

Government of Pakistan  
M/o National Health Services, Regulations & Coordination  
NATIONAL INSTITUTE OF POPULATION STUDIES

F.No.23-15/24/A/NIPS/P-41

**JOB OPPORTUNITY**  
**Walk-in Interviews**

Office Staff (Islamabad base) and Female Enumerators from Tehsil Rawalpindi, Venue: National Institute of Population Studies (NIPS), NIH, Building, Park Road, Chak Shahzad, Islamabad: - 13-02-2024 (from 10:30 am to 15:00 pm).

Female Enumerators from Tehsils Muzaffargarh and Khanpur (Rahim Yar Khan), Venue: Regional Training Institute (RTI), MDA Officer Town, Multan Public School Road, Nr. Bahuddin Zakaria University Multan: - 17-02-2024 (from 10:30 am to 15:00 pm).

061-9210295 & 061-9210210

The National Institute of Population Studies (NIPS) is implementing an activity titled "Baseline Panel Study using Performance Monitoring for Action (PMA) Framework". NIPS requires the services of suitable candidates. The detail is as under:-

S #	Detail of Posts	Duration (Months)	No of Posts	Age (Years)	Pay	Qualification(s) / Experience Required
1	Project Advisor (Islamabad Based)	02	01	Maximum age 75 years	500,000/- per month	Ph.D. or MPhil degree in Social Sciences i.e.; Demography, Economics, Statistics, Anthropology or Sociology, and Public Health from a reputable recognized foreign/local university with at least twenty-five years' experience in research. The candidate should have previous work experience in family planning, strong project management, and analytical writing skills.
2	Data Processing Manager (Islamabad Based)	02	01	Maximum age 50 years	250,000/- per month	MSc / BS (Honors) in computer science or Economics/ Statistics with a minimum of five years' experience in data analysis and application development. Should have a complete familiarity with SPSS, STATA, CSpPro, etc., and should have worked as a team member of an IT unit in a field data collection at the national level with clear concepts of application-based quality data collection monitoring.
3	Office Coordinator (Islamabad Based)	02	01	Maximum age 40 years	100,000/- per month	M.Phil. or Master's degree in Social Sciences from a reputable recognized foreign/local university with experience of national level survey, monitoring, maintaining the records, and strong analytical skills and coordination of field teams.
4	Office Editors / QCs (Islamabad Based)	02	05	Maximum age 45 years	80,000/- per month	Master's degree / BS (Honors) in Social Sciences and experience in household survey data collection, editing, and field monitoring.
5	Data Entry Operator (Islamabad Based)	02	05	Maximum age 35 years	55,000/- per month	Should have Bachelor's and expertise in MS Office, CSpPro. The candidate must have typing speed of 10,000 key depressions per hour.
6	Female Enumerators	25-30 Days	22	Maximum age 40 years	5,000/- DSA (per day 3500/-, & TA per day, 1500/-)	Master / BS Honors degree in Social Sciences and experience in conducting interviews. <b>Only residents of Tehsils: Khanpur (District Rehim Yar Khan), Muzaffargarh (District Muzaffargarh), Rawalpindi (District Rawalpindi) will be entertained.</b>

1. Bring original and attested copy of documents and CV.
2. TORs are available on the NIPS website: (www.nips.org.pk).
3. No TA/DA will be admissible for the candidates for Walk-in Interviews.
4. Applicants who do not fulfill the criteria will not be entertained.
5. For any query, please contact to Admn, NIPS during office timings i.e. 08:30 am to 16:30 pm.
6. The Institute reserves the right to stop the recruitment process at any stage and also to increase or decrease the number of vacancies/duration according to the rules.

Contact No. NIPS' Office, Islamabad: 051-9255937 & 9255940