

Government of Pakistan
Benazir Income Support Programme (BISP)
(RECRUITMENT ON CONTRACT BASIS)

Benazir Income Support Programme (BISP) require the services of qualified, highly talented and self-motivated Pakistani Nationals against the following positions, purely on contract basis, initially for a period of one year (extendable up to a maximum period of three years subject to satisfactory performance and requirements of the Programme):

Sr. #	Post/SPS/Age/Vacancies	Required Qualification & Experience
1.	Assistant Director (SPS-17) Vacancy: 30 Max. Age Limit: 30 years Place of Posting: Anywhere in Pakistan. Quota: Merit =8, Punjab =05, Sindh=17 (Urban=7, Rural =10)	Second Class or Grade 'C' or 2.5/4.0 CGPA, University degree (16 years of Education) or equivalent in social sciences, preferably International Development, Development Economic, Economics, Sociology, Anthropology, Project Management, Public/Social Policy, Management Sciences and Public Administration from HEC recognized University/Institution. Must be proficient in MS Office.
2.	Assistant Private Secretary (SPS-16) Vacancy: 12 Max. Age Limit: 28 years Place of Posting: Islamabad. Quota: Merit=02, Punjab=06, KPK=03, Sindh(Rural) =01	i) Second Class or Grade 'C' or 2.5/4.0 CGPA, Bachelor degree or equivalent from HEC recognized University/ Institution. With minimum shorthand speed: 75 w.p.m. & typing speed: 40 w.p.m. Must be proficient in MS Office.
3.	Accounts Assistant (SPS-14) Vacancy: 3 Max. Age Limit: 25 years Place of Posting: Islamabad. Quota: Punjab=02, Sindh (Rural)=01	Second Class or Grade 'C' or 2.5/4.0 CGPA, Bachelors degree or equivalent in Finance/Accounts/Commerce or equivalent from HEC recognized University/ Institution. Must be proficient in MS Office.
4.	Audit Assistant (SPS-14) Vacancy: 4 Max. Age Limit: 25 years Place of Posting: Islamabad. Quota: Punjab=02, Sindh (Rural)=01, KPK=01	Second Class or Grade 'C' or 2.5/4.0 CGPA, Bachelors degree or equivalent in Finance/Accounts/Commerce or equivalent from HEC recognized University/ Institution. Must be proficient in MS Office.
5.	Assistant Complaint (SPS-14) Vacancy: 12 Max. Age Limit: 25 years Place of Posting: Islamabad. Quota: Merit=03, Punjab=02, Sindh =02 (Rural=01, Urban=01), Balochistan =3, KPK=1, FATA = 1	Second Class or Grade 'C' or 2.5/4.0 CGPA Bachelor degree from HEC recognized University/Institution. Must be proficient in MS Office with typing speed of 40 w.p.m.
6.	Assistant Complaint (SPS-14) Vacancy: 122 Max. Age Limit: 25 years Place of Posting: Punjab=29, Sindh=35, Balochistan =35, KPK=15, AJK=04, GB=04 Quota: Regional Quota	Second Class or Grade 'C' or 2.5/4.0 CGPA Bachelor degree from HEC recognized University/Institution. Must be proficient in MS Office with typing speed of 40 w.p.m.
7.	Field Supervisor (SPS-14) Vacancy: 132 Max. Age Limit: 25 years Place of Posting: Punjab=15, Sindh=20, Balochistan =21, KPK=50, AJK=15, GB=11 Quota: Regional Quota	Second Class or Grade 'C' or 2.5/4.0 CGPA Bachelor degree from HEC recognized University/Institution. Must be proficient in MS Office with typing speed of 40 w.p.m.
8.	Data Entry Assistant (SPS-14) Vacancy: 05 Max. Age Limit: 25 years Place of Posting: Islamabad. Quota: Merit =03, Sindh =02 (Rural=01, Urban=01), Balochistan=01	Second Class or Grade 'C' or 2.5/4.0 CGPA Bachelor degree from HEC recognized University/Institution. Diploma in Computer Sciences/IT and must be proficient in MS Office with typing speed of 40 w.p.m.

- Only shortlisted candidates shall be called for interview based on their performance in the Screening Test.
- T.A/D.A shall not be admissible.
- Candidates in Government Service will have to resign from their service before joining, if they are selected.
- BISP is an equal opportunity employer and encourages all genders and candidates belonging to marginalized segments of society to apply.
- No Age relaxation will be admissible. **Age relaxation allowable to the candidates, who had applied earlier for the same post advertised through Candidate Testing Services (CTS) dated 11.02.2020 to the extent of months/days lapsed since then.**
- BISP reserves the right to increase/decrease number of posts.
- Apply **ONLINE** within 15 days of publication of this advertisement, on prescribed "Application Form to Apply on Contract Posts" available at BISP's official website (bisp.gov.pk) duly filled in by the interested candidates.
- Candidate to be appointed on contract basis will not claim regularization on any grounds and will not be regularized in Government Service.

Director HR (HQ & Policy)
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