

TECHNICAL EVALUATION REPORT

(As Per Rule 35 of PP Rules, 2004)

1. Name of Procuring Agency:

Bureau of Emigration and Overseas Employment (BE&OE)

2. Method of Procurement:

Single-Stage One-Envelope

3. Title of Procurement:

OPERATION & MAINTENANCE SERVICES OF 03 PASSENGER LIFTS & 01 CARGO LIFT ALONGWITH SERVICE OF ONE LIFT OPERATOR AT EMIGRATION TOWER

4. Tender Inquiry No.:

BE (Tower)8(5)/2017-22

5. PPRA Ref. No. (TSE):

TS516754E

6. Date & Time of Bid Closing:

18/08/2023 at 11:00 AM

7. Date & Time of Bid Opening:

18/08/2023 at 12:30 PM

8. No of Bids Received:

01

9. Criteria for Bid Evaluation:

As per prescribed in standard bidding document

10. Details of Bid(s) Evaluation:

The detail of bid evaluation report is attached herewith.


MUHAMMAD ISRAR
Assistant Director
Bureau of Emigration &
Overseas Employment (HQ)
Islamabad

**MINUTES OF THE MEETING OF PROCUREMENT COMMITTEE FOR
OPENING OF BIDS – “OPERATION & MAINTENANCE SERVICES OF 03
PASSENGER LIFTS & 01 CARGO LIFT ALONGWITH SERVICE OF ONE
LIFT OPERATOR AT EMIGRATION TOWER”**

In order to outsource the Operation and Maintenance services of 03 passenger lifts and 01 cargo lift installed at Emigration Tower, a notice inviting tender (NIT) was published/ uploaded on PPRA and BE&OE’s website on 21-07-2023 for inviting bids. A meeting of the Procurement Committee for opening of bids regarding “operation & maintenance services of 03 passenger lifts and 01 cargo lift installed at Emigration Tower” was held at 11:30 AM on 18-08-2023 in the Conference Hall at 9th floor, Emigration Tower. Following members attended the meeting: -

- a) Director (Coordination) – (Chairman)
- b) Deputy Director (Ops) – (Member)
- c) Network System Engineer (IT) – (Member)
- d) Assistant Director (Admn) – (Member)
- e) Assistant Director (Policy) – (Secretary / Member)

2. Total Three (03) Companies, i.e. M/s Supreme Diagnostic Complex, M/s Khawja & Co. and M/s Azhar Ali Mech & Elect collected the tender document (**Annex-A**). Subsequently, only one Company i.e. **M/s Supreme Diagnostic Complex** submitted its bid within due time period. Representative of the Company was present at the time of bid opening. Attendance sheet is placed at (**Annex-B**): -

3. Initially, the bid was evaluated as per the Mandatory Eligibility Criteria defined in Tender Document. **M/s Supreme Diagnostic Complex** qualified the mandatory eligibility criteria. Detailed Mandatory Evaluation sheet duly signed by members of the Procurement Committee is enclosed at (**Annex-C**) and summary of the same is also reproduced as below:-

MANDATORY ELIGIBILITY CRITERIA

Sr. No	Requirements/ documents	M/s Supreme Diagnostic Complex
1.	Bidders shall submit a signed letter with official stamp affixed on it as per the format given in Annex-I as a cover letter to the Bid/Proposal. Bids/Proposals submitted without this cover letter will not be accepted and bids will likely be rejected straightaway.	Provided
2.	Company Profile which should include staff details (lift operation and maintenance staff) equipment required for provision of repair and maintenance services of lifts and telephone number/ mobile number and office address of the Company. i. Tools/Plants & Machinery etc.:- ii. Software for testing fault and programming of Hyundai lifts. iii. Electrical devices for maintenance of lifts etc. iv. Weight testing and lubrication tools etc. Attach CV of Lift Operator as mentioned at Clause # 3.6	Provided
3.	The Company must be 10 years old (attach documents of registration as evidence)	Provided

FARRUKH JAMAL
Director
Bureau of Emigration &
Overseas Employment
HQ's Islamabad

(Muhammad Israr)
Assistant Director (Operation)
Bureau of Emigration &
Overseas Employment
MINISTRY OF PASSENGER
TRANSPORT
Islamabad

Syed Safdar Ali Shah
Assistant Director (BS-17)
Bureau of Emigration &
Overseas Employment
Ministry of Pakistan
Islamabad

4.	The Company should be registered with the Pakistan Engineering Council having code C-5 or above with specialization code of ME-03 (i) (Valid PEC registration certificates must be attached)	Provided
5.	a) Experience of minimum five (05) to seven (07) similar nature of Projects (lift operation and maintenance) with well-known Public Sector/ government offices during last 10 years. (attach P.Os/MoUs/Contract Agreements) b) Experience of (2-3 years) of importing parts of the same or different lifts	Provided
6.	Copies of Income Tax, Sales Tax Registration Certificates and proof of being Active Tax Payer from FBR must be attached.	Provided
7.	Affidavit (on stamp paper of Rs. 100/-) that the Company is neither blacklisted nor in litigation with any of its clients and if there is any litigation the bidder will be bound to disclose the same with nature thereof.	Provided
8.	Financial soundness of the company (minimum 25 million). Provide bank statements of w.e.f. 01 st August, 2022 to 31 st July, 2023 having at least credit (annual turnover) of 25 million rupees.	Provided
9.	The Company must have registration with EOBI and ICT Employees Social Security Institution (IESSI) (Registration document should be attached as evidence).	Provided
10.	Copy of the Bid Security amounting 150,000 rupees	Provided
11.	An affidavit on stamp paper of Rs.100/- submitting following clauses: (i). The detection of fault, maintenance of lifts and replacement of defective parts shall be done within 24 hours. (ii) That the firm is never blacklisted on any grounds whatsoever. (Where Applicable)	Provided
Status		Qualified

4. The Procurement Committee further opened the financial bid of the sole qualified bidder. The financial bid of M/s Supreme Diagnostic Complex is placed at Annex-D. The summary of the same is reproduced as below: -

Sr. No	Particulars/ Description	Unit rate	Total Amount	15 % GST	Total (Inclusive of all taxes)
01	Operation & Maintenance rate for 03 passenger lifts (01 Visit Per Month)	22,717.39	68,152.17	10,222.82	78,375/- PKR
02	Operation & Maintenance rate for 01 cargo lift (01 Visit Per Month)	22,717.39	22,717.39	3,407.60/-	26,125/- PKR
03	01 Operator Salary (Minimum at Government approved wage rate)	29,130.43	29,130.43	4369.56	33,500/- PKR
Grand Total (including all taxes)					138,000 /- PKR

FARRUKH JAMAL
Director
Bureau of Emigration &
Overseas Employment
HQ's Islamabad


(Muhammad Israr)
Assistant Director (Operations)

Deputy Director
Bureau of Emigration
& Overseas Employment
GOVERNMENT OF PAKISTAN
Islamabad.

Safdar Ali Shah
Assistant Director (BS-17)
Bureau of Emigration &
Overseas Employment
Government of Pakistan

8. In view of above position, the financial bid of M/s Supreme Diagnostic Complex i.e. Rs. 138,000 /- inclusive of all taxes per month is most advantageous. On the basis comparison of rates, Procurement Committee is of the view that the rates/ financial bid of M/s Supreme Diagnostic Complex are most reasonable.

9. Foregoing above, the Procurement Committee has unanimously decided that the financial bid of the M/s Supreme Diagnostic Complex is most advantageous.


Assistant Director -II (Policy)
Member/ Secretary

(Muhammad Israr)
Assistant Director (Operation)


Deputy Director (Ops)
Member
Deputy Director
Bureau of Emigration
& Overseas Employment
GOVERNMENT OF PAKISTAN
Islamabad


ATIF SULTAN
Network System Engineer
Bureau of Emigration & Overseas Employment
Government of Pakistan
Islamabad
Network System Engineer (IT)
Member


Assistant Director (Admin)
Member
Syed Safdar Ali Shah
Assistant Director (BS-17)
Bureau of Emigration &
Overseas Employment
Government of Pakistan


Director (Coord)
Chairman Procurement Committee
FARRUKH JAMAL
Director
Bureau of Emigration &
Overseas Employment
HQ's Islamabad