



GOVERNMENT OF PAKISTAN
NATIONAL ACCOUNTABILITY BUREAU
SHAHRAH-E-JAMHURIAT, G-5/1,
ISLAMABAD

SERVICES REQUIRED

National Accountability Bureau invites applications from only Pakistani Nationals for hiring of Services of **Junior Expert-2** under Section 28(b) of National Accountability Ordinance-1999, for its Prosecution Division at Headquarters, Islamabad on monthly fee payment basis for a period of one year as per criteria given below:-

Educational Qualification and Experience	Responsibilities	Monthly Fee (in PKR)	Maximum Age Limit
Minimum graduate with relevant experience of 10 years in any Government Organization. OR Retired BS-17 to 19 equivalent officer with relevant experience in any Government Organization	<ul style="list-style-type: none">To prepare papers for meetings, briefs of important cases and interviews for appointment of Special Prosecutors, to give lecture to newly appointed Special Prosecutors reg. opening/maintaining files, procedure for submission of legal opinions, prioritizing of cases, preserving record, maintaining confidentiality and secrecy.Liaison with Coord Officers, Special Prosecutors and DPGAs of all Regional NABs regarding cases in Accountability Courts and respective High Courts and timely submission of References, appeals, petitions etc in courts.Monitoring of High Profile Cases in Accountability Courts, High Courts and Hon'able Supreme Court of Pakistan and to keep abreast the competent authority of their progress and ensure issue of Weekly Cause List of NAB cases in the Hon'able Supreme Court of Pakistan and their marking to different Law Officer of NAB.Compilation of Data of Prosecution Cases, its entry in the MES system, availability for NAB Annual Report, to examine References, Appeals, Cr.PLAs, CPLAs, Reports, Comments, compilation of Policy Guidelines/instructions regarding Prosecution Cases, their circulation, updating record regarding interpretation of provisions of National Accountability Ordinance, 1999 and subsequent amendments made thereto and ancillary instructions thereto.Timely submission of urgent/most urgent cases/matters requiring urgent attention of the competent authority in Prosecution Division, receive, arrange and where necessary register the secret and confidential papers and to keep proper record of movement of files and other classified documents.Noting/Drafting and any other routine or special duties that may be assigned by the competent authority.	Rs. 150,000/-	65 years

IMPORTANT NOTES:-

- Experience/ Educational qualification shall be counted / examined as on the closing date for receipt of applications.
- Only shortlisted candidates shall be called for test/ interview, after scrutiny of applications.
- Candidates with additional qualification / experience may be preferred.
- Hiring will be governed by the terms of services of hiring contract.
- Candidates possessing dual / foreign nationality are not eligible to apply.
- No TA/DA will be admissible for appearing in test/interview.
- Final selection will be subject to Security Clearance.
- The monthly fee is taxable as per Federal Govt. policy.
- The services period is extendable as per performance evaluation/ requirement basis.
- Name of the post applied for should be written boldly on the top right corner of envelope.
- Applications on given format (without copies of academic/ experience certificates) should reach the undersigned through post by **12th April, 2023** before closing hours.

Dy. Director (Rect & TCS)
NAB Headquarters
Shahrah-e-Jamhuriat, G-5/1,
Islamabad

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APPLICATION FORM

Paste your 1x
recent
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Position Applied: JUNIOR EXPERT-2

1. Name of Applicant: _____
2. Father's Name: _____
3. CNIC No: _____ Date of Birth : _____ Age: _____
4. Postal Address: _____

5. Domicile: _____
6. Contact No.(Line/mobile): _____
7. Email Address: _____
8. Are you Dual / Foreign National: YES NO
9. Details:-


a. Academic Qualification

S#	Degree/Certificates/Courses	Division/Grade /CGPA	Year of Passing	Name of Board/ University/Institute

b. Experience / Employment Record

S#	Organization / Employer Name	Job Title	Job Duration		Remarks (if any)
			From	To	

10. Total experience as on closing date of applications: Day Month Year



Signature of Applicant _____

Date _____