



F. No.4-3/2022-PPW
Government of Pakistan
Ministry of National Health Services,
Regulations & Coordination

JOB OPPORTUNITIES

HIRING OF PROGRAM SUPPORT PERSONNEL

The Population Programme Wing (PPW), Ministry of National Health Services, Regulations & Coordination, Islamabad invites applications from Pakistani Nationals for hiring of following staff on contract basis for the period of two (02) months starting from 1st November 2023 till 31st December 2023 on purely temporary basis:

S.#	Position	No. of Position
1.	Information Technology (IT) Expert / MIS Coordinator	01
	Total	01

2. Detailed ToR's of Information Technology (IT) Expert / MIS Coordinator can be accessed / downloaded from Ministry's and PPRA websites (<https://nhsrc.gov.pk/>) or (info@ppra.org.pk) a link: Tors\ToRs of Supporting Staff Link.docx


3. Interested candidates must be registered with Tax department and their name included in the Active Taxpayer List (ATL) of FBR.

4. Only short-listed candidates will be called for interview for which they can be asked for copies of their educational and experience certificates. No TA/DA will be paid to the candidates coming for interview.

5. Initial contract is for 02 months (November 2023 to December 2023). The contract can be extended subject to availability of funds and satisfactory performance.

6. Interested candidates may send their written application along with CVs/ profiles duly supported with copies of CNIC and ATL to the undersigned within 15 days of the publication of this advertisement.

Deputy Director (P)
Population Programme Wing (PPW)
Ministry of National Health Services, Regulations & Coordination
Kohsar Block, 3rd Floor, Pak Secretariat, Islamabad
Ph: 051-9216284


1 mnh 24/10/23 pdt

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Ministry of National Health Services, Regulations & Coordination

TORS OF Information Technology (IT) Expert / MIS Coordinator

POSITION INFORMATION	
Position Title	Information Technology (IT) Expert / MIS Coordinator
Age	25-40 years
Qualification	Bachelor's level qualification in Computer Sciences / Software Engineering / Information Technology (IT)
Duty Station	Islamabad The consultant will be based at Population Programme Wing (PPW), Ministry of National Health Services, Regulations and Coordination (M/o NHR&C) Islamabad, Pakistan.
Unit	01
Engagement Modality	Individual Consultancy Contract
Period of assignment/ services	November 2023 and December 2023 (Two Months)
Salary Package	100-150 PKR Per Month

The Population Programme Wing (PPW) of Ministry of National Health Services, Regulations & Coordination, Islamabad invites applications from Pakistani Nationals for hiring of IT Expert / MIS Coordinator on contract basis for the period of two months starting from November 2023 till December 2023 on purely temporary basis.

Background:

As per National Action Plan (2019-2025) titled Implementation of recommendations approved by the CCI regarding alarming high population growth in Pakistan, the Population Programme Wing (PPW) / Ministry of National Health Services, Regulations, and Coordination (Ministry of NHR&C) intends to hire the services of an IT Expert / MIS Coordinator being part of the approved Annual Work Plan 2023. The temporary services of an IT Expert / MIS Coordinator are required to assist and guide the PPW for implementation of MIS initiatives, planned for implementation of CCI recommendations. The incumbent is also required to provide technical support for up and running the online contraceptive Logistics Management Information System (cLMIS), maintaining and sustaining the Dashboard, ensuring Contraceptive Commodity Security and supply chain etc and other designated tasks.

Scope of Work/Key deliverables

The assignment includes the following tasks:

- To maintain and update the CCI web portal/dashboard on CCI recommendations for all indicators and follow up from all provinces/region to ensure timely updating of data on web portal
- To manage the indicators for all recommendations and sub-recommendations, separately for PWD, DOH and Federal level. More details on indicators in terms of data source, frequency of reporting and disaggregation must be updated in CCI web-based portal.
- To prepare forecasting and quantification of contraceptive commodity security on the bases of cLMIS.
- Quarterly/monthly stock out analysis of all commodities through stock management system in cLMIS.
- Interpret and analyze the existing cLMIS inventory data with reference to supply chain indicators, and any extract meaningful data for decision-making
- Ensure Contraceptive supply and its distribution are better managed through cLMIS and a proper demand and supply distribution has been must established for smooth workflow through cLMIS.

