

**EVALUATION REPORT**  
(As Per Rule 35 of PP Rules, 2004)

1. Name of Procuring Agency: HQ NADRA Islamabad
2. Method of Procurement: Single Stage One Envelope Method
3. Title of Procurement: Supply of Stationery Items
4. Tender Inquiry No.: 47/2021
5. PPRA Ref. No. (TSE): TS452667E
6. Date & Time of Bid Closing: 24<sup>th</sup> June, 2021 At 1100 Hrs.
7. Date & Time of Bid Opening: 24<sup>th</sup> June, 2021 At 1130 Hrs.
8. No of Bids Received: 11 x Bids
9. Criteria for Bid Evaluation: Item wise Lowest Rates
10. Details of Bid(s) Evaluation: As under: -

Name of Bidder	Marks		Evaluated Cost	Rule/Regulation/SBD*/Policy/ Basis for Rejection / Acceptance as per Rule 35 of PP Rules, 2004.
	Technical (if applicable)	Financial (if applicable)		
M/s Galaxy Traders	N/A	Single Stage One Envelope	Attached Annex "A"	03 x qualified firms were awarded for the items as per the lowest rates.
M/s Umar Technology	N/A	Single Stage One Envelope	Attached Annex "A"	
M/s Jamal & Brothers	N/A	Single Stage One Envelope	Attached Annex "A"	
M/s Melody Traders	N/A	N/A	N/A	Rejected by Tender opening Board due to non-compliance to the term 23-c of terms and conditions of Tender Documents i.e. All interested vendors shall check, inspect and confirm all the items samples before submission of their Bid and submit confirmation report of inspection on their company letterhead with bid & no documents attached showing relevant experience for 2 years.
M/s Global Business System	N/A	N/A	N/A	Rejected by Tender opening Board due to non-compliance to the term 23-c of terms and conditions of Tender Documents i.e. All interested vendors shall check, inspect and confirm all the items samples before submission of their Bid and submit confirmation report of inspection on their company letterhead with bid, less than 2 years' experience & 1 year bank statement is attached.
M/s Atique Traders	N/A	N/A	N/A	
M/s Reliable Traders	N/A	N/A	N/A	
M/s Saeed Traders	N/A	N/A	N/A	Rejected by Tender opening Board due to only 1 year bank statement is attached.
M/s MMS Contractors	N/A	N/A	N/A	Rejected by Tender opening Board due to non-compliance to the term 23-c of terms and conditions of Tender Documents i.e. All interested vendors shall check, inspect and confirm all the items samples before submission of their Bid and submit confirmation report of inspection on their company letterhead with bid & only 1 year bank statement is attached.
M/s Ghazi Stationers	N/A	N/A	N/A	Rejected by Tender opening Board due to less than 2 year's experience & only 06 months bank statement is attached.
M/s Sohail Traders	N/A	N/A	N/A	Rejected by Tender opening Board due to non-compliance to the term 23-c of terms and conditions of Tender Documents i.e. All interested vendors shall check, inspect and confirm all the items samples before submission of their Bid and submit confirmation report of inspection on their company letterhead with bid & only 1.5 year bank statement is attached.

**Most Advantageous Bidders:** Detailed as per Annex "A"

11. Any other additional / supporting information, the procuring agency may like to share. Nil

Signature:



Hassan Mirza  
Head of Department  
NADRA HQ (Procurement)

15/11 Aug, 2021

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## COMPARATIVE STATEMENT FOR SUPPLY OF STATIONERY ITEMS (TENDER # 47/2021 FINANCIAL BIDS OPENED ON 24-06 2021 (as per unit price)

S#	Name of Item / Description	UOM	Qty	Specification	M/s Umar Technology	M/s Galaxy Traders	M/s Jamal & Brothers	Previous Tender # 13/2021	Most Advantageous Bid
1.	BALL PEN UNIBALL SIGNO BLACK and BLUE	EA	1000	UM-120 - 0.7	58.50	63.05	Not Quoted	-	M/s Umar Technology
2.	BALL PEN UNIBALL UB-150 BLK and BLU	EA	1400	UB-150 MICRO EYE JAPAN	112.32	121.67	Not Quoted	-	M/s Umar Technology
3.	BALL POINT PICASSO	EA	6000	PIANO POINT 0.8mm / As Per Sample	8.892	Not Quoted	Not Quoted	8.07	Reasonable
4.	BOX FILE EXCLUSIVE	EA	200	QB--S.2 NO.556	216.45	219.96	Not Quoted	-	M/s Umar Technology
5.	High Lighter Different Color	EA	350	DOLLAR	30.42	28.07	Not Quoted	-	M/s Galaxy Traders
6.	INK BLUE (DOLLAR)	EA	200	DOLLAR 1-4.5mm	30.42	Not Quoted	Not Quoted	Not acquired	N/A
7.	INK FOR STAMP PAD (BLUE)	EA	70	(As Per Sample)	31.59	75.99	Not Quoted	-	M/s Umar Technology
8.	INSULATION TAPE PVC	EA	30	As Per Sample	46.80	Not Quoted	Not Quoted	Not acquired	N/A
9.	LEAD PENCIL	EA	2500	# 2 HB 5000 GOLDFISH	8.073	8.13	Not Quoted	-	M/s Umar Technology
10.	MARKER PERMEMENT DIFFERENT COLOUR	EA	300	DOLLAR	28.08	28.02	Not Quoted	-	M/s Galaxy Traders
11.	MARKER WHITE BOARD	EA	150	DOLLAR	33.345	33.93	Not Quoted	-	M/s Umar Technology
12.	PAPER 80GM A4 SIZE IMPORTED	EA	2000	Navigator / HP	Not Quoted	Not Quoted	684.00	-	Single Bidder
13.	PAPER 90GM A-3 SIZE IMP	EA	30	(As Per Sample)	Not Quoted	Not Quoted	Not Quoted	-	Not Quoted
14.	PAPER 90GMS A-4 SIZE IMP	EA	150	NAVIGATOR	Not Quoted	Not Quoted	799.00	-	Single Bidder
15.	POST IT PAD (LARGE) 3"X5"	EA	50	75 x 125 mm 100 SHEETS	71.37	Not Quoted	Not Quoted	71.37	Reasonable
16.	POST IT PAD SMALL 2"X3	EA	200	75 x 50 mm 100 SHEETS	39.78	Not Quoted	Not Quoted	40.95	Reasonable
17.	POST IT PAD SQUARE 3"X3	EA	350	75 X 75 mm 100 SHEETS	46.80	Not Quoted	Not Quoted	45.63	Reasonable
18.	PUNCH MACHINE DBL HOLE	EA	250	KW-TERO (978)	614.25	Not Quoted	Not Quoted	622.44	Reasonable
19.	PUNCHING MACHINE HEAVY DUTY	EA	20	(As Per Sample)	1,345.50	Not Quoted	Not Quoted	1,345.50	Reasonable
20.	RING FOLDER EXCLUSIVE	EA	250	As per sample	218.79	Not Quoted	Not Quoted	202.41	Reasonable
21.	SCALE STEEL	EA	50	HARD Steel	49.14	63.17	Not Quoted	-	M/s Umar Technology
22.	Scissor Size Med	EA	100	(As Per Sample)	193.05	202.41	Not Quoted	-	M/s Umar Technology
23.	Sharpener DUX	EA	500	(As Per Sample)	9.36	Not Quoted	Not Quoted	Not acquired	N/A
24.	SHARPNER MACHINE MDM	EA	30	(As Per Sample)	631.80	690.30	Not Quoted	-	M/s Umar Technology
25.	STAMP PAD (BLUE and BLACK)	EA	100	(As Per Sample)	71.37	74.88	Not Quoted	-	M/s Umar Technology
26.	STAPLE MACHINE H/DUTY	EA	10	(As Per Sample)	1,930.50	Not Quoted	Not Quoted	1,711.71	Reasonable
27.	STAPLE MACHINE (MDM)	EA	300	(As Per Sample)	245.70	Not Quoted	Not Quoted	351.00	Reasonable
28.	STAPLE PIN REMOVER	EA	100	(As Per Sample)	64.35	Not Quoted	Not Quoted	61.425	Reasonable
29.	TAPE Dispenser	EA	20	(As Per Sample)	152.10	149.76	Not Quoted	-	M/s Galaxy Traders
30.	PAPER CUTTER LARGE	EA	250	(As Per Sample)	56.99	Not Quoted	Not Quoted	49.14	Reasonable

Note: i) Above rates are inclusive of all applicable taxes.

