

Government of Pakistan
M/o National Health Services, Regulations & Coordination
NATIONAL INSTITUTE OF POPULATION STUDIES

JOB OPPORTUNITY

The National Institute of Population Studies (NIPS) is implementing an activity titled "Global Adult Tobacco Survey (GATS)". NIPS requires the services of suitable candidates for the project-based posts. The details are as under: -

| S # | Detail of Posts | Duration (Days) | No. of Posts | Age (Years) | Wages as per actual working days | Qualification(s) / Experience Required |
|-----|--------------------------------------|-----------------|--------------|----------------------|----------------------------------|--|
| 1 | Facilitator | 120 Days | 01 | Minimum age 50 years | 12000/- | Ph.D /MPhil degree from HEC recognized reputable national or international institution/university in Social Sciences i.e. Demography, Economics, Statistics, Anthropology, or Sociology or Public health with at least twenty years of experience in conducting national-level household surveys on public health and social behavior, strong project management, analytical writing skills and should be computer literate. |
| 2 | Data Processing Manager/Data Analyst | 120 Days | 01 | Maximum age 50 years | 8000/- | MPhil/MSc/MA/BS (4years) degree from HEC recognized institution/university in Computer Science/Economics/ Statistics with a minimum of six years of experience in data analysis and application development. Should have a complete familiarity with SPSS, STATA, CPro, etc., and should have worked as a team leader of an IT unit in the field of data collection at the national level with clear concepts of application-based quality data collection and monitoring. |
| 3 | Data Entry Supervisor | 60 Days | 01 | Maximum age 50 years | 3500/- | MSc/MA/BS degree (16 years of education) from HEC recognized institution/university in Computer Science/Economics/ Statistics with proven experience of at least five years in data processing, data entry supervision, deployment/ troubleshooting of enterprise computer network and system administration in large surveys. In addition to the above, the candidate should have strong interpersonal skills, and good command over statistical packages such as CPro, SPSS, and STATA, etc. |
| 4 | Office Coordinator | 120 Days | 01 | Maximum age 45 years | 3000/- | MSc/MA/BS degree (16 years of education) from HEC recognized institution/university in Social Sciences from a reputable recognized university with experience in national-level surveys, maintaining the records, and coordination with field teams. |
| 5 | Provincial Coordinator | 120 Days | 04 | Maximum age 45 years | 3000/- | MSc/MA/BS degree (16 years of education) from HEC recognized institution/university in Social Sciences from a reputable recognized university with experience in national level survey, coordination, monitoring, maintaining the records, and coordination with field teams. |
| 6 | Quality Control | 50 Days | 08 | Maximum age 50 years | 3000/- | MSc/MA/BS degree (16 years of education) from HEC recognized institution/university in Social Sciences from a reputable recognized university with experience in national level survey, monitoring, maintaining the records, and coordination with field teams. |
| 7 | Supervisors | 50 Days | 16 | Maximum age 65 years | 3000/- | MSc/MA/BS degree (16 years of education) from HEC recognized institution/university, and experience in supervision of field teams and operations in national-level household surveys, capacity to coordinate with teams, manage field data on Tabs, and prepare field reports. |

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| 8 | Enumerators (Male & Female) | 50 Days | 64 | Maximum age 50 years | 3000/- | MSc/MA/BS degree (16 years of education) from HEC recognized institution/university, and experience in conducting interviews, and data collection in national-level household surveys on public health and social behavior. Experience in data collection on tabs will be preferred. |
| 9 | Lister/Mapper | 45 Days | 34 | Maximum age 45 years | 3000/- | MSc/MA/BS degree (16 years of education) from HEC recognized institution/university, and experience in household listing and mapping for national-level household surveys. |

1. No TA/DA will be admissible for the candidates.
 2. Applicants who do not fulfill the criteria will not be entertained.
 3. For any query, please contact Admin, NIPS during office timings i.e. 08:30 AM to 4:30 PM.
 4. The Institute reserves the right to stop the recruitment process at any stage and also to increase or decrease the number of vacancies/durations according to the rules.
- Apply online within 15 days of this advertisement i.e. 19-06-2024, Online Application Form and details of TORs are available at the NIPS website;
www.nips.org.pk
 Contact No. ISB: 051-9255937 & 051-9255940