

FINAL EVALUATION REPORT
(As Per Rule 35 of PP Rules, 2004)

1	Name of Procuring Agency	UNIVERSAL SERVICE FUND, 3 rd Floor, Evacuee Trust Complex, F-5/1, Islamabad
2	Method of Procurement	Tender Notice (Single Stage One Envelopes)
3	Title of Procurement	Supply of Stationery, Printer/Photocopier Toners and other Miscellaneous Items for Universal Service Fund Company
4	Tender Inquiry Date and Details	Published (The News & Nawaiwaqt) and Uploaded (USF & PPRA websites) on 30 Aug, 2022
5	PPRA Ref. No. (TSE)	TS488905E
6	Date & Time of Bid Closing	16-Sep-22 at 11:00 AM
7	Date & Time of Bid Opening	16-Sep-22 at 11:30 AM
8	No of Bids Received	Six (06), Five Qualified, One Disqualified
9	Criteria for Bid Evaluation	Least Cost Method (Item Wise)
10	Details of Bid(s) Evaluation	Details are as under

Bid Evaluation Result:

S.No.	Description	Cost (PKR)
1	Stationary Items	27,791
2	Printer Toners	414,570
3	Janitorial items	12,402.13

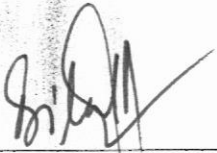
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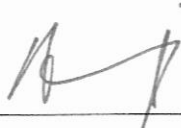
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Most Advantageous Bidder: In view of the above, lowest financial bidders (against each item) are recommended for award of purchase orders for Supply of Stationery, Printer/Photocopier Toners and other Miscellaneous Items for Universal Service Fund Company at quoted price including all admissible taxes

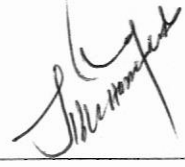
11. Any other additional / supporting information, the procuring agency may like to share – **Attached**



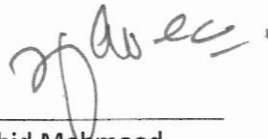
Bilal Ahmed
Chief Technical Officer



Asad Ullah Khan Njazi
Chief Officer (QA&M)



Syed Sibte-Hassan Gardezi
Chief Officer Admin & Law



Zahid Mehmood
Chief Financial Officer
(Head of Procurement Committee)

Sr. No.	Item Type	Name of Items	Specifications	Unit	RIZ Technology	Shirazi Trading	AR & FD Traders	Galaxy Traders	AI- SAMD Traders	MM Traders	Remarks
1	Stationary	Binder Clip	KW-trio or equivalent, 25mm DC-25 (20mm x 1" width)	Pkt	-	-	139	128.70	-	129	
2	Stationary	Binder Clip	KW-trio or equivalent, 41mm DC-41 (2"), 41mm (1-5/8") width)	Pkt	-	-	178	269.10	-	194	
3	Stationary	Bianco Correction Pen	Picasso or equivalent, Fine Metal Tip	Each	-	-	78	52.65	-	52	
4	Stationary	Calculator	CITIZEN or equivalent, Solar Dual Power Calculator-14 Digit	Each	-	-	940	1,638	-	1,030	
5	Stationary	Cell AA Batteries	Energizer or equivalent Alkaline AA Battery Nominal Voltage: 1.50	Each	-	-	64	163.80	-	129	
6	Stationary	Cell AAA Batteries	Energizer or equivalent Alkaline AA Battery Nominal Voltage: 1.50 or equivalent	Each	-	-	63	163.80	-	129	
7	Stationary	Clutch Pencil	Steadleror equivalent, 0.7 mm Mechanical Clutch	Each	-	-	317	760.50	-	193	
8	Stationary	Color Paper	210x297 mm, 80gms-100 Sheets, Premium quality	Pkt	-	-	495	643.50	-	450	
9	Stationary	Double Tape	Deer Brand Four Pillar or equivalent	Each	-	-	340	409.50	-	284	
10	Stationary	Drafting Pad	Alfarooq or equivalent Small, Fine Quality	Each	-	-	55	58.50	-	45	
11	Stationary	Drafting Pad	Alfalah 1161 or equivalent, 80gm, 297x210 mm, (A4)	Each	-	-	198	257.40	-	226	
12	Stationary	Drafting Pad	Alfarooq or equivalent (A4) or equivalent, Fine Quality	Each	-	-	78	87.75	-	91	
13	Stationary	Drafting Pad	Alfalah or equivalent 1162 - 80 gm, 210x148 mm, Small	Each	-	-	145	193.05	-	129	
14	Stationary	Envelope White	Good Quality, Cloth, 14/18, Legal	Each	-	-	27	70.20	-	20	
15	Stationary	Envelope White	Good Quality, 9"x4" (PKT OF 50), 80g	Pkt	-	-	678	229.32	-	6	
16	Stationary	Envelope White	Good Quality, Legal Size, 80g	Each	-	-	14	15.21	-	20	
17	Stationary	Envelope, White	Good Quality, A-4 Size, 80g	Each	-	-	11	12.87	-	13	
18	Stationary	File	Hujjin or equivalent QW-324A (30-35 Pages), Imported (only Black)	Each	-	-	395	292.50	-	454	
19	Stationary	File - Box File	A-4 Size Imported	Each	-	-	398	444.60	-	361	
20	Stationary	File - Box File	Large Imported	Each	-	-	415	444.60	-	381	
21	Stationary	File Folder Clip	Nokia or equivalent O64 A (Fiber) Long Lever	Each	-	-	-	409.50	-	284	
22	Stationary	File Ring	Nokia or equivalent Transparent (Data Book) Imported 1444	Each	-	-	-	678.60	-	351	
23	Stationary	File Ring	Nokia or equivalent Hard Binding (Data Book) 1444	Each	-	-	-	444.60	-	595	
24	Stationary	File Ring Binder	252D (52mm Capacity)	Each	-	-	-	409.50	-	451	
25	Stationary	File Separators	Orient or equivalent (Colored Dividers) A-4 Sheet (Set of 1-10)	Pkt	-	-	144	140.40	-	108	
26	Stationary	File Transparent	Master or equivalent, A320	Each	-	-	84	76.05	-	52	
27	Stationary	Glue Stick, 21 GM	UHU or equivalent Glue Stick, 21 GM-glides smoothly	Each	-	-	385	175.50	-	117	
28	Stationary	Highlighter - (Multi Colors)	PIANO Hi-Lit or equivalent	Each	-	-	378	64.35	-	45	
29	Stationary	Log Book	Tayyaba or equivalent, No. 3/ No 4	Each	-	-	444	327.60	-	334	
30	Stationary	Marker Board	Dollar or equivalent, 140mm, (black, red, blue, green)	Each	-	-	54	81.90	-	58	
31	Stationary	Meeting Folder	Legal size, imported, rexine	Each	-	-	1,834	292.50	-	321	
32	Stationary	My Clear Bag	FCW or equivalent Long Durable Material, Hold 30 pages	Each	-	-	84	111.15	-	837	
33	Stationary	Packing Tape	Nichibon or equivalent, 3" x 100 Yards, Transparent	Each	-	-	734	737.10	-	386	
34	Stationary	Paper Clip	Flower or equivalent (Packet), 26 MM -3	Pkt	-	-	53	92.76	-	50	
35	Stationary	Paper Clip	Flower or equivalent (Packet), 30 MM -3	Pkt	-	-	58	52.65	-	50	
36	Stationary	Paper Cutter	Deli or equivalent Adjustable Quality AL200P	Each	-	-	223	99.45	-	103	
37	Stationary	Paper Ream	Double A or equivalent, 80 gm, Brightness above 102 %, A4 (500 sheet)	Each	-	-	1,873	1,690.65	-	1,544	
38	Stationary	Paper Ream	Double A or equivalent, 80 gm, Brightness above 102 %, Legal (500 sheet)	Each	-	-	2,075	2,076.75	-	1,867	
39	Stationary	Paper Stand	A-4 Size, High quality	Each	-	-	747	760.50	-	836	
40	Stationary	Pen	M&G or equivalent, Expert Gel Broad, 0.7mm	Each	-	-	890	99.45	-	84	
41	Stationary	Pen	Uni Ball Eye or equivalent Nibe size 0.7mm	Each	-	-	934	138.06	-	154	
42	Stationary	Pen	M&G or equivalent Leader, 0.7mm	Each	-	-	944	87.75	-	77	
43	Stationary	Pen Ball Point	Picasso Grip or equivalent 0.8 mm	Each	-	-	169	14.04	-	13	
44	Stationary	Pen Stand	PMP P9725 or equivalent Crystal plastic	Each	-	-	998	2,106	-	1,930	
45	Stationary	Pen Stand	Wooden Jar- Good Quality	Each	-	-	-	1,111.50	-	644	
46	Stationary	Pencil	Goldfish or equivalent, NO.2-1/2 HB	Each	-	-	229	16.32	-	14	
47	Stationary	Pencil Sharpener	Goldfish or equivalent, 2.5 x 1 x 1.5 cm, Steel	Each	-	-	19	16.38	-	20	
48	Stationary	Marker Permanent	Dollar or equivalent, No.70, 140mm, (black, red, blue, green)	Each	-	-	54	76.05	-	58	
49	Stationary	Marker Permanent	Schenider or equivalent Permanent, Fine Tip (Black, Blue, Green, Red)	Each	-	-	623	327.60	-	291	
50	Stationary	Plastic File Separators	Thick Sheets, A4 Page Dividers,(A to Z, 25 Parts) Multicolored	Pkt	-	-	347	409.50	-	451	
51	Stationary	Plastic Folder L Shape	Nokia or equivalent, Durable Material, Hold 30 pages	Each	-	-	89	26.91	-	25	
52	Stationary	Plastic Tray	Transparent Double Desk imported	Each	-	-	-	2,925	-	192	
53	Stationary	Pointer	Dollar or equivalent, 0.3 Fine liner	Each	-	-	24	33.93	-	22	
54	Stationary	Post It Flag	3M or equivalent, 100 sheet, 3 Neon Color, 75x25 mm	Each	-	-	98	286.65	-	322	
55	Stationary	Post It Flag	3M or equivalent, (please sign), transparent Neon colors, 20 sheets	Each	-	-	-	222.30	-	65	
56	Stationary	Power Extension Multi plug	Power Extension Multi plug, with 5 meter wire, Voltage, 240 Volts, Bronze	Each	-	-	1,585	1,755	-	2,317	
57	Stationary	Punching Machine	KW-trio 09670 or equivalent (Heavy Duty) Imported	Each	-	-	5,140	4,563	-	3,861	
58	Stationary	Punching Machine	KW-trio 09228 or equivalent (2-Hole 20 sheets punch machine)	Each	-	-	734	1,755	-	965	
59	Stationary	Register	Alfalah or equivalent No.10	Each	-	-	780	760.50	-	579	
60	Stationary	Rubber	Pelikan or equivalent, A5 40	Each	-	-	71	23.40	-	39	
61	Stationary	Scissor	6", Imported	Each	-	-	184	175.50	-	193	
62	Stationary	Scotch Tape	Deer or equivalent, 1" X 50 Yards	Each	-	-	194	187.20	-	52	
63	Stationary	Signature Book	Elba or equivalent, (41403), 20 Compartments, PVC Cover	Each	-	-	-	-	-	772	
64	Stationary	Stamp Pad	Dollar or equivalent	Each	-	-	107	64.35	-	70	
65	Stationary	Stamp Pad INK	Dollar or equivalent	Each	-	-	54	45.63	-	38	
66	Stationary	Stapler Machine	Pollex or equivalent Metal Full-Strip Stapler, (20 Sheets)	Each	-	-	4,700	1,638	-	450	
67	Stationary	Stapler Pin	(H-13) 13mm Heavy Duty, 23/13, Imported	Pkt	-	-	198	229.32	-	167	
68	Stationary	Stapler Pin	Dollar or equivalent (Imported, 24/6), pack of 20, #10	Pkt	-	-	988	64.35	-	52	
69	Stationary	Stapler Remover	KW Trio or equivalent, 5080	Each	-	-	107	99.45	-	90	
70	Stationary	Steel Ruler	Goldfish or equivalent, thickness-0.5- 2 mm, Length-300mm	Each	-	-	79	76.05	-	70	
71	Stationary	Sticking Notes	3M or equivalent 3"3", Removable Adhesive (Pkt of 100) Imported	Each	-	-	115	93.60	-	64	
72	Stationary	Sticking Notes	3M or equivalent 3"5", Removable Adhesive (Pkt of 100) Imported	Each	-	-	135	152.10	-	154	
73	Stationary	Tape Dispenser	KW-3311 or equivalent	Each	-	-	985	877.50	-	965	
74	Stationary	Three pin multi plug adaptor	Three pin multi plug adaptor Imported, Output Voltage: 220V	Each	-	-	475	234	-	482	
75	Stationary	Thumb pin	Sun Wood or equivalent 23mm, Multi-color (plastic head Color)	Pkt	-	-	58	81.90	-	52	
76	Stationary	UHU	UHU or equivalent - All Purpose Adhesive - No.6 (60ml)	Each	-	-	423	409.50	-	361	
77	Stationary	USB 64 GB 3.0 Steel	Kingston or equivalent, transfer speeds of up to 200MB/s Read and 60MB/s Write	Each	-	-	6,500	1,462.50	-	1,030	
78	Stationary	USB 8 GB 3.0 Steel	Kingston or equivalent, transfer speeds of up to 200MB/s Read and 60MB/s Write	Each	-	-	990	760.50	-	644	
79	Stationary	Visiting Card Album	Visiting Card Album 256 Card - Imported	Each	-	-	750	795.60	-	515	
80	Stationary	Wireless Mouse	A4 Tech or equivalent, stable connection & smoother tracking.	Each	-	-	2,190	1,632.15	-	900	
							47,158	40,830.60		31,954	

Sr. No.	Item Type	Name of Items	Specifications	Unit	RIZ Technology	Shirazi Trading	AR & FD Traders	Galaxy Traders	Al- SAMD Traders	MM Traders	Remarks
1	Toners	Toner 826-A	HP Color LaserJet M855 dn, Toner 826-A (Complete set)	Each	-	-	795,000	760,500	-	87,750	
2	Toners	Toner Cartridge 039	Toner Cartridge 039 (Printer Model No. LBP 351X)	Each	-	65,978	-	111,150	-	58,500	
3	Toners	Toner (125-A)	Toner for Printer HP Color LaserJet 1515n Original (125-A)	Each	-	-	68,710	111,150	-	54,990	
4	Toners	Toner Laser Jet 80-A	Toner Laser Jet 80-A for Hp LaserJet PRO 400 M401DNHP Original	Each	28,080	-	15,170	15,210	-	16,965	
5	Toners	Toner HP 1020	Toner LaserJet Toner HP 1020 Original	Each	14,625	-	15,130	8,775	-	14,625	
6	Toners	Toner HP 106-A	Toner LaserJet Toner HP 106-A Original	Each	16,029	-	15,985	26,910	-	16,380	
7	Toners	Toner 76-A	HP LaserJet 404 DN, Toner 76-A	Each	29,337.75	-	26,140	19,890	-	28,665	
8	Toners	Toner HP Q7553A	Toner Laser Toner (HP Q7553A) for P2015 Printer Original	Each	-	-	15,680	15,795	-	17,082	
9	Toners	Toner 85-A	Toner Hp LaserJet P1102 Original imported 85-A Original	Each	13,455	-	15,250	16,380	-	15,444	
10	Toners	Toner 26-A	Toner HP LaserJet Toner 26-A Original	Each	29,835	-	18,783	22,230	-	22,815	
11	Toners	Toner Canon Photocopier NPG 50	Toner Canon Photocopier, NPG 50 For IR2545	Each	-	26,176	-	64,350	-	2,632	
12	Toners	Toner 057	Canon LBP226dw B/W Printer, toner No: 057	Each	-	46,252	-	99,450	-	23,400	
13	Toners	Toner 055	Canon LBP664Cx Color Printer , Toner No: 055 (set of four toner)	Each	-	157,320	-	292,500	-	79,560	
					131,361.75	295,726	985,848	1,564,290.00	-	438,808	

Sr. No.	Item Type	Name of Items	Specifications	Unit	RIZ Technology	Shirazi Trading	AR & FD Traders	Galaxy Traders	AI- SAMD Traders	MM Traders	Remarks
1	Janitorial Items	Air Freshener	(Imported) air wick or equivalent, 250ml (for dispenser)	Each	-	-	790	877.50		500	
2	Janitorial Items	Air Freshener Large	(Imported) Aseel or equivalent, 300ml	Each	-	-	733	526.50		500	
3	Janitorial Items	Bathroom Cleaner	Harpic or equivalent, 500ml	Each	-	-	498	304.20		400	
4	Janitorial Items	Dishwasher (475ml)	Lemon max or equivalent, dish wash liquid	Each	-	-	279	304.20		220	
5	Janitorial Items	Disposables Glass	Standard size	Each	-	-	7.9	11.70		10	
6	Janitorial Items	Dry Dust Mop with Steel Handle	Good quality	Each	-	-	544	526.50		500	
7	Janitorial Items	Dustbin Plastic	Standard size	Each	-	-	735	169.65		120	
8	Janitorial Items	Duster	Good quality (yellow, Extra Large) 20"x30"	Each	-	-	47	52.65		35	
9	Janitorial Items	Floor Wiper with Steel Handle	Good quality	Each	-	-	379	210.60		700	
10	Janitorial Items	Household Cleaner	Glint or equivalent 500 ml, for glass, anti- dust, mildly perfumed	Each	-	-	394	403.65		350	
11	Janitorial Items	Insect Killer	Baygon, mortein, black cobra or equivalent, 250ml, health hygiene	Each	-	-	735	438.75		350	
12	Janitorial Items	Liquid Hand Wash	Life bouy or equivalent, 5 Liter	Each	-	-	-	994.50		3,300	
13	Janitorial Items	Liquid Hand Wash	Dettol or equivalent, 600 ml	Each	-	-	1,135	339.30		650	
14	Janitorial Items	Liquid Hand Wash	life bouy or equivalent, 1000ml, refill	Each	-	-	834	1,111.50		650	
15	Janitorial Items	Liquid Hand Wash Soap	Palmolive or equivalent, 250ml	Each	-	-	398	526.50		300	
16	Janitorial Items	Phenyl Bottle	Good quality, 3 ltr, perfumed phenyl	Each	-	-	273	222.30		170	
17	Janitorial Items	Sanitizer	(Imported) OROSEPT or equivalent, 100ml, alcohol based, DGHM standard	Each	-	-	-	292.50		150	
18	Janitorial Items	Sanitizer Liquid	(Imported) OROSEPT or equivalent, 5 ltr, alcohol based, DGHM standard	Each	-	-	-	7,605		4,700	
19	Janitorial Items	Sanitizer Liquid	(Imported) OROSEPT or equivalent, 1 ltr, alcohol based, DGHM standard	Each	-	-	-	1,521		900	
20	Janitorial Items	Sanitizer Liquid	(Imported) OROSEPT or equivalent, 500 ml, alcohol based, DGHM standard	Each	-	-	-	936		500	
21	Janitorial Items	Surface Cleaner	Dettol or equivalent, stain remover, killing of 99.9% gems, 1 ltr	Each	-	-	883	871.65		550	
22	Janitorial Items	Surgical Face Mask	Mask 3 Layers Multiple protections- Pack of 50	Pkt	-	-	179	286.65		250	
23	Janitorial Items	Tissue Box	Rose Petal or equivalent, 3x ply, 210 sheets, (Luxury)	Each	-	-	269	321.75		175	
24	Janitorial Items	Tissue Box	Rose Petal or equivalent, 2x ply, 200 sheets, (Supreme)	Each	-	-	269	193.05		175	
25	Janitorial Items	Tissue Roll	Rose Petal or equivalent, Regular role	Each	-	-	84	80.73		85	
26	Janitorial Items	Toilet Cleaner	Harpic or equivalent, 500ml, ability to kill COVID-19 viruses	Each	-	-	497	304.20		280	
27	Janitorial Items	Towels	Standard Bath Size 27"x54"	Each	-	-	970	561.60		150	
28	Janitorial Items	Wooden polish	KIWI, power plus or equivalent, 250ml, for furniture & leather goods	Each	-	-	775	561.60		320	
29	Janitorial Items	Hand Towel	Rose Petal or equivalent, 2x ply, 100 sheets	Each	-	-	215	286.65		450	
					-	-	11,923	20,842.38	-	17,440	