



No.3/3/2020-21/Clearing Agent/Log  
Government of Pakistan  
Directorate General, Immigration & Passports  
(Headquarters)  
G-8/1, Mauve Area,  
Islamabad

Manager (logistics)  
☐#: 92-51-9107078

August 6<sup>th</sup>, 2024

To:

Mr. Rizwan Mehmood,  
Director (IT/Web),  
Public Procurement Regulatory Authority,  
1st Floor FBC, Building Near State Bank,  
Sector G-5/2, Islamabad-Pakistan.

Subject:

**EVALUATION REPORT REGARDING HIRING OF CUSTOM CLEARING AGENCY FOR  
DG I&P**

Reference to the subject cited above and enclosed herewith the evaluation report regarding tender for Hiring of custom clearing agency for Directorate General Immigration & Passports Headquarters, Islamabad.

2. It is requested to upload the evaluation report on PPRA website [www.ppra.gov.pk](http://www.ppra.gov.pk) at the earliest.
3. Your cooperation in this regard will be appreciated.

(Zia Ur Rehman)  
Assistant Accounts Officer (Logistics)

**(EVALUATION REPORT)**  
As per rule 35 of PP Rules, 2004

1. Name of Procuring Agency: Directorate General Immigration & Passports, Islamabad.
2. Method of Procuring: Single stage One Envelope Basis
3. Title of Procurement: **HIRING OF CUSTOM CLEARING AGENCY FOR DG I&P**
4. Tender inquiry No: 3/3/2020-21/Clearing Agent/Log
5. PPRA REF. NO. (TSE): TS534763E
6. Date & time of bid closing: 28.03.2024 till 11:00hrs
7. Date & time of bid opening: 28.03.2024 till 11:30hrs
8. No of bids received: (04) Four
9. Criteria for bid evaluation: As per clause 4 of tender document.

10. According to the evaluation bids of the four (04) bidders, bids were evaluated as per evaluation criteria (Annex-A), by the purchase committee. The evaluation results are as under:-

S. No.	Evaluation Criteria	M/s Khyber Exports		M/s PKG International Shipping & Logistics (Ltd)		M/s Logistics Mode (Pvt) LTd		M/s Malik Cargo Services	
		Page No.	Remarks	Page No.	Remarks	Page No.	Remarks	Page No.	Remarks
1	NTN Registration Certificate and Sales Tax Returns	C-12 C-10	Yes	46-56	Yes	NTN =61 Not registered with Sale Tax	No	21 22	Yes
2	Copy of valid CLEARING AGENT License and other essential licenses for custom clearance.	C 3-8	Yes	341-344	Yes	63-67	Yes	23-26	Yes
3	The CLEARING AGENT should have Certificate of Registration of firm/ Individual Firm for a minimum period of 10 years – Certificate of Incorporation / Registration Certificate of the firm.	C 3-8	Yes	345-349	Yes	37-38-39	Yes		No
4	The CLEARING AGENT must have relevant experience in its own name in the field of customs clearance. Please attach work orders in Govt/semi Government organization during the last three year with their name, telephone no. and the contact person	C 13-51	Yes	116-303	Yes		No	Not Available	No
5	Affidavit on Stamp Paper of Rs. 100/- that the firm is not black listed by any government / semi government Department	C-235	Yes	351	Yes	6	No	27	Yes
<b>Remarks</b>		<b>Qualified</b>		<b>Qualified</b>		<b>Not Qualified</b>		<b>Not Qualified</b>	

11. According to minutes of meeting Procurement Committee awarded marks to the two qualified companies as under:-

S. #	Evaluation Parameters	Marks	M/s Khyber Exports		M/s PKG International Shipping & Logistics (Ltd)	
			Page No.	Marks	Page No.	Marks
1.	Years of experience for providing Clearing Services From 1 to 5 Years= 5 Marks From 6 to 10 Years= 10 Marks From 11 to 15 Years and above = 15 Marks	15	B-09	15	160-161	10
2.	Years of experience for providing Clearing Services of Existing Clients : Government/Semi government/ Autonomous clients (10 work order or more then 10) =15 Marks. Government/Semi government/ Autonomous clients ( 7 work order ) = 10 Marks Government/Semi government/ Autonomous clients ( 4 work order )= 5 Marks (letters from all such existing clients must be attached)	15	C 13-51	15	116-303	15
3.	Previous client's certificate of good conduct No. of clients 5 & above – 10 marks No. of clients 3 & above – 5 marks No. of clients below 3 – 3 marks (letters from previous clients must be attached)	10	52-60	10	166-205-206-207- 262,268,292,	10
4.	Copy of CLEARING AGENT License for custom clearance than 10 marks will be awarded. Valid Registration in Sales Tax: (05 marks) Valid Registration in Income Tax : (05 marks) (Attested Copy of Licenses must be attached)	20	C 3-8 C 12 C-10	20	341-344 46-56	20
5	Bank Statement for one year showing transaction up to 5.00 million 5.0 Million & Above = 30 3.0 Million = 15 2.0 Million & above = 10 Below 2.0 million = 05	30	C-61 to 213	30	353-386	30
6.	Physical inspection of the company's offices / services by DG I&P. No. of employees 10 and above -10 Marks No. of employees 05 to 09 -05 marks No. of employees below 05 -03 marks	10	B-11	10	41	10
<b>Total</b>		<b>100</b>		<b>100</b>		<b>95</b>
<b>Remarks</b>			<b>Qualified</b>		<b>Qualified</b>	

12. Purchase committee further evaluated the bids of remaining two bidders and found that M/s Khyber Exports has secured 100 Marks out of 100 and M/s PKG International Shipping & Logistics (Ltd) secured 95 marks out of 100 Marks. The rates of two technically qualified companies/firms are as under:-

**FINANCIAL COMPARATIVE STATEMENT**

Sr. No	Description	M/s PKG International Shipping & Logistics (Ltd)	M/s Khyber Exports
1	By Air Agency Commission	17%	10,250
2	GST 15%	16.00%	1,537.5
<b>Total Agency Commission with all Taxes</b>		<b>33%</b>	<b>11,788</b>

13. As per comparative statement shown above M/s PKG International Shipping & Logistics (Ltd) quoted the conditional rates in terms of percentage which is not acceptable while M/s Khyber exports quoted the fixed rate as service charges for clearing of customs assignments on the behalf of Directorate General I&P.

14. The purchase committee recommended for hiring the services of M/s Khyber Exports as custom clearing agent, on the basis of above quoted rates.

SIGNATURE .....

Official Stamp: .....