


**(TECHNICAL EVALUATION REPORT)**

As per rule 35 of PP Rules, 2004

1. Name of Procuring Agency: DIRECTORATE GENERAL IMMIGRATION & PASSPORTS, ISLAMABAD.
2. Method of Procuring: Open Competition bidding Single Stage (Technical + Financial)  
Two Envelop Procedure)
3. Title of Procurement: **Expansion of call center from existing 5 seats to 15 seats**
4. Tender inquiry No: No.4/1/2024/Call Center/Log
5. PPRA Ref. No. (TSE): **TS542373E**
6. Date & time of bid closing: 15.07.2024 till **10:00AM**
7. Date & time of bid opening: 15.07.2024 till **10:30hrs**
8. No. of Copies of Tender Documents sold: **(06) Six**
9. No of bids received: **(03) Three**
10. Criteria for bid evaluation: Bid evaluation and Technical Qualification

Name of Bidder	Participated in Lots	Technical evaluation (bid + technical)		Rule/Regulation/SBD*/Policy/ Basis for Rejection / Acceptance as per Rule 35 of PP Rules, 2004
		Bid evaluation	Technical Evaluation	
E. Occasion	Lot-I & II	Qualified for Lot-II	Qualified for Lot-II	Technically qualified for Lot-II, as per clause (06) of bidding documents, and stands qualified in Lot-I on the basis of non compliance of Mandatory eligibility criteria.. <b>Hence considered for Opening of Financial Proposal got LOT-II.</b>
M/s Saeed & Sons	Lot-I	Qualified for Lot-I	Qualified Lot-I	Technically qualified for Lot-I, as per clause (06) of bidding documents. <b>Hence considered for Opening of Financial Proposal for Lot-I.</b>
M/s AAB Construction	Lot-I	Qualified for Lot-I	Qualified Lot-I	Technically qualified for Lot-I, as per clause (06) of bidding documents. <b>Hence considered for Opening of Financial Proposal for Lot-I.</b>

SIGNATURE

  
**ZIA-UR-REHMAN**  
Assistant Accounts Officer  
Machine Readable Passport Project  
Dte. Gen. Immigration & Passports  
(HQ), Islamabad

Official Stamp: .....

Standard Bidding Documents (SBD)

*5 dgip 18924.pdf*

## MINUTES OF THE MEETING

Subject:

### MEETING OF THE INTERNAL TECHNICAL EVALUATION COMMITTEE HELD ON 22<sup>ND</sup> AUGUST 2024 TO EVALUATE THE TECHNICAL BIDS. RECEIVED FOR PURCHASE OF EXPANSION OF CALL CENTER FROM 5 SEATS TO 15 SEATS.

A tender advertisement for expansion of call center from 5 seats to 15 seats was released on 27.06.2024, through daily news papers and also published on PPRA Web site [www.ppra.org.pk](http://www.ppra.org.pk). The tender was opened on due date and time i.e. 15<sup>th</sup> July, 2024 in the presence of authorized representatives of bidding firms and the Purchase Committee comprising of the following officers:-

S. No.	Designation	Status
1	Director (Network)	Chairman
2	Accounts officer (B&R)	Member
3	Hardware Specialist	Member
4	Assistant Director (General)	Member
5	Assistant Account Officer (Logistics)	Secretary/member

2. Six (06) firms purchased the tender documents while on due date and time only three (03) bidders submitted their technical & financial proposals in their respective lots. The detail of bidders is as under:-

Sr. No.	Particulars	Lot detail
1	M/s Saeed & Sons	Lot-I
2	M/s AAB Construction	Lot-II
3	M/s E.ocean	Lot-I & Lot-II

3. Three received (03) bids were handed over to internal technical evaluation committee. Committee evaluated the bids as per clause 6 Mandatory eligibility criteria of the tender documents and found that two bidders M/s Saeed & Sons and M/s AAB Construction stands qualified for Lot-I and M/s E. Oceans stands disqualified in Lot-I.

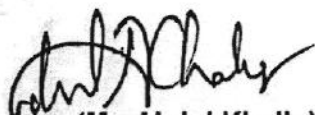
4. Moreover, M/s E. Oceans stands qualified for Lot-II. The evaluation results are placed at Annex-A, B C & D.

5. In this regard on the basis of technical evaluation M/s Saeed & Sons and M/s AAB Construction Company stand technically qualified for Lot-I and M/s E. Oceans stands technically qualified for Lot-II, hence considered for further process i.e. opening of Financial Proposals.

### RECOMMENDATIONS OF INTERNAL TECHNICAL EVALUATION COMMITTEE

6. In view of above, on the basis of technical evaluation internal technical evaluation committee recommended to open the financial Proposal for expansion of call center from 5 seats to 15 seats of technically qualified bidders as detailed below:-

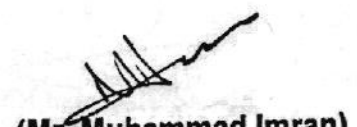
S.No	Name of Bidders	Qualified for Lot
1	M/s Saeed & Sons	Lot-I
2	M/s AAB Construction	Lot-I
3	E. Ocean	Lot-II

  
(Mr. Abdul Khaliq)

Director (Software Application/Production)  
Member

  
(Mr. Hassan Sheraz)

Hardware Specialist  
Member

  
(Mr. Muhammad Imran)

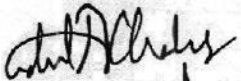
Network Engineer  
Member


**BIDS EVALUATION CRITERIA FOR LOT-I**  
**AAB CONSTRUCTION PRIVATE LIMITED**


Total Marks: 100  
Qualifying Marks: 80

S. No.	Criteria for evaluation (principle parameter)	Total Marks	Marks Obtained
1.	Income tax registration certificate.	5	5
2.	Sales tax registration certificate from FBR	5	5
3.	Proof of membership of Chamber of Commerce for the year 2023-24 & 2024-25.	5	5
4.	Bank account statement for the period 1 <sup>st</sup> January 2023 to 31 <sup>st</sup> December 2023, with minimum annual turnover of Rs. 03.00 (million).	10	10
5.	Lists of projects executed (at least 03) Work order must be provided.	10	10
6.	List of technical/non-technical staff, 5staff=10 marks. 4=8, 3=6, 2=4.	10	10
7.	Colored hard copy of design of the Call Center. The bidders will also provide the soft copy of the Call Center design in USB. This is the core item of the tender	10	10
8.	Financial soundness of a company (minimum 03 million turnovers). The Company will provide last one year bank statement with turnover of Rs. 03 million during the period from 1 <sup>st</sup> January 2023 to 31 <sup>st</sup> December 2023	10	10
9.	Copy of Pakistan Engineering Council (PEC) registration certificate (valid) under category C5 and above must be provided	15	15
10.	Proof of minimum 05 years of experience of similar nature in Government / Semi Government Department /Autonomous bodies of good repute.	10	10
11.	Satisfactory performance certificates from clients (Government/Semi Government Departments. / Autonomous body) must be attached (Minimum 03). Moreover, any bidder who executed the relevant work with DG I&P during last five years will be liable to provide one out of 03 three satisfactory performance certificate duly issued by DG I&P	10	10
<b>Total Marks</b>		<b>100</b>	<b>100</b>

**Remarks: Qualified**

  
Mr. Abdul Khalig  
(Chairman)

  
Mr. Hassan Sheraz  
(Member)

  
Mr. Muhammad Imran  
(Member)

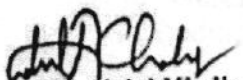
  
Mr. Aqeel Ahmad Khan  
(Co-opted Member)

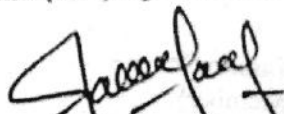
**BIDS EVALUATION CRITERIA FOR LOT-I**  
**E-Ocean Private Limited**


Total Marks: 100  
Qualifying Marks: 80


S. No.	Criteria for evaluation (principle parameter)	Total Marks	Marks Obtained
1.	Income tax registration certificate.	5	5
2.	Sales tax registration certificate from FBR	5	5
3.	Proof of membership of Chamber of Commerce for the year 2023-24 & 2024-25.	5	5
4.	Bank account statement for the period 1 <sup>st</sup> January 2023 to 31 <sup>st</sup> December 2023, with minimum annual turnover of Rs. 03.00 (million).	10	10
5.	Lists of projects executed (at least 03) Work order must be provided.	10	10
6.	List of technical/non-technical staff. 5staff =10 marks. 4=8, 3=6, 2=4.	10	10
7.	Colored hard copy of design of the Call Center. The bidders will also provide the soft copy of the Call Center design in USB. This is the core item of the tender	10	10
8.	Financial soundness of a company (minimum 03 million turnovers). The Company will provide last one year bank statement with turnover of Rs. 03 million during the period from 1 <sup>st</sup> January 2023 to 31 <sup>st</sup> December 2023	10	10
9.	Copy of Pakistan Engineering Council (PEC) registration certificate (valid) under category C5 and above must be provided	15	(0) Zero
10.	Proof of minimum 05 years of experience of similar nature in Government / Semi Government Department /Autonomous bodies of good repute.	10	10
11.	Satisfactory performance certificates from clients (Government/Semi Government Departments. / Autonomous body) must be attached (Minimum 03). Moreover, any bidder who executed the relevant work with DG I&P during last five years will be liable to provide one out of 03 three satisfactory performance certificate duly issued by DG I&P	10	10
<b>Total Marks</b>		<b>100</b>	<b>85</b>

**Note: Disqualified due to non-compliance of Mandatory Qualifying Criteria**  
i.e. (Pakistan Engineering Council (PEC) registration certificate)

  
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(Member)

  
Mr. Muhammad Imran  
(Member)

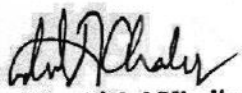
  
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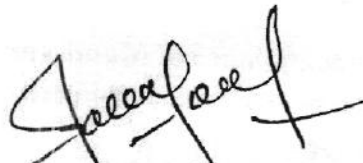
**BIDS EVALUATION CRITERIA FOR LOT-II**  
**E-Ocean Private Limited**

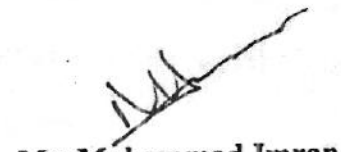
Total Marks: 100  
Qualifying Marks: 80

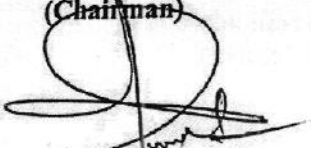
S. No.	Criteria for evaluation (principle parameter)	Total Marks	Obtained Marks
1	Compliance of Call Center Specification (Annex -V) In compliance of 100% 50 marks, below 95 % compliance the bidder will liable to be rejected)	35	35
2	List of technical/non-technical staff, 5staff =10 marks. 4=8, 3=6, 2=4.	10	10
3	Income tax registration certificate.	05	05
4	Sales tax registration certificate from FBR	05	05
5	Proof of membership of Chamber of Commerce for the year 2023-24, 2024-25.	05	05
6	Bank account statement for the period 1 <sup>st</sup> January 2023 to 31 <sup>st</sup> December 2023, with minimum annual turnover of Rs. 03.00 (million).	05	05
7	Lists of projects executed (at least 03) Work order must be provided.	10	10
8	Proof of minimum 05 years of experience of similar nature in Government / Semi Government Department /Autonomous bodies of good repute.	10	10
9	Financial soundness of a company (minimum 03 million turnovers). The Company will provide last one year bank statement with turnover of Rs. 03 million during the period from 1 <sup>st</sup> January 2023 to 31 <sup>st</sup> December 2023	05	05
10	Satisfactory performance certificates from clients (Government/Semi Government Departments. / Autonomous body) must be attached (Minimum 03). Moreover, any bidder who executed the relevant work with DG I&P during last five years will be liable to provide one out of 03 three satisfactory performance certificate duly issued by DG I&P	10	10
<b>Total Marks</b>		<b>100</b>	<b>100</b>

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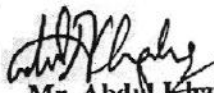
  
Mr. Aqeel Ahmad Khan  
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**BIDS EVALUATION CRITERIA FOR LOT-I**  
**SAEED AND SONS**

Total Marks: 100  
Qualifying Marks: 80

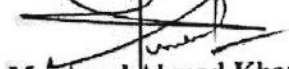
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