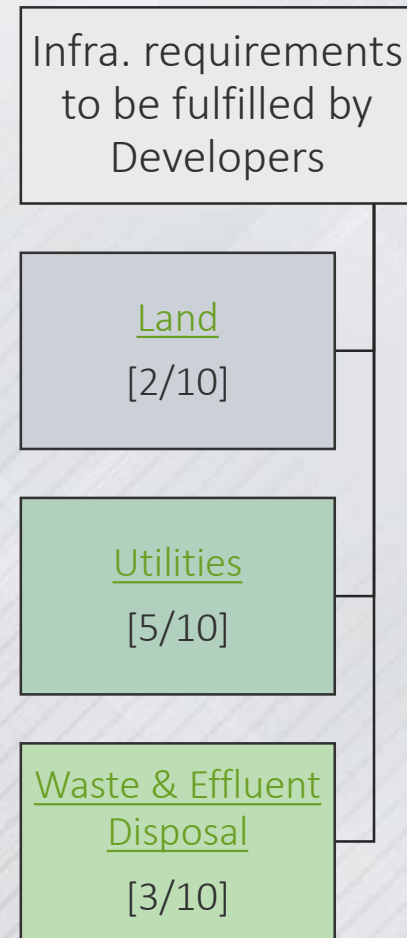
Revamped

<u>Products Information</u> [5/13]
<u>Economic Activity</u> [4/13]
<u>Projected Business Estimates</u> [2/13]
<u>Employment Generation</u> [2/13]



Land & Infrastructure Requirements

4.1	Land Requirement in Acres
4.2	Need Warehousing/storage facility and if so nature and area required in sq meters?
4.3	Electricity Requirement
4.4	Will you set up your own generator and if so, of what capacity and fuel?
4.5	Gas Requirement
4.6	Water requirement (annual) and if possible, for the next five years
4.7	Landline Phone Requirements
4.8	Nature of <u>water</u> to be drained in SEZ Sewerage (annual outflow estimates for the first 5 years) and its treatment status
4.9	Quantum and nature if <u>effluents</u> and their mode of disposal
4.10	<u>Wastes</u> and their disposals



Required Attachments

ZE Entry Application Part-5

1	SECP Certificate of Incorporation
2	Certified Copy of Memorandum and Articles of Association
3	Income Tax Returns
4	National Tax Number Certificate
5	General Sales Tax Number Certificate
6	Business Plan & Estimates
7	Business profile of the Company
8	Description & Sources of Employment
9	Preliminary Architectural Design
10	Land, utilities and the services required from SEZ on the timeline
11	Financial Statements
12	List of Owner & Key Managerial Staff
13	Details of Principal Officer
14	Entry Card Application
15	Application Fee Payment Receipt

Existing Practice

attachments only

Retrieved from SECP [2/15]
Taken with field [7/15]
Merged in field [4/15]
Retained in Part-5 [2/15]

Revamped





THANKS

www.invest.gov.pk

SECP Data Fields*

1.1	Name and registered address of the Applicant Organization	e.g., ABC Private Limited e.g., 53-A, Lawrence Road, Lahore, Punjab	
1.2	Status of the Applicant Organization	Auto populate: <input type="radio"/> Company <input type="radio"/> Firm <input type="radio"/> Proprietorship	
1.4	Email Address of the Applicant	e.g., abc94@gmail.com	
1.6	Telephone Organization's Contact Information	Telephone: +92-51-5555555	Mobile: +92-341-3865082
1.10	Name of Principal Officer for all practical purposes	MR. XYZ	
1.11	Email, Phone, Fax, and address of the Principal Officer	Email: xyz@gmail.com	
		Telephone: +92-51-5555555	Mobile: +92-341-3865082
		Fax: (If Any)	
		Address: e.g., 53-A, Lawrence Road, Lahore, Punjab	
		Email: xyz@gmail.com	

- SECP Certificate
- Certified Copy of Memorandum of Association
- Certified Copy of Articles of Association
- Form A/29



*To be finalized with SECP

User Input Fields



Attachments
– with field

1.3	Address of the Applicant Organization	e.g., 53-A, Lawrence Road, Lahore, Punjab
1.5	Website of the Organization (If any)	e.g., www.abc.com.pk
1.7	Fax No. (if any)	+92-51-363634141 etc.,
1.8	National Tax Number (Registration No.)	e.g., 3154822
	Date of issuance of NTN	e.g., DD-MM-YYYY (Pick from Calendar)
1.9	General Sales Tax Registration Number	e.g., 3154822
	Date of issuance of GSTRN	e.g., DD-MM-YYYY (Pick from Calendar)
8.	Details of owners & key managerial staff	Fill out table as below

- NTN Certificate
- GSTRN Certificate
- Income Tax Returns for last 3 years
- Financial Statements for last 3 years

Details of owners & key managerial staff

Name	Position	Nationality (Pakistani/Foreigner) [Dropdown]	CNIC/Passport [Conditional]	NTN	Cell Phone	Email	Address	Upload CV/profile
ABC	CEO	Pakistan	xxxxx-xxxxxxx-x	xxxxxxxxxxxxxx	xxxxxxx	xxxx	xxxx	Attach

Option to add rows for more persons

2.1 Nature of Business: [Selection from nested dropdowns]



Standard Adopted: Pakistan Standard Industrial Classification (PSIC) 2010

2.2 Small Scale/SME/Large Scale Enterprise [Select as applicable]:

Small Scale Enterprise Criteria	Annual Sales Turnover = Up to PKR 150 million
Medium Scale Enterprise Criteria	Annual Sales Turnover = Above PKR 150 million and up to PKR 800 million
Large Scale Enterprise Criteria	Annual Sales Turnover = Exceeding PKR 800 million

Standard Adopted: State Bank of Pakistan Prudential Regulations for Small & Medium Enterprises Financing 2022

Total Project Cost

Based on Add to Cart model!!



Total Project Cost		Backend Process		PKR	FDI in Selected Currency [USD]
Total Project Cost [Auto calculate]		Output	(Total Equity + Total Loan)/1 Million	246 Million	1.2 Million
Equity (if yes) [y/n Dropdowns]	Local	Input	User Input	70,000,000	-
	Foreign*	Input	User Input	88,000,000	400,000
	Total	Output	[Local + Foreign]/1 Million	158 Million	0.4 Million
Grant (if yes) [y/n Dropdowns]	Local	Input	User Input	2,000,000	-
	Foreign*	Input	User Input	22,000,000	100,000
	Total	Output	[Local + Foreign]/1 Million	24 Million	0.1 Million
Total Equity [Auto calculate]	Local	Output	[Local Equity + Local Grant]/1 Million	72 Million	-
	Foreign	Output	[Foreign Equity + Foreign Grant]/1 Million	110 Million	0.5 Million
	Total	Output	[Local + Foreign]/1 Million	182 Million	0.5 Million
Total Loan (if yes) [y/n Dropdowns]	Local	Input	User Input	20,000,000	-
	Foreign*	Input	User Input	44,000,000	200,000
	Total	Output	[Local + Foreign]/1 Million	64 Million	0.2 Million

*Establish
Forex Rate

Select
Currency:
Dropdown
[USD]

Select Date:
Pick from
Calendar

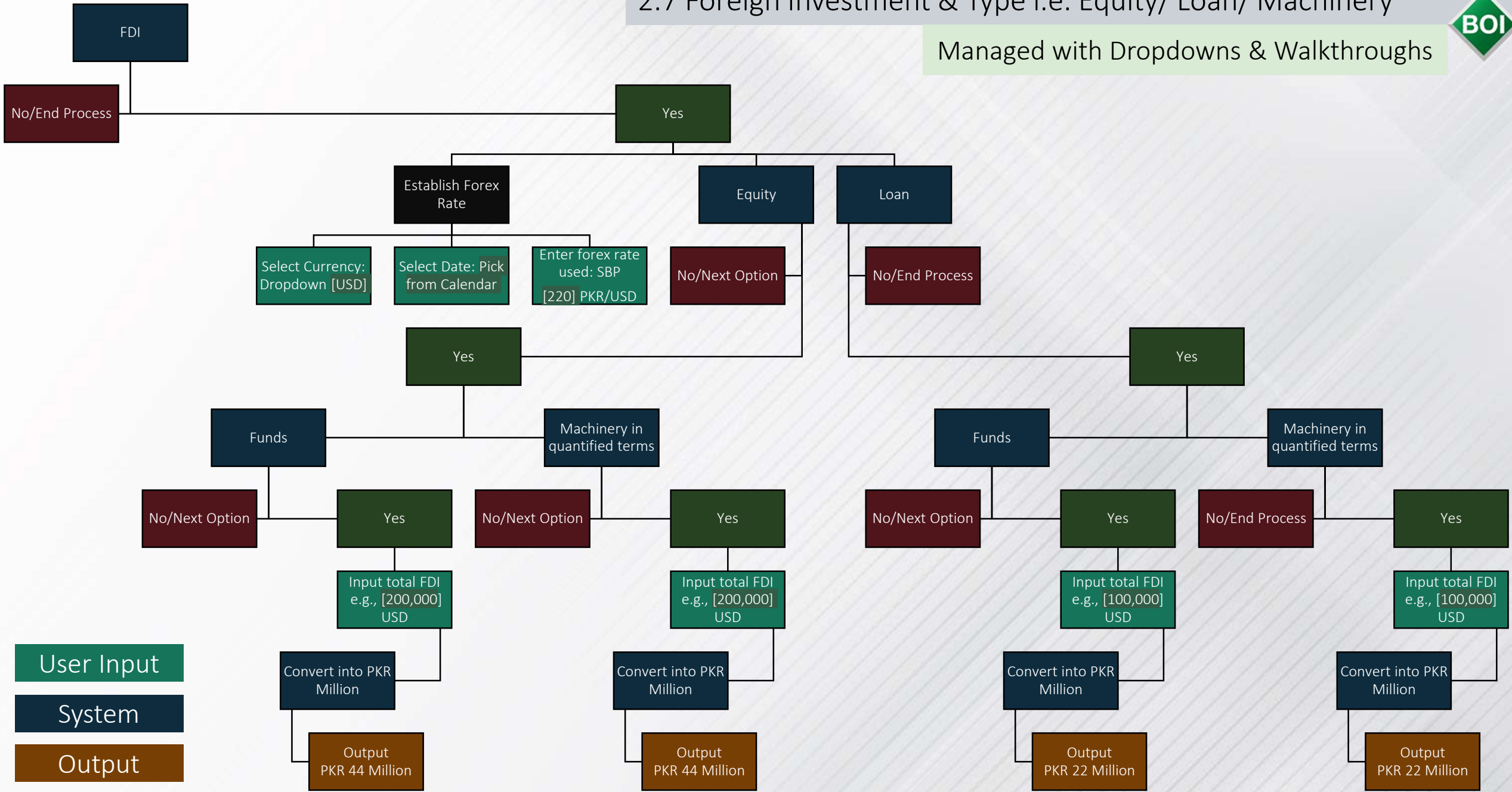
Enter forex
rate used: SBP
[220]
PKR/USD

User Input
Auto calculate

2.7 Foreign Investment & Type i.e. Equity/ Loan/ Machinery



Managed with Dropdowns & Walkthroughs

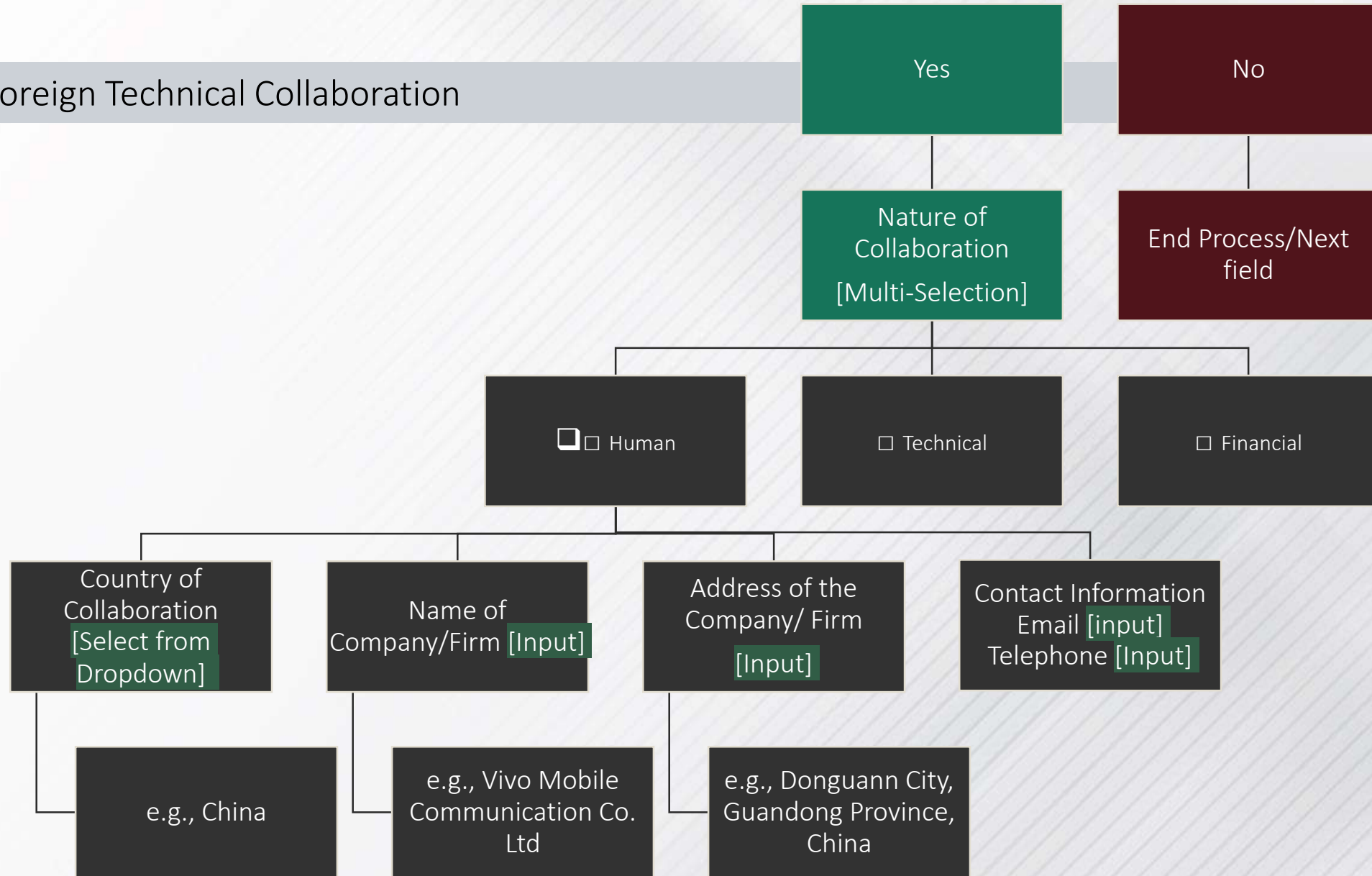


User Input

System

Output

2.8 Details of Foreign Technical Collaboration

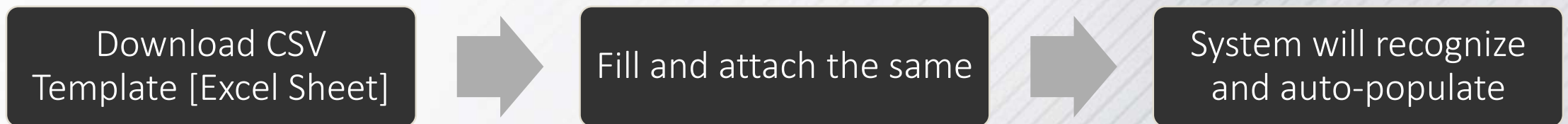


User Input

2.9 List of Machinery/Capital Goods to be imported & Possible Countries of Import



HS Code	Description	Possible Country of import	Quantity	UOM
8465.9110	HACKSAW MACHINES WITH BLADES OF LENGTH NOT EXCEEDING 45.7CM	Turkey	5	Pieces



User Input

Products Information



List of Products				Annual Production Capacity					
To be Produced	Locally Manufactured [comma separated]	Imported [comma separated]	Name of raw material to be used [comma separated]	Unit of Measurement [Metric System] (Dropdown)	Year 1	Year 2	Year 3	Year 4	Year 5
Flavored Milk	Nestle Milkpak, Olpers, Haleeb, Adams	Almarai, Danone	Milk, Acidic Acid, Food Colors, Flavoring agents, Packaging Material	Liter	250	670	7754	8999	9876

User Input

Option to add rows for more products 

Economic Activity



Target Market
[Dropdown]

Local

Export

Local &
Export

User Input

	Unit of Measurement	Method	Year 1	Year 2	Year 3	Year 4	Year 5
Expected yearly values for the five years of the products to be produced (State Complete Amount)	PKR	User Input	25,000,000	35,000,000	45,000,000	55,000,000	65,000,000
	PKR Millions	Conversion [Year/1 Million]	25 Million	35 Million	45 Million	55 Million	65 Million
If the products to be produced for Export market, estimated values for five years in \$ terms	PKR Exports	User Input	15,000,000	25,000,000	35,000,000	45,000,000	55,000,000
	PKR Millions	Conversion [Year/1 Million]	1.5 Million	35 Million	45 Million	55 Million	65 Million
	PKR/USD Rate	User Input	220	225	230	240	250
	USD	Conversion [PKR /USD Rate]	68,182	111,111	152,174	187,500	220,000
	PKR Local	User Input	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000
	PKR Millions	Conversion [Year/1 Million]	10 Million	10 Million	10 Million	10 Million	10 Million
Annual Projected Profits for the first 5 Years	PKR	User Input	5,000,000	7,000,000	9,000,000	11,000,000	13,000,000
	PKR Millions	Conversion [Year/1 Million]	5 Million	7 Million	9 Million	11 Million	13 Million

Business Plan Estimates



	Unit of Measurement	Method	Year 1	Year 2	Year 3	Year 4	Year 5
Yearly expected values of the Raw Material to be consumed for 5 years	PKR	User Input	500,000	1,000,000	1,500,000	2,000,000	2,500,000
	PKR Millions	Conversion [Year/1 Million]	0.5 Million	1 Million	1.5 Million	2 Million	2.5 Million
Yearly expected investment in Local Machinery/Capital Goods	PKR	User Input	500,000	1,000,000	1,500,000	2,000,000	2,500,000
	PKR Millions	Conversion [Year/1 Million]	0.5 Million	1 Million	1.5 Million	2 Million	2.5 Million
Yearly expected investment in imported Machinery/Capital Goods	PKR	User Input	500,000	1,000,000	1,500,000	2,000,000	2,500,000
	PKR Millions	Conversion [Year/1 Million]	0.5 Million	1 Million	1.5 Million	2 Million	2.5 Million

User Input

Business Plan [Template]

Financial Plan [Template]

Attachment – with field

Business Plan Estimates



Estimated Net foreign exchange inflow/outflow for first five years on yearly basis*

Unit of Measurement	Method	Year 1	Year 2	Year 3	Year 4	Year 5
Inflow PKR	User Input	5,000,000	10,000,000	15,000,000	20,000,000	25,000,000
Inflow PKR Million	Conversion [Year/1 Million]	5 Million	10 Million	15 Million	20 Million	25 Million
Outflow PKR	User Input	2,500,000	5,000,000	10,000,000	15,000,000	20,000,000
Outflow PKR Million	Conversion [Year/1 Million]	2.5 Million	5 Million	10 Million	15 Million	20 Million
PKR/USD Rate	User Input	220	225	230	240	250
Inflow USD	Conversion [Inflow PKR /USD Rate]	22,727	44,444	65,217	83,333	100,000
Outflow USD	Conversion [Outflow PKR /USD Rate]	11,364	22,222	43,478	62,500	80,000
Net Forex USD	[Inflow – Outflow]	11,364	22,222	21,739	20,833	20,000
Net Forex PKR	[Inflow – Outflow]	2,500,000	5,000,000	5,000,000	5,000,000	5,000,000
Net Forex PKR Million	Conversion [Year/1 Million]	2.5 Million	5 Million	5 Million	5 Million	5 Million

User Input

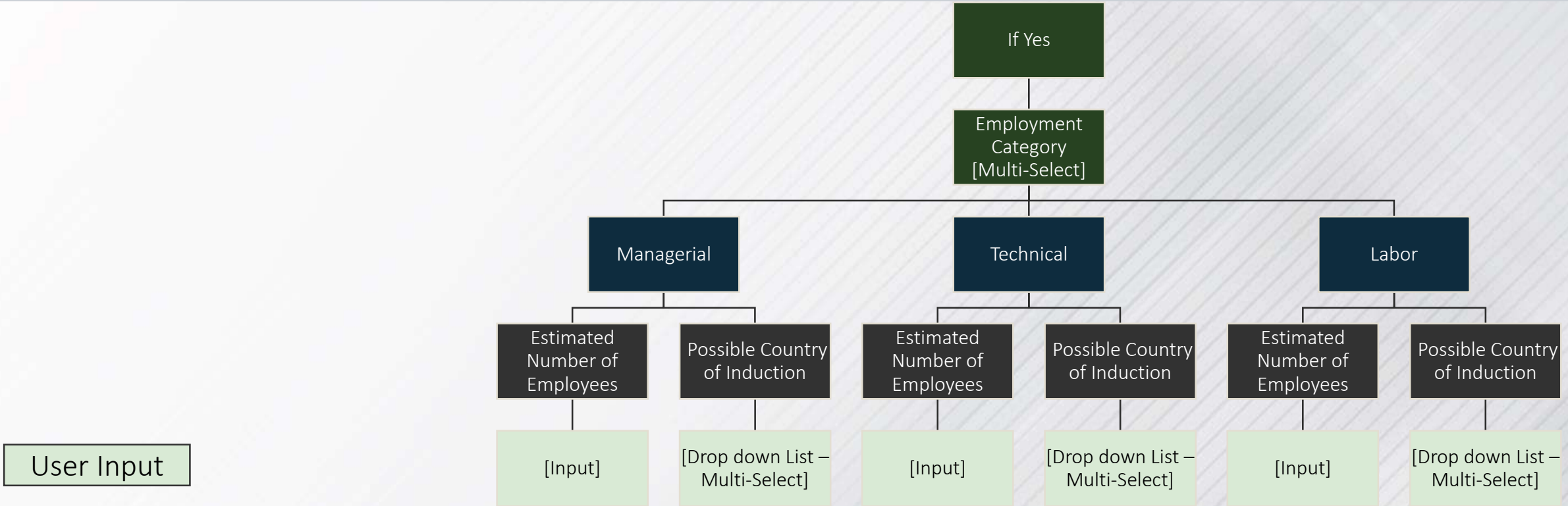
Attachment
– with field

Description
& Sources of
Employment

3.12 Annual Employment Generation –First Five Years (Separately specify Male and Female)

	Year 1	Year 2	Year 3	Year 4	Year 5
Total	200	200	200	200	200
Male	150	120	65	180	150
Female	50	80	135	20	50

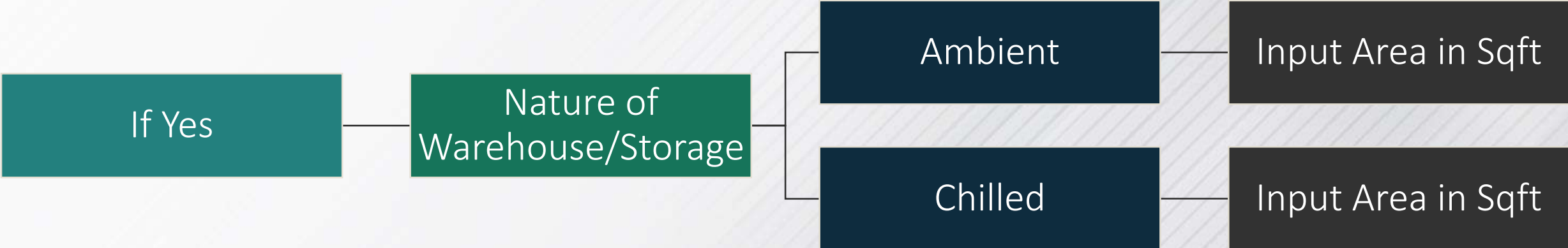
3.13 Foreigner employees are required and if so, how many and their expected induction?



4.1 Land Requirements



4.2 Need Warehousing/Storage Facility

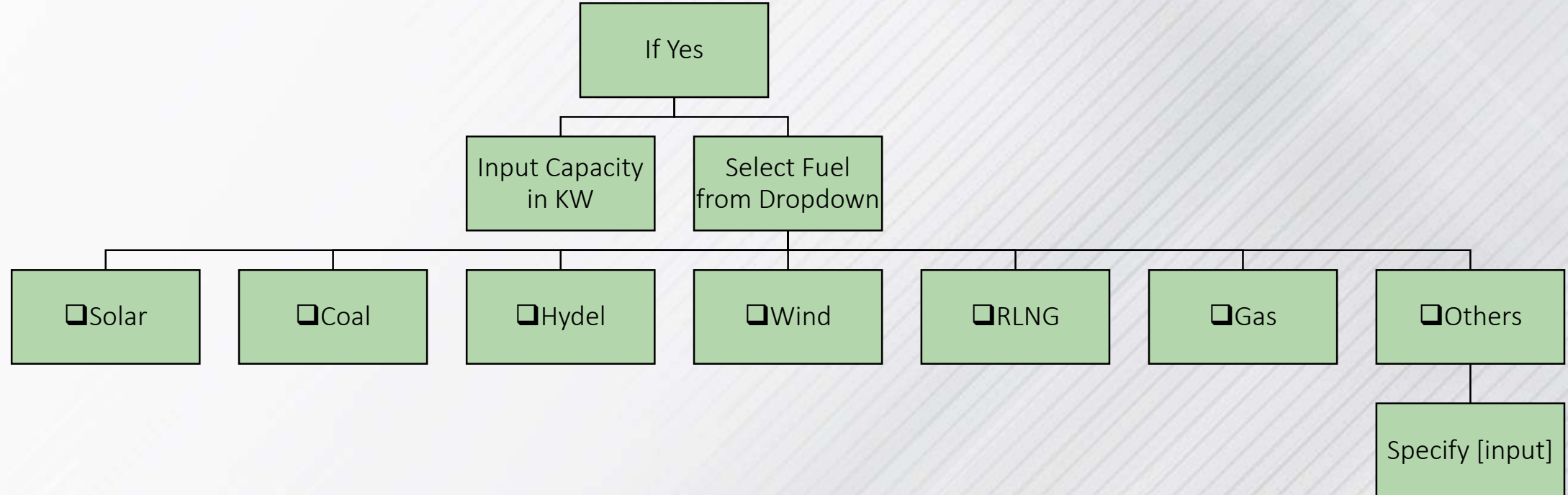


Utilities



		Unit	Year 1	Year 2	Year 3	Year 4	Year 5
4.3	Electricity Requirement	KW	200	800	1000	1000	2000
4.5	Gas Requirement [Input in MMBTU or MMCF]	MMBTU	2	3	3.5	4	4
		MMCF	0.002	0.003	0.0035	0.004	0.004
4.6	Water Requirement	Gallon/Year	19,000	21,000	23,000	25,000	28,000
4.7	Landline Requirement	Connections	2	3	4	6	8

4.4 Self Generation: Will you set up your own generator?



1. Quantum of Effluents

- Select unit of measurement
- Input [Quantum]

2. Nature of Effluents

- ⑩ Solid
- ⑩ Liquid
- ⑩ Gaseous

3. Mode of Disposal

- ⑩ Slurry
- ⑩ Suspension
- ⑩ Vapor

Wastes and their disposals [Select]



Waste Disposal



1. Nature of water to be drained in SEZ Sewerage [Dropdown]

Non-Contaminated

Contaminated

2. Treatment Status [Select]

Treated [Dropdown]

Non-Treated

3. Annual outflow estimates for the first five years

	Unit	Year 1	Year 2	Year 3	Year 4	Year 5
Gallon Per Day	User Input	450	500	600	650	700
Gallon Per Year	Gallon Per Day*365	164,250	182,500	219,000	237,250	255,500

Physically Treated

e.g. Sedimentation, Aeration, Filtration

Chemically Treated

e.g. Aerobic processes, Anaerobic processes, Composting

Biologically Treated

e.g. Chlorine

Other

Specify [Input]

[Name of the SEZ]
Recommendations on Application for the Grant of SEZ Enterprise Status
[Name of the Enterprise]
[Name of Developer]

Sr. No.	Checklist	Provided (Yes/No)	Comments
1.	Area required		
2.	Nature of Business [Annex-3, 2.1]		
3.	Major focus <ul style="list-style-type: none"> • Local market • Exports • Import substitution: [Annex-3, Part 3]		
4.	Business Plan available or not. Does it includes next five years' production, exports, employment generation, domestic raw material consumption, imported raw material and local and imported machinery. [Annex-3 attachment-1]		
5.	Implementation Timelines (in 6 months start of construction, 24 months start of commercial production).		
6.	Phase wise requirement of utilities and services, during construction and next five years <ul style="list-style-type: none"> • Electricity • Gas • Water • Telephone lines • Others [Regulation 3(11) and 12(4) read with Annex-2 Sr. no. 2]		
7.	Total project costs (equity/loan(local or Foreign)/other): Construction: Plant and machinery: Land:		

Sr. No.	Checklist	Provided (Yes/No)	Comments
	Raw material: [Annex-3 Part 2&3]		
8.	Cost of Construction per sq ft [Regulation 3(5)&(13)]		
9.	Machinery/plant specification and user manual from the vendor/supplier [Annex-3 2.8 for list of machinery only]		
10.	Preliminary architectural drawings showing clear dimensions Please specify if any area earmarked for the following activities, along with dimensions: <ul style="list-style-type: none"> • Future expansion • Mosque • Play area • Parking • Storage/warehousing • Club/refreshment area • others [Annex-3 attachment-3]		
11.	Open area justification, if more than 30% [Rule 31 read with 2(1)(m)&(n) and Regulation 3(5)&(13)]		
12.	Justification of Covered area allotted for various activities, as shown in the architectural drawings [Rule 31 read with 2(1)(m)&(n) and Regulation 3(5)&(13)]		
13.	Description and sources of employment <ul style="list-style-type: none"> • Skilled • Unskilled [Annex-3 Part 3 3.12, 3.13, Annex 2 Sr. 3]		
14.	Certificate of Incorporation [Annex 2 Sr. 4]		
15.	Certified copy of Memorandum & Articles of Association [Annex 2 Sr. 5]		
16.	National Tax Number Certificate and General Sales Tax Number Certificate [Annex 2 Sr. 6]		
17.	Name, address, NIC, NTN, Phone, Email of Principal Officer [Annex 2 Sr. 1]		

Sr. No.	Checklist	Provided (Yes/No)	Comments
18.	List of owners and key managerial staff with their NIC, NTN, cell, email and addresses along with their CVs/profiles. In case of foreigners, their passport numbers are required in place of NIC. [Annex 2 Sr. 7]		
19.	Business Profile of the company [Annex 2 Sr. 8]		
20.	In case of a new company, business profile of the parent company, sister concerns, and directors (if applicable) [Annex 1 Sr. 2, Annex 2 Sr. 7&8 read with Regulation 3(4)]		
21.	Financial statements and income tax returns – last 3 years (where applicable) [Annex-2 Sr. 9]		
22.	Wealth statement of directors, if applicable [Annex-1, Sr. 2]		
23.	Undertakings by the Enterprise, as per SEZ rules Annex 1, 2, and 3		

[To be filled by the zone developer]

Sr. No.	Checklist	Provided (Yes/No)	Comments
1.	Time of uploading the application on MIS module [For tracking under Regulations]		
2.	Existing allottee or new case: [Regulation 4]		
3.	Original allottee or subsequent transferee: [Regulation 4, 6, 7 & 8]		
4.	In case of subsequent transaction, answer the following: <ul style="list-style-type: none"> • Date of surrender/cancellation of the land • Date of refund • Date of new application [Regulation 4, 6, 7 & 8]		

Sr. No.	Checklist	Provided (Yes/No)	Comments
5.	Land Area Required (Annex-3, 4.1) Whether land requirement justified. Kindly comment keeping in view capital investment, human resources, sector requirement and land utilization [Rule 31 read with 2(1)(m)&(n) and Regulation 3(5)&(13)]		
6.	Qualified comments on financial statement with specific focus on accounts receivable/payable, current assets, short term investments, property, plant, and equipment, and major liability items (short and long term) [Regulation 3(13) read with Annex-1 Sr. 2]		
7.	Undertaking by the Developer for provision of infrastructure, utilities, and services, as per implementation plan of SEZ enterprise [Regulation 3(11)]		

It is certified that the Zone Enterprise application is complete in all respects, complying with Annex 1, Annex 2 and Annex 3 of SEZ Rules, 2013

Financial

Signature
Name
Designation
Qualification
Date

Engineering

Signature
Name
Designation
Qualification
Date

Wednesday:30.11.22

1. M/s. NAV E- Vehicles (Private Limited).

A. PLOT APPLICATION:

Application No: KPK1624
Application Dated: 09/08/2022
Plot Preferences: Ph-I; Plot 2,4,15
(create separate annexures for all applied applicants with their name and status)
Required Land: **10.22 Acres**
Recommended Plots Ph-I; Plot 2-A (Total area 10.22a)

**** Plot will be offered in Phase-I only.**



B. COMPANY PROFILE:

Date of Incorporation
Industry Type: **Manufacturing**
Principal Officer: Muhammad Zafir ul Hassan Khan
Contact Number: 0320-5721017
Contact Address: street 1A, house no IH-173, AFOHS falcon complex, Rawalpindi
Existing Profile: NAV E- Vehicles (Private Limited) To help the country to accomplish contamination free climate by providing clean and self-sustainable e-mobility solution for all segments of population in Pakistan (Limit Upto 200 Char)*

C. PROJECT DETAILS:

Nature of Business: **Manufacturing of electric vehicles (four wheelers/three wheelers)**
Product Details: 4 and 3 wheelers of electric vehicles (1000 cc and less)
(First Five Products added by user)
Project's Cost: **12000 Mln** [USD or PKR Please mention]
Project Financing **[] % Equity [] % Loan**
FDI Component
Investment Density **Formula from Bi-annual**
per acre

RASHAKAI PRIORITIZED SPECIAL ECONOMIC ZONE
ZONE ENTERPRISES' PLOT APPLICATIONS

Annual Production: 20000 units of 4 wheelers, 10000 units of 3 wheelers
 (Top five with average production of five years in table format)

Target Market: Local & Export

Annual Export
 Volume:

Employment
 Generation: 200+

D. Utility Requirements [Mention yearly requirements]:

Utility		1 st Year	2 nd Year	3 rd Year	4 th Year	5 th Year
Electricity:						
Requirement		800KW				
Available/Planned						
Gas:						
Requirement		100,000 cubic feet				
Available/Planned						
Water:						
Requirement						
Available/Planned						

E. Developer Recommendations:

Text Editor...

Wednesday: 30.11.22



PH: 0819211160

**DIRECTORATE GENERAL
INDUSTRIES & COMMERCE,
DEPARTMENT BALOCHISTAN**

Subject: **MINUTES OF THE MEETING OF 01ST SEZ COMMITTEE FOR BOSTAN SPECIAL ECONOMIC ZONE HELD ON 05TH NOVEMBER, 2021 AT 11.00 AM**

Participants

(Text Editor to add participants)*

- | | |
|--------------------------------|-------------------------------------|
| 1. Mr. Muhammad Dawood Bazai | Director General/Chairperson/Member |
| 2. Mr. Abdul Samie | Director SEZ, BOI/Member |
| 3. Mr. Saeed Ahmed Sarparah | CEO, BBOI&T/Member |
| 4. Mr. Shabir Ahmed Mengal | Deputy Commissioner, Pishin/Member |
| 5. Mr. Asif Nawaz Khosa | Deputy Director, B-SEZA/Member |
| 6. Mr. Muhammad Iqbal Sarparah | Secretary, SEZ Committee/Non-Member |

AGENDA

Text Editor

Recitation from The Holy Quran

- Zone Enterprise Entry Applications for admission into Bostan Special Economic Zone as "Zone Enterprise" **(Annex-A)**
- Any other business with permission of the Chair

***(Annex-A should contain List of all applications listed as an agenda item in committee meeting)**

DISCUSSION

Text Editor (upto 150 words)

The meeting was chaired by **Mr. Muhammad Dawood Bazai** (to be input by committee secretary), Chairperson/ Director General Industries & Commerce and began with the recitation of the Holy Quran by Secretary SEZ Committee. After recitation, the Secretary SEZ Committee briefed the house about the meeting. The house discussed the agenda items at length. The discussions and the unanimous decisions made by the SEZ committee on each agenda item are as follows:

- Zone Enterprise Entry Applications for admission into Bostan Special Economic Zone as "Zone Enterprise"**

The SEZ Committee in its 1st Meeting deliberated on the following zone enterprise entry applications and made the following discussion/observations:

Sr.	App ID	Zone Enterprise Entry Application	Plot Pref.	Land Req. (Acres)	Discussion (Text Editor)	Decisions (Text Editor)
i.	BA785	<p>M/s Al-Watan Associates: M/s Al-Watan Associates is a local company that is interested to setup a Life po4 Battery manufacturing unit in Bostan SEZ.</p>	A-20 & 21	1.31	<p>The committee observed the following:</p> <ul style="list-style-type: none"> • The company was registered in SECP in 2013 however the financial statement attached is only provided for year 2020, whereas the requirement is for the last three years. • Business plan lacks the required information about raw material consumption (value & quantity), exports value and annual projected profits. • Required undertakings are also not provided. 	

ii.	BA684	M/s Al-Watan Associates: M/s Al-Watan Associates is a local company that is interested to setup an electric cable manufacturing unit in Bostan SEZ.	A14-A17	2.54	The committee observed the following: <ul style="list-style-type: none"> • The company was registered in SECP in 2013 however the financial statement attached is only provided for year 2020, whereas the requirement is for the last three years. • Business plan lacks the required information about raw material consumption (value & quantity), exports value and annual projected profits. • Required undertakings are also not provided. 	
iii.	BA762	M/s Shaheen RE-rolling Steel Industries: M/s Shaheen RE-rolling Steel Industries is a local company that is	A-14 to A-27	9.633	The committee observed the following: <ul style="list-style-type: none"> • Financial Statements of the last 3 years are missing 	

		interested to setup a steel manufacturing/ steel re-rolling unit in Bostan SEZ.			<ul style="list-style-type: none"> • Income Tax Returns for the last 3 years have not been attached • Clarity over total project cost, Equity and loan is also required • Competing applications under consideration for Plot No. A20-A21 & A14 to A17 from Al-Watan Associate (Pvt) Ltd. (i) and Al-Watan Associate (Pvt) Ltd. (ii) respectively. • Developer proposed to adjust the enterprise in another cluster, due to nature of business. 	
iv.	BA791	M/s Qadri Oxygen Gas Company: M/s Qadri Oxygen Gas Company a local company that is	A-20 to A-21	1.31	The committee observed the following: <ul style="list-style-type: none"> • Company's Memorandum of Association (MoA) provide scope for 	

		<p>interested to setup a liquid oxygen manufacturing unit in Bostan SEZ.</p>			<p>Petroleum industry whereas company aims to make Oxygen gas.</p> <ul style="list-style-type: none"> • Financial Statements of the company have not provided • Business plan lacks the required information about raw material consumption (Value & Quantity), exports value and annual projected profits • Competing applications under consideration from Al Watan Associate (Pvt) Ltd. (1) and Al-Watan Associate (Pvt) Ltd. (2) and Shaheen RE-rolling Steel (Pvt) Ltd. • Developer proposed to adjust the enterprise in 	
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					another cluster, due to nature of business.	
v.	BA829	M/s Farooq Plastics Industries: M/s Farooq Plastics Industries is a local company that is interested to setup a ceramic tile production unit in Bostan SEZ.	A-23 to A-27	5	The committee observed the following: <ul style="list-style-type: none"> Proposed business does not lie within the scope of provided Memorandum of Association along with incomplete information in business plan. Competing application under consideration of Shaheen RE-rolling Steel (Pvt) Ltd. Developer proposed to adjust the enterprise in another cluster, due to nature of business. 	
vi.	BA813	M/s Intekhab Alam Pvt. Ltd: M/s Intekhab Alam Pvt Ltd is a local company that is interested to setup a tyre	B-29 to B-32	4	The committee observed the following: <ul style="list-style-type: none"> There are discrepancies in the provision of data at the 	

		recycling plant in Bostan SEZ.			time of filing application and enclosed attachments <ul style="list-style-type: none"> • Employment generation is different in MIS and enclosed attachment and • Clarity over total project cost, Equity and loan is required. 	
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It was also observed that working papers were bereft of any data relating to date and time of receipt of applications which made it difficult to decide the allotment of plots on 'first come – first serve' basis. Developer explained that considerable handholding was provided to the companies for filing of applications, however due to non-familiarity of the system, same plots were chosen while filing applications on the SEZ MIS.

DECISION:

Being cognizant of the need for industrialization in Balochistan and to facilitate the investors, the SEZ committee unanimously decided to approve the following cases as per the below given details, subject to completion of all codal formalities and necessary documentation along with removal of discrepancies by the developer, as required under SEZ Act, 2012, rules and regulations framed thereunder, and consent of the investors on the allotted plots:

Sr.	App ID	Enterprise	Plot No.	Area
i.	BA785	M/s Al-Watan Associates		
ii.	BA684	M/s Al-Watan Associates		
iii.	BA762	M/s Shaheen RE-rolling Steel Industries		
iv.	BA791	M/s Qadri Oxygen Gas Company		
v.	BA829	M/s Farooq Plastics Industries		
vi.	BA813	M/s Intekhab Alam Pvt. Ltd		

b) There being no other matter, the meeting ended with vote of thanks to and from the chair.

(Muhammad Iqbal Sarparah)
Director/ Secretary, SEZ Committee

(Muhammad Dawood Bazai)
DG, Chairperson

(Saeed Ahmed Sarparah)
CEO, BBOI&T

(Shabir Ahmed Mengal)
Deputy Commissioner Pishin

(Abdul Samie)
Director SEZ, Bol

(Asif Nawaz Khosa)
Deputy Director, B-SEZA

Date **08th** November, 2021

