

**NATIONAL POLICE ACADEMY
SECTOR H-11, ISLAMABAD**

Islamabad, the

May, 2023

**EVALUATION REPORT
(As per Rule 35, Public Procurement Rules, 2004)**

1. Name of Procuring Agency National Police Academy
2. Method of Procurement Single stage one envelope
3. Title of Procurement **"Supply of Photocopier Machine at NPA"**
4. Tender Inquiry No. No. 14/2022-23
5. PPRA Ref. No. (TSE) **TS508873E**
6. Date & Time of Bid Closing 16.5.2023 at 1100 hours
7. Date & Time of bid Opening 16.5.2023 at 1130 hours
8. No. of Bids Received (01) as mentioned below
9. Criteria for Bid Evaluation along with compliance report of the firm(s) is as under:

S #	Description	M/s O & A business machines Pvt. Ltd.
(a)	Envelop has been sealed as per instructions.	Yes
(b)	Rate on the enclosed list as at Annex-A;	Yes
(c)	Availability of written consent as per specimen at Annex-B;	Yes
(d)	In case of same price for the supply/work/services, selection will be made on the basis of experience of the firm and warranty period;	N/A
(e)	Copies of NTN/GST certificates which ever applicable;	Yes
(f)	Call deposit at the rate and shape as specified;	Yes
(g)	Certificate as per Annex-C: i. Ownership of firm; ii. Not declared blacked listed; iii. Having read & accepted all clauses of bidding documents; iv. Authorize person, if any, to deal with NPA;	Yes
(h)	Copies of valid CNIC/Passport of owner/representative;	Yes
(i)	Availability of broacher/pamphlet of the item/work/services to be supplied/carried out;	Yes
(j)	Selection of bidders will be made on lowest evaluated rates.	Single bidder
(k)	Online verification of bidder on Active Taxpayer's list of FBR;	Yes
(l)	Valid Address, Telephone & Mobile No. of the bidder;	Yes
(m)	Original manufacturer or valid authorized dealership/distributorship certificate;	No
(n)	Copies of last consecutive 03 years supply/work/services orders in the relevant field to government departments;	Yes
(o)	List of at least 03 clients with name of government department & landline contact numbers to seek feedback of quoted machine.	No
(p)	Contract on judicial paper not less than Rs. 50/- as per specimen of contract at Annex-D;	Yes
(q)	Integrity Pact as per sample at Annex-E;	Yes
(r)	Inspection of retail Outlet/Warehouse of the bidder;	Yes
(s)	Selection of departmental Purchase & Inspection Committee which shall be considered as key factor for which bidders shall carry out demonstration of their equipment in the NPA Auditorium.	No
(t)	Bidder may add additional documents in support of its bid; and	Yes
(u)	Clarification of the documents could be made.	N/A

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10. Out of Two (02) firms who obtained the bidding documents, One (01) preferred to submit their bids which have been evaluated as per evaluation criteria. Detail is as under:

Name of Bidder	Evaluation Marks 18*	Rule/Regulation/SBD/Policy/Basis for Rejection/ Acceptance as per Rule 35 of PP Rules, 2004
M/s O & A Business Machines	15	In response to invitation to bid, the firm is the only bidder which submitted its bid. Bid of the firm has been evaluated as per evaluation criteria. In order to have better competition, it would be appropriate to suggest rebidding to have multiple options and competition.

11. Technically Evaluated Bidder:

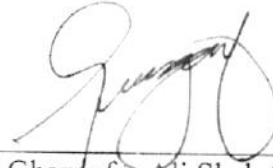
Nil

Signature:

Official Stamp:



Khalid Mehmood Abbasi
Assistant Director (Admn)
(Member)



Syed Ghazanfar Ali Shah (PSP)
Deputy Director (Admn)
(Member)



Naeem Ahmad Shaikh (PSP)
Deputy Commandant
(Chairman)