

# EVALUATION REPORT

## (As Per Rule 35 of PP Rules, 2004)

1. Name of Procuring Agency: Public Procurement Regulatory Authority
2. Method of Procurement: Single Stage One Envelope
3. Title of Procurement: Tender for Procurement of Stationery & Misc Items for F.Y 2021-22
4. Tender Inquiry No.: F. No 3(19)/GS/PPRA/18-19
5. PPRA Ref. No. (TSE): TS516058E
6. Date & Time of Bid Closing: 10<sup>th</sup> August, 2023, time 11:00AM
7. Date & Time of Bid Opening: 10<sup>th</sup> August, 2023, time 11:30AM
8. No of Bids Received: Three
9. Criteria for Bid Evaluation: As per clause 11 of \*BDs
10. Details of Bid(s) Evaluation: Detail of the Bid Evaluation is as under:-

Name of Bidder	Marks		Evaluated Cost	Rule/Regulation/SBD*/Policy/ Basis for Rejection / Acceptance as per Rule 35 of PP Rules, 2004.
	Technical if applicable)	Financial (if applicable)		
M/s Capital Stationers, Islamabad	Technically Compliant	Item Wise Lowest Cost Basis	Lowest Against 39 Items	The bid of M/s Capital Stationers, Islamabad has been accepted to the extent of 39 Nos of items as mentioned in Financial Comparative Statement
M/s Sohail Traders, Islamabad	Technically Compliant	Item Wise Lowest Cost Basis	Lowest Against 61 Items	The bid of M/s Sohail Traders, Islamabad has been accepted to the extent of 61 Nos of items as mentioned in Financial Comparative Statement
M/s Attique Traders, Karachi	Bid Rejected	Not Applicable	Not Applicable	Bid Rejected as per clause 22 (a) of the bidding Documents

### FINANCIAL COMPARATIVE STATEMENT

Sr. #	Items	Specification	Qty. Required	Unit Price Quoted by M/s Capital Stationers	Unit Price Quoted by M/s Sohail Traders
1	Paper Reams (A-4)	80 GSM Imported quality	800	2265.60	2045 (lowest)
2	Paper Reams (Legal)	80 GSM Imported quality	70	2702.20	2190 (lowest)
3	Air Freshener	300 ml	200	300.90	254 (lowest)
4	Ball Point	Blue, Black (Pkt.)	100	165.20	123 (lowest)
5	Ball Pen	2.5 HB or equivalent	100	200.60 (lowest)	223
6	Expert Gell Pen	Blue, Black "M&G or equivalent"	100	110.92 (lowest)	120
7	Brush	(03 No. for Photocopier machine)	6	708.00	259 (lowest)
8	Calculator	12 Digits	26	2832.00	778 (lowest)
9		16 Digits dual power	08	4012.00	2990 (lowest)
10	Colour Flags	Paper) (Pkt.) fine quality	500	162.84	134 (lowest)
11		Plastic) (Pkt.) fine quality	100	171.10	63 (lowest)

1 PPRA 7923. Post

Sr. #	Items	Specification	Qty. Required	Unit Price Quoted by M/s Capital Stationers	Unit Price Quoted by M/s Sohail Traders
12	Color papers (A-4) (ream of 100 Sheets)	Green	40	525.10	435 (lowest)
13		Yellow	40	525.10	435 (lowest)
14		Red	40	525.10	435 (lowest)
15	Color papers (legal) (ream of 100 Sheets)	Green	40	690.30	435 (lowest)
16		Yellow	40	690.30	435 (lowest)
17		red	40	690.30	435 (lowest)
18	Blanco Fluid with thinner	Fine quality	50	377.60 (lowest)	389
19	Correction Fluid Pen	Fine quality	150	63.72	63 (lowest)
20	Dak Folder	Fine quality (leather)	82	1475	1121 (lowest)
21	Drafting Pad/Writing pad	(small)	225	59	53 (lowest)
22	Drafting Pad/Writing pad	(A-4 Size)	48	92.04	92 (lowest)
23	Drafting Pad PPRA	(fine quality)	49	300 (lowest)	336
24	Dust Bin	Medium	30	218.30	135 (lowest)
25		Large	3	401.20	230 (lowest)
26	Duster	Yellow	300	61.36	46 (lowest)
27	Engagement Display Stand	(Plastic)	30	1003	990 (lowest)
28	Envelops	A-4	6450	5.31	4 (lowest)
29		A-3 (13*18)	2550	11.80	7 (lowest)
30		Legal size (10*15)	2160	5.90	5 (lowest)
31		Med./Letter size)	2850	2.36	2 (lowest)
32		(Small)	5800	1.65 (lowest)	2
33	Eraser	Pelican "or equivalent"	153	10.62 (lowest)	23
34	Executive Diary	(Fine quality)	40	2300 (lowest)	3363
35	File/Document Basket	(Fine quality)	80	271.40	247 (lowest)
36	File Flapper	(Fine quality)	3150	12.98 (lowest)	14
37	File Folder	(Fine quality)	83	649	413 (lowest)
38	File Doc Folder/Box File/Ring Folder	(Fine Quality)	327	501.50	348 (lowest)
39	File Doc Pad	(fine quality)	26	885	750 (lowest)
40	File Register	(Fine quality)	8	448	421 (lowest)
41	File Tags(Bundle)	Best Quality	800	70.80 (lowest)	77
42	File Separator	(Fine quality)	40	103.84 (lowest)	120
43	Gum Stick	(Medium)	200	159.30 (lowest)	169
44	Highlighter	Multi colour	272	56.64	52 (lowest)
45	Ink (for fountain Pen)	Blue/Black)	6	59 (lowest)	82
46	Diary Register	6 Number(fine quality)	7	802.40	706 (lowest)
47	Lead Pencil	Fine Quality) (Box of 12)	100	200.60 (lowest)	368
48	Note Sheet	(Fine Quality)	500	220.66 (lowest)	358
49	Paper Clips/U Clips	(26 mm)(Pkt.)	128	47.20 (lowest)	58
50	Paper Binder Clip (pkt of 10 Nos)	Small	40	100.30 (lowest)	139
51		Medium	40	206.50	195 (lowest)
52		large	40	342.20 (lowest)	390
53	Paper Cutter	medium)	50	103.84 (lowest)	195
54	Paper Pins	Packet	100	38.94 (lowest)	46
55	Post it Pad/Yellow Noting	Sticky Note(3*2)	136	103.84	67 (lowest)
56		Sticky Note(3*3)	132	135.70	87 (lowest)
57	Pen Holder	(Fine quality)	6	188.80	184 (lowest)
58	Paper Tape	Fine quality	50	53.10 (lowest)	56
59	Peon Book	Stander Size	80	259.60	135 (lowest)
60	Permanent Marker	(Fine quality) "Piano or equivalent"	121	53.10	52 (lowest)
61	Plastic Clip File	(Fine quality)	74	68.44 (lowest)	69
62	Plastic Ring Folder	(Fine quality)	70	531	397 (lowest)
63	Punch (Single hole)	Small	50	120.36 (lowest)	330
64		Large	50	300.90 (lowest)	448
65	Punch (Heavy-Single hole)	Heavy Duty Quality (Model 9203) "or equivalent"	41	2124 (lowest)	3245

Sr. #	Items	Specification	Qty. Required	Unit Price Quoted by M/s Capital Stationers	Unit Price Quoted by M/s Sohail Traders
66	Punch(Double Hole)	Medium size) punching capacity 30 sheets of 80 GSM and safe lock, built in ruler	15	1534	519 (lowest)
67		Heavy duty two hole punch machine with Sturdy aluminum (metal base) Punches up to 190 sheets (with spare punch pin set)	6	25370	23010 (lowest)
68	Sharpener (Nos.)	(Fine quality)	148	9.44 (lowest)	15
69	Sharpener	Large size	10	1652 (lowest)	1711
70	Steel Scale	(Fine quality)	46	88.50 (lowest)	92
71	Scissor	medium	51	283.20	224 (lowest)
72	Scotch Tape	(1 Inch)	76	63.72 (lowest)	92
73	Section Diary Register	(06 Number)	22	778.80	732 (lowest)
74	Short Hand Note Book	(Fine quality)	64	87.32	81 (lowest)
75	Stamp Pad (Blue/Black	(Standard size)	52	63.72 (lowest)	74
76	Stamp Pad Ink	Blue/Black)	20	48.38	46 (lowest)
77	Stapler Machine	(Medium) compatible pins 24/6 and 26/6 and staples 25 sheets of 80GSM approx.	85	672.60	578 (lowest)
78	Stapler Machine	Heavy Duty max capacity of 210 sheets, use Stapler pins 23/6 to 23/23	12	7316	5133 (lowest)
79	Stapler Pins	(24/6)(Pkt.)	452	73.16 (lowest)	Not Quoted
80	Stapler Pins(Large)	Fine Quality	147	247.80	224 (lowest)
81	Stapler Pin Remover	(Fine quality)	53	82.60 (lowest)	106
82	Heavy duty Stapler Pin Remover	Remover for stapler pin No. 24/6, 26/6, 23/6, 23/13, removing capacity 80 sheets	08	1770 (lowest)	Not Quoted
83	Stock Register	Size 08	20	1038.40	977 (lowest)
84	Table Diary	(Fine quality)	7	265.50 (lowest)	342
85	Telephone Index	Standard size	7	649	531 (lowest)
86	Tissue Box-	Supreme	500	224.20 (lowest)	232
87		Luxury	500	388.22	374 (lowest)
88	Tissue Roll	(fine quality)	500	106.20 (lowest)	112
89	Uni Ball Point	(Blue/Black)(Signature)	170(pkt s)	3445.60	1274(lowest)
90	USB/Flash Drive	32GB	100	761.10	285 (lowest)
91	Vehicle Log Book	Size 06	12	713.90	583 (lowest)
92	Glint	500 ml "Fine Quality"	150	672.60	173 (lowest)
93	Cell (Standard Size)	Fine Quality	50	35.50	33 (lowest)
94	Cell (Small Size)	Fine Quality	50	27.14 (lowest)	32
95	Vim	500 ml (Gell) "Fine Quality"	59	325	117 (lowest)
96	Soap	Fine Quality	62	115.64	105 (lowest)
97	Hand Sanitizer	500 ml "Fine quality"	100	802.40 (lowest)	1121
98	Hand Wash	500 ml "Fine Quality"	100	247.80 (lowest)	295
99	Surf	Pkt of 1 KG Fine Quality	50	855.50	342 (lowest)
100	Towel	100 % Cotton	50	407.10 (lowest)	560

**Lowest Evaluated Bidder:**

- I. M/s Capital Stationers found lowest for **39 Nos** Items
- II. M/s Sohail Traders found lowest for **61 Nos** items

Signature: .....

Official Stamp: .....

\* Bidding Documents (BDs).

*Handwritten signature and date: 8-09-23*