

Annex C

F.No.1 (8)/S-I/2018-2019
Government of Pakistan
Finance Division
(Services Section)

Subject: - MINUTES OF THE MEETING OF THE PURCHASE COMMITTEE FOR PURCHASE OF OFFICE FURNITURE.

A Tender Notice for purchase of following furniture items was released on 24th February, 2019 in print media, uploaded on the websites of PPRA and Ministry of Finance and published in two leading Newspapers "The Tribune (English)" and "Express (Urdu)" of Rawalpindi/Islamabad (**Annex-I**).

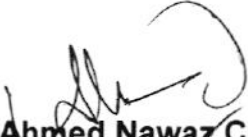
S.No	Name of items	Specifications
1	Officer Revolving Chairs	i) High back Plastic Jali executive Chair with heavy duty hydraulic system (Imported). ii) Revolving Chair with wooden arms and wooden base (Imported) iii) Revolving Chair made of sheesham wood with lacquer polish, cane knitting (seat & back).
2	Assistant Revolving Chair	i) Low back Plastic Jali Chair with heavy duty hydraulic system (Imported) ii) High quality foam revolving chair.
3	Visitors Chairs	Sheesham wood with lacquer polish (brown) and best quality leatherite/Foam 4" thick (Molty Foam/equivalent or higher quality)
4	Computer Chairs	Revolving Chair with arms and best quality leatherite/Foam (Molty Foam/equivalent or higher quality) having heavy duty machine /panja.
5	Officers Table	Made of Seesham vim board or equivalent with lacquer brown polish best quality with three drawers on the right side with locks (size 3x5 sq.ft)
6	Assistant Table	Made of Seesham vim board or equivalent with lacquer brown polish best quality with three drawers on the right side with locks, tray & box (For Computer) front side (size 4x2 sq.ft)
7	File Rack Wooden	Made of sheesham wood/ vim board lacquer polish, best quality. (size. H.2'.6",D.1.8",L.3')
8	Computer Table	Made of sheesham vim board or equivalent with glass top lacquer polish, one drawer with lock, CPU box and key board tray. (size 2x1.5 sq.ft)
9	Centre Table/Coffee Table	Made of sheesham, dark brown lacquer polish with glass top .(size 4x2 sq.ft)
10	Sofa (5/7) Seater cloth/leathrite, foam, spring (Best quality)	Best quality cloth/leatherite full cushion sofa with Molty foam/ equivalent or higher quality
11	Wall hanging boxes /Fixed wall Almirah	Made of wood/lamination doors with catchers locks, and PVC gola. (Rates must be quoted on per sq ft basis)
12	AC ducting Cover	Wooden/lamination with PVC gola. Rate per. Sq.ft

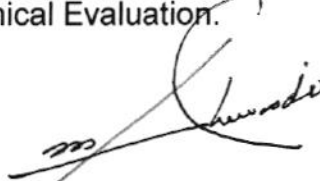
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5. However, the following firms which fulfilled the criteria declared qualified and whose technical bids were incomplete were declared disqualified as per tender's requirement.

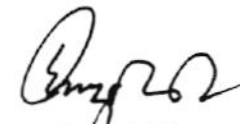
S. No.	Name of firms/ Address
1	M/s. INTIME SOLUTIONS, H.No.79, St.No.690, Sector G-13/3, Islamabad.
2	M/s. All Rounders. Office No.36, Ground Floor, Aries Tower, Shamsabad, Rawalpindi.
3	M/s. Frigco International, M-20, Murree Road , Rawalpindi

6. The technical bids received within the stipulated time were opened and signed by the members of the Purchase Committee. Detailed statements of the information regarding criteria etc. is attached at **Annex-IV**. The purchase committee's chairman along with members Mr. Ahmad Nawaz Chohan, SO(B&A) and Dr. G.M. Mahmoodi, SO(Services-I) have visited the showrooms and offices of the qualified firms to evaluate their technical skills and capacities to carryout supplies. During the visit, it was found that the office of M/s. Frigco International, M-20, Murree Road , Rawalpindi was not existed on the given address. The purchase committee also decided that another meeting may be arranged to open the financial bids on 5th April, 2019 at 4:00 p.m of those firms which have succeeded in the Tender/Technical Evaluation.


(Ahmed Nawaz Chohan)
Section Officer (B&A)
Member


(Dr. G.M. Mahmoodi)
Section Officer (Services-I)
Member/Secretary


(Ms. Parveen Mubarak)
Section Officer (R-V)
Member

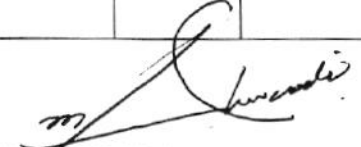

(Shahzad Ahmed)
Deputy Secretary (Exp)
Member



(Abdul Waheed Memon)
Deputy Secretary (HR)
Chairman

Criteria for Technical Evaluation

S.No.	Firm Name	Registration with Income Tax and Sales Tax	Vender Number Allotted	Minimum Experience (3 Years)	Pay Order Attached with Technical Proposals	Affidavit Attached	Quality of Sample	Total Marks	Remarks (If Any)
		15pts	10pts	10pts	15pts	10pts	40pts	100pts	
1.	M/s. Unique Wood Working Company.	15	10	10	0	10	0	45	
2.	M/s. IMBACO Interior.	15	10	10	0	10	0	45	
3.	M/s. INTIME Solutions.	15	10	7	15	10	40	97	
4.	M/s. All Rounders.	15	10	10	15	10	37	97	
5.	M/s. Frigco International.	15	10	10	15	10	0	60	


(Ahmed Nawaz Chohan)
 Section Officer (B&A)
 Member


(Dr. G.M. Mahmoodi)
 Section Officer (Services-I)
 Member/Secretary


(Ms. Parveen Mubarak)
 Section Officer (R-5)
 Member

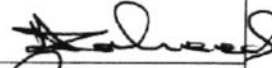
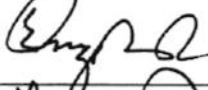
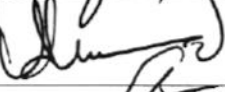
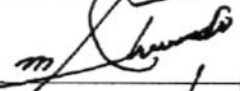


(Shahzad Ahmed)
 Deputy Secretary (Exp)
 Member


(Abdul Waheed Memon)
 Deputy Secretary (HR)
 Chairman

TENDER FOR PURCHASE OF FURNITURE

ATTENDANCE SHEET



05-04-2019

S.No.	Name of Officer	Designation	Signature
1.	Abdul Wahed	DS (HR)	
2.	Shahzad Ahmad	DS (Exp)	
3.	AHMED NAWAZ	SO (BFA)	
4.	Dr. G.M. Mahmoodi	SO (Services)	
5.	Abdul Ghaffar	SO (RS)	
6.			
7.			
8.			
9.			
10.			

TENDER FOR PURCHASE OF FURNITURE

ATTENDANCE SHEET

05-04-2019

S.No.	Name of Firm	Name of Representative	ID Card Number / Mobile Number	Signature
1.	All-Rownders	M. Asif	16101-89479917	
2.	XXXXXXXXXX			
3.	Jiv Time Suburban Retail		89402-0950052	
4.				
5.				
6.				
7.				
8.				
9.				
10.				
12.				
13.				
14.				
15.				

Subject: - MINUTES OF THE MEETING OF THE PURCHASE COMMITTEE FOR PURCHASE OF OFFICE FURNITURE.

Meeting of the purchase committee under the chairmanship of DS(HR) was held on 5th April, 2019 at 04:00 p.m to open the Financial bids of furniture items. The following members attended the meeting:-

1.	Deputy Secretary (Exp)	Member
2.	Section Officer (Reg-V)	Member
3.	Section Officer (B & A)	Member
4.	Section Officer (Services)	Member/Secretary

2. It is stated that a Tender Notice for purchase of furniture items was released on 24th February, 2019 in print media, uploaded on the websites of PPRA and Ministry of Finance and published in two leading Newspapers "The Tribune (English)" and "Express (Urdu)" of Rawalpindi/Islamabad.

3. The purchase committee decided to accept those Financial bids which were complete and fulfilled the Technical criteria and to reject those not fulfilling the criteria. The following firms fulfilled the Technical criteria as per tender's requirement.

S. No.	Name of firms/ Address
1	M/s. INTIME SOLUTIONS , H.No.79, St.No.690, Sector G-13/3, Islamabad.
2	M/s. All Rounders , Office No.36, Ground Floor, Aries Tower, Shamsabad, Rawalpindi.
3.	M/s.Frigco , International, M-20 Murree Road, Rawalpindi.

4. The following firms did not fulfill the Technical criteria as per Tender's requirement

S.No.	Name of firm	Reason of Dis-qualification
1.	M/s.Unique wood working company	• Earnest money was not attached with the Technical Proposal required under Terms & Conditions of Tender.
2.	M/s. IMBACO Interior	• Earnest money was not attached with the Technical Proposal required under Terms & Conditions of Tender.


5. The Comparative statement of rates quoted by the firms for purchase of furniture, accessories is at **Annex-I**.

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6. The Purchase Committee unanimously recommended that Furniture, accessories items may be purchased from the lowest bidders for each item. The Committee further recommended that the terms and conditions of the Tender be strictly followed and that if any firm fails to supply the required items in terms of quality, quantity and timeline, such firm may be black listed and its security deposit be forfeited. The Purchase Committee also recommended that in such a situation the Tender be awarded to the next lowest bidder without re-advertising the procurement opportunity as per rules.



(Ahmed Nawaz Chohan)
Section Officer (B&A)
Member



(Dr. G.M. Mahmoodi)
Section Officer (Services-I)
Member/Secretary



(Abdul Ghaffar Khan)
Section Officer (R-V)
Member




(Shahzad Ahmed)
Deputy Secretary (Exp)
Member





(Abdul Waheed Memon)
Deputy Secretary (HR)
Chairman

Comparative statement showing rates from the different firms in response to Tender notice dated 24th February, 2019 for supply of furniture items for the financial year 2018-19, which appeared two newspapers "The Tribune" and "Daily Express" on 24-02-2019

S.no	Name of Items	Specifications	Unit	Name of Firms		
				Intime Solutions	All Rounders	Frigco international
1	Officer Revolving Chair	i) Imported high back imported Plastic Jali executive Chair with heavy duty hydraulic system. ii) Revolving Chair imported with wooden arms and wooden base. iii) Revolving Chair made of sheesham with lacqure polish, cane bunai (seat & back).	Each	i) 8850.00 ii) 30075.00 iii) 9225.00	i) 10300.00 ii) 13200.00 iii) 8600.00	i) 25375.00 ii) 23200.00 iii) 11600.00
2	Assistant revolving Chair	i) Imported low back imported Plastic Jali Chair with heavy duty hydraulic system. ii) High quality foam revolving Chair	Each	i) 7500.00 ii) 8900.00	i) 8900.00 ii) 6400.00	i) 21750.00 ii) 14500.00
3	Visitors Chairs	Made of Sheesham wood, laker dark brown polish with best quality leatherite/Foam 4" thick (Molty Foam)	Each	6900.00	6900.00	10150.00 7250.00
4	Computer Chairs	Revolving Chair with arms and best quality foam racksine made (heavy duty machine /panja)	Each	6750.00	5750.00	9425.00 6525.00
5	Officers Table	Made of Seesham vim board or equivalent with lacqure brown polish best quality with three drawers on the right, side table and locks (size 3x5 sq.ft)	Each	14000.00	15800.00	23200.00 20300.00
6	Assistant Table	Made of Seesham vim board with laker brown polish best quality with three drawers on the right side and tray box (for computer) front side with locks (size 4x2 sq.ft)	Each	11000.00	8400.00	14500.00
7	File Rack Wooden	Made of sheesham wood vim board lacquer polish, best quality. (size. H.2'6",D.1.8",L.3')	Each	6500.00	5400.00	7250.00


ABDUL WAHEED MEMON
Deputy Secretary (HR)
Government of Pakistan
Finance Division
Islamabad



DR. G. M. YAQUB
Section Officer
Finance Division
Government of Pakistan
Islamabad

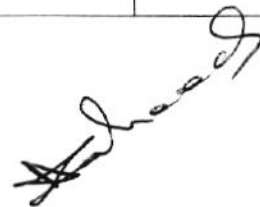

AHMED NAWAZ CHOHAN
Section Officer
Finance Division
Government of Pakistan
Islamabad

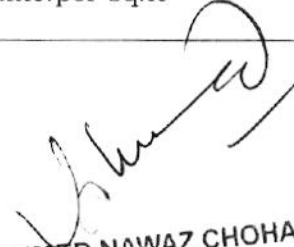

ABDUL GHAFFAR KHAN
Section Officer
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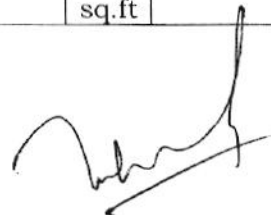

SHAHZAD AHMAD
Deputy Secretary
Finance Division
Islamabad


S.no	Name of Items	Specifications	Unit	Name of Firm		
				Intime Solutions	All Rounders	Frigco international
8	Computer Table	Made of sheesham vim board with glass top , lacquer polish ,one drawer with lock , CPU box and key board tray. (size 2x1.5 sq.ft)	Each	9500.00	5900.00	7250.00
9	Centre Table/Coffee Table	Made of sheesham, dark brown lacquer polish with glass top .(size 4x2 sq.ft)	Each	12000.00	6400.00	8700.00
10	Sofa (5/7) Seater cloth/leathrite, molty foam, spring (Best quality)	Best quality cloth/leatherite full cushion sofa with Molty foam/equivalent	Each	5 seat 40500.00 7 seat 56000.00	5 seat 34000.00 7 seat 46000.00	5 seat 101500.00 seat 72500.00
11	Wall hanging boxes/fixed wall Almirah	Made of wood/lamination doors with catchers locks, and PVC gola.(per sq.ft)	per sq.ft	750.00	450.00	1180.00
12	AC ducting Covers	Wooden/lamination PVC gola.(per sq.ft)	per sq.ft	300.00	234.00	745.00
13	Coat Hanger	Sheesham/Tabli wood with lacquer polish	Each	6000.00	6900.00	8700.00
14	Hydraulic for Revolving Chairs	Heavy duty having one year warranty (imported)	Each	600.00	1120.00	1450.00
15	Machine for Revolving Chairs	Heavy duty having one year warranty (imported)	Each	9" 2100.00 11" 2400.00 13" 3100.00	11" 1290.00 13" 2950.00	3625.00
16	Base /Punja for Revolving Chairs	Heavy duty made of steel having one year warranty (imported)	Each	900.00	1480.00	3625.00
17	Vertical Blinds	Imported Rate.per sq.ft	per sq.ft	160.00	109.00	174.00


DR. G. M. MAHMOODI
 Section Officer
 Finance Division
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 Deputy Secretary (HR)
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SHAHZAD AHMAD
 Deputy Secretary
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