



No. 1/29/2022-gen  
Government of Pakistan  
Directorate General, Immigration & Passports  
(Headquarters)  
G-8/1, Mauve Area,  
Islamabad

Assistant Director (General)

☐#: 92-51-9107050

September 6, 2022

To:


Mr. Rizwan Mehmood,  
Dy. Director (IT/Web),  
Public Procurement Regulatory Authority,  
1st Floor FBC, Building Near State Bank,  
Sector G-5/2, Islamabad-Pakistan.

Subject:

**UPLOADING OF EVALUATION REPORT REGARDING PROCUREMENT  
OF CORRUGATED BOXES & SECURITY PACKING TAPES**

Please refer to the subject cited above and enclosed herewith the evaluation report regarding tender for Procurement of corrugated boxes & Security Packing Tapes.

2. It is requested to upload the evaluation report on PPRA website [www.ppra.gov.pk](http://www.ppra.gov.pk) at the earliest.
3. Your cooperation in this regard will be appreciated.

  
(Muhammad Imtiaz Abbasi)  
Assistant Director (General)

**(EVALUATION REPORT)**

As per rule 35 of PP Rules, 2004

Name of Procuring Agency: DIRECTORATE GENERAL IMMIGRATION & PASSPORTS,  
ISLAMABAD.

Method of Procuring: Open Competition bidding Single Stage (Technical + Financial) Two  
Envelop Procedure)

Title of Procurement: **PROCUREMENT OF CORRUGATED BOXES & SECURITY  
PACKING TAPES**

Tender inquiry No: No.1/29/2022-Gen

PPRA Ref. No. (TSE): **TS485685E**

Date & time of bid closing: **10-08-2022 till 11:00hrs**

Date & time of bid opening: **10-08-2022 till 11:30hrs**

No. of Copies of Tender Documents sold: **(03) Three**

No of bids received: (03) Three

Criteria for bid evaluation: Technical Qualification, sample evaluation and Financially lowest  
bidder.

Three (03) companies participated in the tender and submitted their technical and financial proposals for supply of corrugated Boxes & Security Packing Tapes. The detail of participated companies in tender is as under:

S. No.	Company Name
1	M/s Decent Traders
2	M/s SKN Traders
3	M/s Step Internal

2. Bids were evaluated as per clause 16 of tender documents, by the Purchase Committee and result of technical proposals is as under:

Company Name	Assessment						Remarks
	Bank account statement for the period 1 <sup>st</sup> January 2022 to 30 <sup>th</sup> June 2022 with turnover of credit balance of Rs. 05 (m)	Bidders Registration Certificate Individual, AOP, Firms are applicable)	National Tax Number (NTN) Certificate. (Individual, AOP, Firms are applicable)	Sales Tax registration certificate	Affidavit on Rs. 20 stamp Paper) that the Company is neither blacklisted non in litigation with any of its there is any litigation	Details of supplies effected / Purchase Orders executed in Govt. / Semi-Government Organization (Copies of five (05) work order from different organization)	
M/s Creative Technologies	Yes	Yes	Yes	Yes	Yes	Yes	Qualified
M/s Decent Traders	Yes	Yes	Yes	Yes	Yes	Yes	Qualified
M/s Step International	Yes	Yes	Yes	Yes	Yes	Yes	Qualified

3. All three (03) bidders fulfill the basic criteria according to clause (16) of tender documents and stands qualified for further process i.e. samples evaluation. Samples of all three (03) qualified firms were examined by the Incharge Distribution section being the end user and co-opted member. In response Incharge Distribution section provided inspection report with remarks that "Samples of "all bidders are ok as the material used is as per

requirement of distribution section, samples of Corrugated boxes are strong and can bear the weight of Passports Booklet". Moreover, the Samples of Security Packing Tapes provided by M/s Decent Traders and M/s Creative Technologies, seems ok as per requirement. Following parameters were checked during sample examination by the incharge distribution:-

1. Thickness of the tape.
2. Quality of the tape
3. Adhesive of the tape

Hence the samples of both bidders are **Recommended**, however, M/s Step International didn't submit the samples for security packing tapes. In this regard M/s Step International stands disqualified for further process of opening of financial proposals for security packing tapes.

**Comparative Statement**

S. No.	Particulars	Qty	Decent Traders		Creative Technologies		Step International	
			Unit Rate	Total	Unit Rate	Total	Unit Rate	Total
1	Corrugated Boxes Size Length 5.1 inch, width 4.5 inch, Height 2.8 inch	13200	137	1808400	145	1914000	157	2,072,400
2	Corrugated Boxes Size Length 4.3inch, width 5.5 inch, Height 5.5 inch	10560	175	1848000	184	1943040	192	2,027,520
3	Corrugated Boxes Size Length 6.2 inch, width 8.6 inch, Height 5.5 inch	18480	220	4065600	255	4712400	268	4,952,640
4	Corrugated Boxes Size Length 6.2 inch, width 8.6 inch, Height 10.2 inch	15840	309	4894560	325	5148000	332	5,258,880
5	Corrugated Boxes Size Length 12.0 inch, width 12.0 inch, Height 12.0 inch	15048	414	6229872	466	7012368	478	7,192,944
6	Corrugated Boxes Size Length 12.0 inch, width 18.0 inch, Height 12.0 inch	5280	437	2307360	504	2661120	509	2,687,520
7	Security Packing Tapes 40 Yard length and 3 inch width with Logo printing (as per	2376	340	807840	342	812592	350	831,600
<b>Total with all taxes</b>				<b>21,961,632</b>		<b>24,203,520</b>		<b>25,023,504</b>

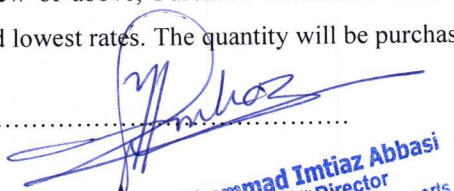
7. M/s Decent traders quoted lowest rates as whole and as well as item wise, therefore work will be awarded as per lowest quoted rates.

**RECOMMENDATIONS OF PURCHASE COMMITTEE**

8. In view of above, Purchase Committee recommended to issue the work orders to M/s Decent Traders who has quoted lowest rates. The quantity will be purchased in four equal installments.

SIGNATURE .....

Official Stamp: .....

  
**Muhammad Imtiaz Abbasi**  
 Assistant Director  
 Dte General Immigration & Passports  
 Islamabad

Standard Bidding Documents (SBD)