



GOVERNMENT OF PAKISTAN
NATIONAL ACCOUNTABILITY BUREAU
SHAHRAH-E-JAMHURIAT, G-5/1
ISLAMABAD

SERVICES REQUIRED

National Accountability Bureau invites applications from only Pakistani Nationals for hiring of services of Experts under Section 28(f) of National Accountability Ordinance (NAO), 1999, on monthly fee payment basis for a period of one year as per criteria given below:-

Sr #	Name and No. of Positions alongwith Station	Educational Qualification / Experience	Monthly Fee (in PKR)	Age Limit																											
1.	Assistant Junior Expert-1 (Office Clerk)	<ul style="list-style-type: none">• Minimum 2nd Class or Grade "C" Intermediate from a recognized institute.• 2x years experience of clerical work (file keeping/ record keeping etc.) in any Govt. / private firm.• Proficiency in MS Office.• Typing speed minimum 30 w.p.m.	Rs. 35,000/-	18 to 35 Years																											
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IMPORTANT NOTES:-

- Experience/ Educational Qualification shall be counted / examined as on the closing date for receipt of applications.
- Only shortlisted candidates shall be called for test/ interview, after scrutiny of applications.
- Candidates with additional qualification / experience can be preferred.
- Hiring will be governed by the terms of services hiring contract.
- Candidates possessing dual / foreign nationality are not eligible to apply.
- The number of positions can be increased/ decreased at the time of final selection.
- No TA/DA will be admissible for appearing in test and interview.
- Final selection will be subject to Security Clearance.
- The monthly fee is taxable as per Federal Govt. policy.
- The services period is extendable as per performance evaluation/ requirement basis.
- If a candidate is interested to apply for more than one post, a separate application is required to be submitted.
- Name of the post applied for should be written boldly on the top right corner of envelope.
- Applications on given format (**without copies of academic/ experience certificate(s)**) should reach the undersigned through post by **29th April, 2022** before closing hours.

(ZAHEER AHMAD)
Dy. Director (Rect & TCS)
NAB Headquarters
Shahrah-e-Jamhuriat, G-5/1,
Islamabad

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APPLICATION FORM

Paste your
recent
Photograph
with gum

Position Applied: _____

Choice of Station: _____
(As per Advertisement)

1. Name of Applicant: _____

2. Father's Name: _____

3. CNIC No: _____ Date of Birth : _____ Age: _____

4. Postal Address: _____

5. Domicile: _____

6. Contact No.(Line/mobile): _____

7. Email Address: _____

8. Are you Dual / Foreign National: YES NO

9. Details:-

a. Academic Qualification

S#	Degree/Certificates/Courses	Division/Grade /CGPA	Year of Passing	Name of Board/ University/Institute

b. Experience / Employment Record

S#	Organization / Employer Name	Job Title	Job Duration		Remarks (if any)
			From	To	

10. Total experience as on closing date of applications: Day Month Year

Signature of Applicant _____

Date _____

