



GOVERNMENT OF PAKISTAN  
MINISTRY OF INTERIOR  
NATIONAL DATABASE AND REGISTRATION AUTHORITY (NADRA)  
RHO ISLAMABAD BUILDING PLOT # 30, MAUVE AREA  
G-10/4 ISLAMABAD PH # 051-90392865, FAX # 051-9108188

Purchase Order No. NADRA/Proc/IOD/

4995

30 May, 2018

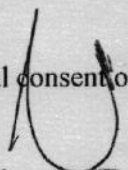
To **M/s Synergy Enterprises**  
**Office 22, First Floor, Rose 1 Plaza,**  
**Sector I-8 Markaz, Islamabad**  
**Ph 051-4862318, Fax 051-4938015**

I am directed to confirm an order for purchase of LCDs as per your bid against Tender # 34/2018:-

| S#   | Items  | Qty | Unit Price  | Total Price         |
|--|--|-----|-------------|---------------------|
| 01   | Dell Ultra sharp Multimedia Monitor, Brand Dell, Model UZ2315H | 20  | Rs.32,313/- | Rs.646,260/-        |
| <b>Total : (Rupees Six Hundred Fourty Six Thousand Two Hundred Sixty Only)</b> |  |     |             | <b>Rs.646,260/-</b> |

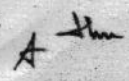
**Terms and Conditions**

- Delivery time **6-8 weeks**.
- Place of Delivery: NADRA Central Store, Plot # 331/332 St # 4, Sect I-9/3 Islamabad
- Above rates are inclusive of all applicable taxes.
- Inspection / Acceptability: As per acceptance by QC or User Department. If the supplied item is rejected by QC Department / User Department, Vendor shall provide the replacement within the above mentioned delivery period or 1 week, whichever comes later, otherwise LD will be imposed as per the relevant clause.
- Liquidated Damages: If vendor fails to deliver the equipment as per above delivery time, LD charges @1% per day subject to a maximum of 10% of the total order value will be charged on the delayed item.
- If vendor fails to deliver even after the lapse of 10 days after the expiry of delivery period, NADRA reserves the right to cancel the Purchase Order and confiscate the bid security of the vendor.
- Item will be delivered in original packing, serial no should be mentioned in delivery challan.
- 95% payment after delivery of equipment and acceptance of user department/QC report upon submission of bills & sale tax invoice. 5% payment shall be retained till the expiry of warranty period. However this payment can be released upon provision of a bank guarantee of equal amount valid till expiry of warranty period issued by any Scheduled bank of Pakistan under **URDG758**. Bank guarantee format will be provided on request.
- In case of any poor performance from vendor, NADRA reserve the right to issue poor performance certificate to vendor and may restrict the vendor from participating in future tenders of NADRA after issuance of three poor performance certificates to vendor.
- Any type of corrupt or fraudulent practices of vendor shall lead to the blacklisting of the vendor.
- In case the successful bidder fails to complete the order, NADRA reserves the right to get the remaining incomplete order completed at the successful bidder's risk and cost, which shall be adjusted / deducted from the payment of vander against this purchase order.
- In case of cancellation of the PO, vendor/supplier shall not be liable to claim and NADRA shall not be liable to pay any payments, costs or expenses what so ever incurred by the vendor / supplier against this PO.
- Other Terms & Conditions as per tender # 34/2018
- Warranty: 3 years Advance Exchange service and premium panel guarantee.
- In case of any variation in this purchase order a variation order will be issued after the mutual consent of both parties.

  
A/Director (Proc)  
(Mehboob Rabbani)

**For user department only: (IOD)**. In case of any ambiguity / queries related to purchase order please inform Proc Department, so that same can be responded properly.

**Acceptance:** I have read the above instructions while receiving the purchase order & agree to abide be all the terms & conditions mentioned here in above the purchase order.

  
(Signature of vendor)

Office Copy


**EVALUATION REPORT**  
**(As Per Rule 35 of PP Rules, 2004)**

1. Name of Procuring Agency: HQ NADRA Islamabad
2. Method of Procurement: Single Stage (2) Envelope Methods
3. Title of Procurement: Procurement of LCDs (23 Inches)
4. Tender Inquiry No.: 34/2018
5. PPRA Ref. No. (TSE): 112759
6. Date & Time of Bid Closing: 5<sup>th</sup> March, 2018 At 1100 Hrs
7. Date & Time of Bid Opening: 5<sup>th</sup> March, 2018 At 1130 Hrs
8. No of Bids Received: 3 x Bids
9. Criteria for Bid Evaluation: As per the RFP
10. Details of Bid(s) Evaluation: As under:-

| Name of Bidder          | Marks                     |   | Evaluated Cost | Rule/Regulation/SBD*/Policy/ Basis for Rejection / Acceptance as per Rule 35 of PP Rules, 2004.   |
|-------------------------|---------------------------|---|----------------|---|
|                         | Technical (if applicable) | Financial (if applicable)                 |                |   |
| M/s Synergy Enterprises | Qualified                 | Only Technical qualification was required | Rs.646,260/-   | Bids of three firms i.e M/s H2 Technologies, M/s WIZ Tech & M/s Synergy Enterprises were received. Bid of M/s WIZ Tech was rejected by tender opening board due to financial bid sealed in technical envelop and bid of M/s H2 Technologies was technically not qualified. Only M/s Synergy Enterprises was technically qualified. Financial bid of the firm was opened & evaluated as per requirement. |
| M/s H2 Technologies     | Not Qualified             | N/A                                       | N/A            |   |
| M/s Wiz Tech            | Rejected                  | N/A                                       | N/A            |   |

**Lowest Evaluated Bidders: M/s Synergy Enterprises**

11. Any other additional / supporting information, the procuring agency may like to share. Nil

  
**Mehboob Rabbani**  
**A/Director (Proc)**  
**18 May 2018**

*Nadra 67*