

# PAKISTAN AIRPORTS AUTHORITY(PAA)

## REQUEST FOR PROPOSAL FOR ENGAGING GENERAL SERVICES STAFF (PEON/OFFICE BOY, DISPATCH RIDERS, LADY CARE TAKER) AT HEADQUARTERS PAKISTAN AIRPORTS AUTHORITY THROUGH OUTSOURCE AGREEMENT

Pakistan Airports Authority (PAA) invites bids from reputable firms / Companies or organizations specializing in the provision of General Services Staff duly registered with the Income Tax and Sales Tax Departments and listed on the Active Taxpayer List of FBR, and registered with EOBI and ESSI in compliance with Public Procurement Rules, 2004 . The services sought has been defined in the RFPD or as required by the Authority. The initial contract period will be two (02) years, extendable for another six (06) months only (subject to the mutual consent of both parties and satisfactory performance by the Service Provider).

Bids may be submitted by or before **Tuesday 25<sup>th</sup> March, 2025** (1100 hrs) as per conditions set out in Bidding documents available on PPRA E-PAD System <http://eprocure.gov.pk> (**free of Cost**). Bid will be opened on same day at 1130 hrs. Bidders are required to get registered at E-PADS PPRA (Federal) to access the bidding document and other relevant information including electronic bid submission.

Bids must be submitted electronically through PPRA E-PADS web portal <http://eprocure.gov.pk> as well as in hard form to Additional Director HR (OD) HQPAA Karachi before closing time & date (separate sealed envelopes for Technical and Financial Bids as per Single Stage two envelope Method) duly filled and attached with requisite information in the specified format provided in the Bidding Document

For registration and training on EPADS or in case of any technical difficulty in using E-PADS, prospective bidder may contact **Mr. Rizwan Mehmood Director MIS PPRA** Room No.109, 1<sup>st</sup> Floor FBC Building Sector G-5/2 Islamabad, and Contact Number 051-111-137-237.

**[Note: All prospective bidders shall immediately inform PAA before bid opening date/time and submit proof of Active Taxpayer List (100% compliance) & GST/NTN Certificates of FBR at the address below]**

Original Bid Security/Earnest Money for an amount and on the bank account details specified in Bidding documents must be attached with the Technical Proposal (hard format sealed envelope) and the Bid Security copy (pay order / bank guarantee) must be attached through E-PADS online submission as well before submission date & time.

This advertisement is also available on PAA Website [www.paa.gov.pk](http://www.paa.gov.pk) and PPRA website [www.ppra.org.pk](http://www.ppra.org.pk).

**Warning:** Any financial instrument submitted by bidder, if found fake or got dishonored at any stage would result in blacklisting and legal action as per law.

**Additional Director HR (OD)**  
**Human Resource Directorate**  
**HQs Pakistan Airports Authority,**  
**Terminal I, Jinnah International Airport Karachi**  
**Tel:021-9907-2070-1 Fax:021-9907-2070-1**



Money sent successfully.

Transaction ID

13893453091

Transaction Date & Time

3/7/2025 9:54:54 AM

Transaction Amount

15000.00

From Account Title

SAIFULLAH

Beneficiary Name

PUBLIC PROCUREMENT

Beneficiary Account/ IBAN

\*0701

Channel

via HBL Digital