

EVALUATION REPORT
(As Per Rule 35 of PP Rules, 2004)

1.	Name of Procuring Agency:	HQ NADRA Islamabad
2.	Method of Procurement:	Pre-qualification Through Close Framework Agreement
3.	Title of Procurement:	Hiring of Courier Company Services for Domestic Mail.
4.	Tender Inquiry No:	NADRA-HQ-PRQ-30/2024
5.	PPRA Ref. No. (TSE):	TS532423E
6.	Date & Time of Bid Closing:	07 th March, 2024 at 1100 Hrs.
7.	Date & Time of Bid Opening:	07 th March, 2024 at 1130 Hrs.
8.	No of Bids Received:	04 x Bids
9.	Criteria for Bid Evaluation:	Based on Pre-qualification Criteria and as per Pre-qualification Documents.
10.	Details of Bid(s) Evaluation:	As under:-

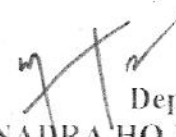
Name of Bidder	Marks		Evaluated Cost	Rule/Regulation/SBD*/ Policy/ Basis for Rejection / Acceptance as per Rule 35 of PPRA Rules, 2004.
	Technical (if applicable)	Financial (if applicable)		
M/s TCS (Pvt) Ltd.	Pre-qualification Qualified (Detail attached as Annex-A)	Only pre-qualification was required	Detail report Attached as Annex-B	Four firms participated in the subject prequalification i.e M/s Leopard Courier Services, M/s M & P Express and Logistic (Pvt.) Ltd, M/s TCS (Pvt.) Ltd & M/s Allied Postal Services. As per pre-qualification report all firms qualified except M/s Allied Postal Services (Annex-A). Consequently letter were sent to pre-qualified applicants for collecting bidding documents and subsequent submission on date 29 th April, 2024 (Annex-C). Bids of the pre-qualified firms were opened on 29 th April, 2024 by the Bid Opening Board vide proceeding. As per comparative statement M/s TCS (Pvt.) Ltd. is the most advantageous evaluated bidder (Annex-B).
M/s Leopards Courier Services	Pre-qualification Qualified (Detail attached as Annex-A)	Only pre-qualification was required	Detail report Attached as Annex-B	
M/s M & P Express Logistics (Pvt.) Ltd	Pre-qualification Qualified (Detail attached as Annex-A)	Only pre-qualification was required	Detail report Attached as Annex-B	
M/s Allied Postal Services	Pre-qualification Not Qualified (Detail attached as Annex-A)	Not Qualified	Not Qualified	

Most Advantageous Bidder: M/s TCS (Pvt.) Ltd

11. Any other additional / supporting information, the procuring agency may like to share: Nil

6 nadra 21/24




 Deputy Director
 NADRA HQ Procurement
 (Imran Hashim)

17 May, 2024

1. Eligibility		Eligibility and Qualification Criteria		Compliance Requirement	M/s Leopards Courier Service.	M/s Allied Postal Services.	M/s M & P Express & Logistics (Pvt.) Ltd	M/s TCS (Pvt.) Ltd
No.	Subject	Requirement	Requirement	Single Entity				
1.1	Nationality	Nationality in accordance with ITA 5.1		Must Meet Requirement	Comply		Comply	Comply
1.2	Conflict of Interest	No conflicts of interest in accordance with ITA 4.4		Must Meet Requirement	Comply		Comply	Comply
1.3	Eligibility	Not having been declared ineligible as described in ITA 4.5 and 5.1		Must Meet Requirement	Comply		Comply	Comply
1.4	State-owned enterprise	Meet conditions of ITA 4.6		Must Meet Requirement	Comply		Comply	Comply
1.5	NTN Registration	Bidder/Company has a Valid NTN Registration		Must Meet Requirement	Comply		Comply	Comply
1.6	GST Registration	Bidder/Company has a Valid GST Registration		Must Meet Requirement	Comply		Comply	Comply
1.7	ATL on FBR	Bidder/Company is active on ATL list of FBR		Must Meet Requirement	Comply		Comply	Comply
1.8	Blacklisting	Undertaking on Judicial Paper that the bidder/company is not blacklisted by any of Provincial or Federal Government Department, Agency, or autonomous body anywhere in Pakistan.		Must Meet Requirement	Comply		Comply	Comply
1.9	Company Incorporation	Copy of certificate of incorporation of the company		Must Meet Requirement	Comply	Not Comply	Comply	Comply
1.1	Contract Agreement with Principal	Any Bidder/company participating on the strength of the principal shall demonstrate at least past Q1 year arrangement with the said principal and should have future agreement spanning for at least 02 years		Must Meet Requirement	Not Applicable		Not Applicable	Not Applicable
1.11	Real-time tracking	The Bidder/company shall provide SMS/email/Internet tracking facility to NADRA's applicant for Real-time tracking.		Must Meet Requirement	Comply		Comply	Comply
1.12	Consignment Tracking through Web Based	The Bidder/company shall provide proof that it has the capability of consignment through Web Based facility to NADRA's applicant.		Must Meet Requirement	Comply		Comply	Comply
1.13	Online booking System/QSR/POD	The Bidder/company shall provide proof that it has online booking system/QSR/POD.		Must Meet Requirement	Comply		Comply	Comply
2. Historical Contract Non-Performance								
No.	Subject	Requirement	Requirement					
2.1	History of Non-Performing Contracts	Non-performance of a contract [1] did not occur as a result of Courier Services Provider's default since 1st January 2013		Must Meet Requirement	Comply		Comply	Comply
2.2	Suspension Based on Execution of Bid/ Proposal Securing Declaration by the Procuring Agency	Not under suspension based on execution of a Bid/Proposal Securing Declaration pursuant to ITA 4.5		Must Meet Requirement	Comply		Comply	Comply
2.3	Pending Litigation	Applicant's financial position and prospect (ie long-term profitability) still sound according to criteria established in 3.1 below and assuming that all pending litigation will be resolved against the Applicant.		Must Meet Requirement	Comply		Comply	Comply
2.4	Litigation History	No consistent history of court/arbitral award decisions against the Applicant since 1st January 2013 [2]		Must Meet Requirement	Comply		Comply	Comply
2. Financial Situation and Performance								
No.	Subject	Requirement	Requirement					
3.1	Financial Capabilities	The audited financial statement as required by the Companies Act, for the last three (03) years shall be submitted and must demonstrate the current soundness of the Applicant's financial position.		Must Meet Requirement	Comply		Comply	Comply

Member 1:
Mr. Arshad Noor (AD CNIC Registration)

Arshad Noor
19/11/2024

Member 2:
Mr. Saqib Bahadur Khattak (AD EOP Project Del)

Saqib Bahadur Khattak
19/11/2024

Member 3:
Mr. Muhammad Asad (AD Admin - R&I)

Muhammad Asad
19/11/2024



2. Financial Situation and Performance		Marks Allocation		M/s Leopards Courier Service.	M/s Allied Postal Services.	M/s M & P Express & Logistics (Pvt.)Ltd	M/s TCS (Pvt.)Ltd	
No.	Subject	Requirement		Obtained Marks				
3.2	Average Annual Turnover	Annual turnover in Pakistan for Courier Service (in PKR) in any of the last three financial years.	<100 Million =05 Marks >100 Million =10 Marks >250 Million =15 Marks	15	-	15	15	
4. Experience								
4.1	General Experience	Experience of providing Courier Services.	<10=0 Marks >20=05 Marks >30=10 Marks	10	-	10	10	
4.2 (b)(i) Incorporation as Courier Service Provider								
1	Company Profile (Operations & Human Resource)	Company delivering consignments Directly or Through Principal	Direct	Through Principal	10	10	10	
			10	5				
2	No of employees' local courier in Pakistan		<5000	>7000	15	15	15	
			5	10				
4.2(b)(ii) Technical and Production Capability								
3	Coverage (Local Fleet Size & Local Service Points)	Fleet Size of Local Company in Pakistan	<25	>25	10	10	10	
			0	5				
4	No. of Local Service Points for courier in Pakistan		<1000	>1000	10	10	10	
			0	5				
5	Compliance and Certifications (Certification & Document Handling)	Quality Standard Certificates of principal (TAPA, ISO9001)	<02	>02	5	0	5	
			5	10				
6	Experience in Handling ID/security documents etc. (Please provide copies of Certifications)		<05 Year	>05 Year	10	10	10	
			0	5				
4.2 (b)(iii) Corporate Contracts in progress or completed								
7	Customer References (Clients)	Major Client List for the Courier Service in Pakistan.	<10	>10	10	10	10	
			0	5				
				Marks Obtained	95	0	75	95

Note:

M/s Allied Postal Services stands disqualified from the Tender # 30/2024 as firm was unable to provide the mandatory document "Copy of certificate of Incorporation of the company", as per section III "Qualification Criteria and Requirement clause 1.9 of ITB

Member 1:

Mr. Ashraf Noor (AD CNIG Production)

Member 2:

Mr. Saqib Bahadur Khattak (AD EGP Project Dir)

Member 3:

Mr. Muhammad Alan (DAD Admin -8&I)

Director General
Ministry of Transport
Government of Punjab
Lahore

President

Maj Amin Hayat Khan (R)

Director Admin Directorate

19/3/2024

(F/E)

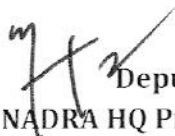
Government of Pakistan
Ministry of Interior
National Database and Registration
Authority (NADRA)
HQ – Procurement Department
Ground Floor (RHO Building),
Mauve Area, G-10/4, Islamabad
Phone: 90391854 Fax: 9108188
Tender No. NADRA-HQ/PRQ-30/2024

29 March, 2024

To M/s TCS (Pvt.) Ltd.
Plot#: 394-A, Potohar Road, I-9/3, Islamabad
Phone: 0302-8508147
Email: imran.khan@TCS.com.pk

Subject: **Prequalification for Hiring of Courier Company Services for Domestic Mail” at HQ Islamabad against Tender # NADRA-HQ-PRQ-30/2024.**

1. With reference to the application submitted by your firm against the above subject Prequalification Notice No. NADRA-HQ-PRQ-30/2024, it is to inform that, your firm has been qualified in the subject noted Pre-qualification process by the respective board. Pre-Qualification Report is attached (Annex-A) for ready reference. Date for invitation to bid from successful applicants will be communicated in due course of time.
2. Forwarded for information and acknowledgement, please.


Deputy Director
NADRA HQ Procurement
(Imran Hashim)

o/c

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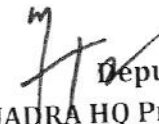
Government of Pakistan
Ministry of Interior
National Database and Registration
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HQ – Procurement Department
Ground Floor (RHO Building),
Mauve Area, G-10/4, Islamabad
Phone: 90391854 Fax: 9108188
Tender No. NADRA-HQ/PRQ-30/2024

29 March, 2024

To M/s M & P Express & Logistics (Pvt.) Ltd.
Plot# C-118 & C-119, Sector 31-A, Mehran Town Extension
Korangi Industrial Area, Karachi
Phone: 0316-5048320, Email: sajjad.alam@mulphilog.com

Subject: Prequalification for Hiring of Courier Company Services for Domestic Mail” at HQ Islamabad against Tender # NADRA-HQ-PRQ-30/2024.

1. With reference to the application submitted by your firm against the above subject Prequalification Notice No. NADRA-HQ-PRQ-30/2024, it is to inform that, your firm has been qualified in the subject noted Pre-qualification process by the respective board. Pre-Qualification Report is attached (Annex-A) for ready reference. Date for invitation to bid from successful applicants will be communicated in due course of time.
2. Forwarded for information and acknowledgement, please.


Deputy Director
NADRA HQ Procurement
(Imran Hashim)

o/c



NADRA


Government of Pakistan
Ministry of Interior
National Database and Registration
Authority (NADRA)
HQ – Procurement Department
Ground Floor (RHO Building),
Mauve Area, G-10/4, Islamabad
Phone: 90391854 Fax: 9108188
Tender No. NADRA-HQ/PRQ-30/2024

29 March, 2024

To M/s Leopards Courier Service
9-F, Block 6, PECHS, Karachi.
Phone: 0301-8407861, 03344768732,
Email: zia.rehman@leopardscourier.com

Subject: **Prequalification for Hiring of Courier Company Services for Domestic Mail” at HQ Islamabad against Tender # NADRA-HQ-PRQ-30/2024.**

1. With reference to the application submitted by your firm against the above subject Prequalification Notice No. NADRA-HQ-PRQ-30/2024, it is to inform that, your firm has been qualified in the subject noted Pre-qualification process by the respective board. Pre-Qualification Report is attached (Annex-A) for ready reference. Date for invitation to bid from successful applicants will be communicated in due course of time.
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 Deputy Director
NADRA HQ Procurement
(Imran Hashim)

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Government of Pakistan
Ministry of Interior
National Database and Registration
Authority (NADRA)
HQ – Procurement Department
Ground Floor (RHO Building),
Maive Area, G-10/4, Islamabad
Phone: 90391854 Fax: 9108188
Tender No. NADRA-HQ/PRQ-30/2024


29 March, 2024

To M/s Allied Postal Services.
Bhera Syedan, Bhara Kahu, Islamabad.
Phone: 051-4575631. 051-4575634
Email: aps00049@gamil.com

Subject: **Prequalification for Hiring of Courier Company Services for Domestic Mail” at HQ Islamabad against Tender # NADRA-HQ-PRQ-30/2024.**

1. With reference to the application submitted by your firm against the above subject Prequalification Notice No. NADRA-HQ-PRQ-30/2024, it is to inform that, your firm has been dis-qualified in the subject noted Pre-qualification process by the respective board. Pre-Qualification Report is attached (Annex-A) for ready reference.
2. Forwarded for information and acknowledgement, please.




Deputy Director
NADRA HQ Procurement
(Imran Hashim)

o/c

**COMPARATIVE STATEMENT FOR HIRING OF COURIER COMPANY SERVICES
FOR DOMESTIC MAIL AT HQ NADRA ISLAMABAD (TENDER #NADRA-HQ-PRQ-
30/2024 BIDS OPENED ON 29TH APRIL, 2024**

M/s TCS (Pvt) Ltd.				
Normal/Bulk Shipment				
Weight	Within City (Islamabad/Rawalpindi)	Same Zone	Nation Wide (All other cities)	
up to 0.5 Kg	12	25	25	
0.501 to 1.0 Kg	18	65	65	
Additional Kg	18	65	65	
Average:	16	51.66	51.66	
Weightage against Last 3 Months Shipments Booking Detail (Ref: Section VI Clause 1.3)				
Sr #	Region	Average Rate	Booked Shipments %	Weightage Rate
1	Within City (Islamabad/Rawalpindi)	16	10%	1.6
2	Same Zone	51.66	15%	7.75
3	Nation Wide (All other cities)	51.66	75%	38.75
Final Weightage Average Price:				48.1

M/s Leopards Courier Services				
Normal/Bulk Shipment				
Weight	Within City (Islamabad/Rawalpindi)	Same Zone	Nation Wide (All other cities)	
up to 0.5 Kg	14	29	38	
0.501 to 1.0 Kg	17	49	74	
Additional Kg	17	49	74	
Average:	16	42.33	62	
Weightage against Last 3 Months Shipments Booking Detail (Ref: Section VI Clause 1.3)				
Sr #	Region	Average Rate	Booked Shipments %	Weightage Rate
1	Within City (Islamabad/Rawalpindi)	16	10%	1.6
2	Same Zone	42.33	15%	6.35
3	Nation Wide (All other cities)	62	75%	46.5
Final Weightage Average Price:				54.45

M/s M & P Express Logistics (Pvt.) Ltd				
Normal/Bulk Shipment				
Weight	Within City (Islamabad/Rawalpindi)	Same Zone	Nation Wide (All other cities)	
up to 0.5 Kg	18	32	50	
0.501 to 1.0 Kg	24	50	80	
Additional Kg	24	50	80	
Average:	22	44	70	
Weightage against Last 3 Months Shipments Booking Detail (Ref: Section VI Clause 1.3)				
Sr #	Region	Average Rate	Booked Shipments %	Weightage Rate
1	Within City (Islamabad/Rawalpindi)	22	10%	2.2
2	Same Zone	44	15%	6.6
3	Nation Wide (All other cities)	70	75%	52.5
Final Weightage Average Price:				61.3

- Note: 1. Above Comparative statement has been prepared with reference to Price and Completion Schedule Form (Clause 3-1 d).
2. As per Comparative statement M/s TCS (Pvt.) Ltd. is the most advantageous evaluated bidder.



President: Mr. Rehman Mehmood Butt, D.D (Proc)

Members: 1. Major Aamir Hayat Khan (R), Director (Logistic)

2. Mr. Mudassar Alam, A.D (F & A)

3. Mr. Muhammad Obair Kayani, A.D (Admin-EMD)





MOST IMMEDIATE
GOVERNMENT OF PAKISTAN
MINISTRY OF INTERIOR
HEADQUARTERS NATIONAL DATABASE &
REGISTRATION AUTHORITY (NADRA)
PROCUREMENT DEPARTMENT (HQ)
(RHO ISLAMABAD BUILDING) MAUVE
AREA G-10/4, ISLAMABAD
PHONE NO- 90391854 FAX NO- 9108188
TENDER # NADRA-HQ/PRQ-30/2024


April, 2024

To: M/s Leopards Courier Service
9-F, Block 6, PECHS, Karachi.
Phone: 0301-8407861, 03344768732,
Email: zia.rehman@leopardscourier.com

Subject: Pre-qualification for Hiring of Courier Company Services for Domestic Mail" at HQ Islamabad against Tender # NADRA-HQ-PRQ-30/2024.

1. With reference to the subject regarding Pre-qualification Notice No. NADRA-HQ-PRQ-30/2024 and our letter no. NADRA-HQ/PRQ-30/2024, dated 29th March 2024, You are requested to collect bidding documents for Hiring of Courier Company Services for Domestic Mail from NADRA HQ Procurement Department, Ground Floor, G-10/4, Regional Head Office Islamabad from 0900 hr to 1600 hr. Bid submission must reach at the address mentioned on or before **1100 hours on 29th April, 2024**. Bids will be opened on same day at **1130 hours** in Procurement Department (Conference Room) at G-10/4, Regional Head Office Islamabad.

2. Submitted for your information, please.


Deputy Director
NADRA HQ Procurement
(Imran Hashim)

o/c

Received
25/4/2024
Tawees Abbas
0346-8451369





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MOST IMMEDIATE
GOVERNMENT OF PAKISTAN
MINISTRY OF INTERIOR
HEADQUARTERS NATIONAL DATABASE &
REGISTRATION AUTHORITY (NADRA)
PROCUREMENT DEPARTMENT (HQ)
(RHO ISLAMABAD BUILDING) MAUVE
AREA G-10/4, ISLAMABAD
PHONE NO- 90391854 FAX NO- 9108188
TENDER # NADRA-HQ/PRQ-30/2024


April, 2024

To: / M/s M&P Express Logistics (Pvt) Ltd
Corporate Sales Head,
137-C Main Pothohar Road, Street # 16
Sector I-9/2, Islamabad
Cell # 0310-0371524


Subject: **Pre-qualification for Hiring of Courier Company Services for Domestic Mail" at HQ Islamabad against Tender # NADRA-HQ-PRQ-30/2024.**

1. With reference to the subject regarding Pre-qualification Notice No. NADRA-HQ-PRQ-30/2024 and our letter no. NADRA-HQ/PRQ-30/2024, dated 29th March 2024, You are requested to collect bidding documents for Hiring of Courier Company Services for Domestic Mail from NADRA HQ Procurement Department, Ground Floor, G-10/4, Regional Head Office Islamabad from 0900 hr to 1600 hr. Bid submission must reach at the address mentioned on or before **1100 hours on 29th April, 2024**. Bids will be opened on same day at **1130 hours** in Procurement Department (Conference Room) at G-10/4, Regional Head Office Islamabad.

2. Submitted for your information, please.


Deputy Director
NADRA HQ Procurement
(Imran Hashim)



o/c


0316-5048320
0300-5148320

Sajad.alam@mulphilog.gov
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MOST IMMEDIATE
GOVERNMENT OF PAKISTAN
MINISTRY OF INTERIOR
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PROCUREMENT DEPARTMENT (HQ)
(RHO ISLAMABAD BUILDING) MAUVE
AREA G-10/4, ISLAMABAD
PHONE NO- 90391854 FAX NO- 9108188
TENDER # NADRA-HQ/PRQ-30/2024

25 April, 2024

To: M/s TCS (Pvt.) Ltd.
Plot#: 394-A, Potohar Road, I-9/3, Islamabad
Phone: 0302-8508147
Email: imran.khan@TCS.com.pk

Subject: Pre-qualification for Hiring of Courier Company Services for Domestic Mail" at HQ Islamabad against Tender # NADRA-HQ-PRQ-30/2024.

1. With reference to the subject regarding Pre-qualification Notice No. NADRA-HQ-PRQ-30/2024 and our letter no. NADRA-HQ/PRQ-30/2024, dated 29th March 2024, You are requested to collect bidding documents for Hiring of Courier Company Services for Domestic Mail from NADRA HQ Procurement Department, Ground Floor, G-10/4, Regional Head Office Islamabad from 0900 hr to 1600 hr. Bid submission must reach at the address mentioned on or before 1100 hours on 29th April, 2024. Bids will be opened on same day at 1130 hours in Procurement Department (Conference Room) at G-10/4, Regional Head Office Islamabad.

2. Submitted for your information, please.

Imran Hashim
Deputy Director
NADRA HQ Procurement
(Imran Hashim)



o/c

Imran Khan
IMRAN KHAN
302-8508147
36303-1012775-3