

# **EVALUATION REPORT**

## **(As Per Rule 35 of PP Rules, 2004)**

1. Name of Procuring Agency: Capacity Building of the Office of Pakistan Commissioner for Indus Waters
2. Method of Procurement: Single Stage- One Envelope
3. Title of Procurement: Procurement of Photocopier Machine
4. Tender Inquiry No.: No. 13-8/PCIW-PC-I/Tender/2021-2022
5. PPRA Ref. No. (TSE): TS509622E
6. Date & Time of Bid Closing: 19<sup>th</sup> May, 2023 at 1100 hours local time
7. Date & Time of Bid Opening: 19<sup>th</sup> May, 2023 at 1130 hours local time
8. No of Bids Received: Three (03) Bids were received
9. Criteria for Bid Evaluation:

1. Bidder must provide details of the year of incorporation and details of NTN/STRN registrations, Active Taxpayer List (ATL) certificate, and proof of SECP registration.
2. Bidder(s) must have at least Two (02) years of experience of similar nature as requisitioned in the bid.
3. Bidder(s) must provide a Complete List of Clients including details of at least 2 current clients along with their contact information.
4. A certificate from the bidder that all spare parts of the items to be supplied are easily available in Pakistan in the local market or from company-owned outlets.
5. The bid and price schedule should be submitted in the prescribed format on the company's letterhead. Both must be properly signed and stamped by the authorized person.
6. Earnest Money as mentioned must be furnished from the scheduled Bank of Pakistan along with a financial bid.

Lot #	Description of goods	Bid Security (PKR)
1	Procurement of a Multifunctional Photocopier Machine as per the specifications	125,000

7. Bids shall remain valid for the period of 120 days as mentioned in ITB clause 14.1 (whereas, the rates of the successful lowest evaluated responsive bidder(s) shall be fixed till the expiry of the contract(s)).

Amr 23/5/23

8. The bidder must provide an Affidavit on Non-judicial stamp paper of Rs. 100/- stating that the bidder is not-blacklisted by any public sector Organization in Pakistan.
9. Bidder must provide an Affidavit on Non-judicial stamp paper of Rs. 100/- that bidder has never been Blacklisted for an offense related to fraud, under-invoicing, tax evasion, concealment, money laundering, etc. (Bids from any bidder who is found or purported to be engaged in these offenses shall be rejected without assigning any reason).

10. Details of Bid(s) Evaluation:

As below

Name of Bidder	Marks		Evaluated Cost	Rule/Regulation/SBD*/Policy/ Basis for Rejection / Acceptance as per Rule 35 Of PP Rules, 2004.
	Technical (if applicable)	Financial (if applicable)		
Office Automation Group	Qualified	Opened	1,440,000/-	1st
Step In Enterprises	Qualified	Opened	2,578,000/-	2 <sup>nd</sup>
J&M Traders	Qualified	Opened	2,613,000/-	3 <sup>rd</sup>

**Most Advantageous Bidder:** M/S Office Automation Group



**Member**  
DCIW-I  
Adnan Muhammad



**Member** 19/05/2023  
DDO  
Ali Abbas



**Chairman**  
JCIW  
Muhammad Afzal