

**GOVERNMENT OF PAKISTAN
MINISTRY OF COMMUNICATION
NATIONAL HIGHWAYS AND MOTORWAYS POLICE
SECTOR COMMANDER OFFICE M-4, TOBA TEK SINGH
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No. NHMP-()/SC/MP/M-4/24/844

Dated: 16-04-2024

To The Director
Public Procurement Regulatory Authority,
Islamabad.

Subject: **PUBLICATION OF TECHNICAL EVALUATION REPORT
REGARDING TENDER FOR PURCHASE OF OFFICE
STATIONERY FOR M-4 SECTOR-I & SUB-SECTOR M-4 FOR
THE FINANCIAL YEAR 2023-24.**

Kindly find enclosed herewith Technical Evaluation report regarding tender for purchase of Office Stationery for M-4 Sector-I & Sub-Sector M-4 for the financial year 2023-24, in reference to tender notice No/PPRA web reference No. TS535888E.

2. The Technical Evaluation report regarding tender for purchase of Office Stationery for M-4 Sector-I & Sub-Sector M-4 for the financial year 2023-24 has been approved by the Competent Authority and required to be published accordance with instructions issued by Director General (DG M&E) PPRA vide letter No: 1(5)/M&E/PPRA/2018/263 dated 01-07-2021.

3. Submitted for necessary action, please.

Encls: As above



(QALAB ABBAS SIPRA)
DSP/Sector Commander, NHMP
M-4 Sector-I, Toba Tek Singh

TECHNICAL EVALUATION REPORT

(As per rules 35 of PP Rules, 2004)

1	Name of Procuring Agency	NHMP Sector M-4 Toba Tek Singh
2	Method of Procurement	Single Stage - two envelopes procedure
3	Title of Procurement	Office Stationery
4	Tender Inquiry No.	NO.NH&MP-()/SSP/M-4/SI/24/674
5	PPRA Ref. No.	TS535888E
6	Date & Time of Bid opening	16-04-2024 11:30 A.M
7	Date & Time of Bid closing	16-04-2024 11:00 A.M
8	No. of Bids Received	03
9	Criteria for Bid Evaluation	As per NHMP requirements/ specification
10	Details of Bid(s) Evaluation	As under

Sr.#	Name of Bidder	Marks	Rule/Regulation/SBD/policy/Basis for Rejection/Acceptance as per Rule 35 of PP Rules, 2004
		Technical	
1	M/S Malik Enterprises, Toba Tek Singh.	Qualified by Committee	Technically qualified by the Technical Committee for all Office Stationery items after evaluation /checking of samples provide by the firm.
2	M/S New Asif Traders, Toba Tek Singh.	Qualified by Committee	Technically qualified by the Technical Committee for all Office Stationery items after evaluation /checking of samples provide by the firm.
3	M/S Mian Abdul Shakoor Traders, Toba Tek Singh.	Qualified by Committee	Technically qualified by the Technical Committee for (60) sixty Office Stationery items after evaluation /checking of samples provide by the firm, except (03) items (i.e. Diary Cover, Daak Folder for which he did not provided sample and Diary Pad which was not as per specification / standards of NHMP).



SAMINA SERVAT


DSP/CPO Line (HQs), NHMP
M-4Sector-I, Toba Tek Singh

**TECHNICAL EVALUATION REPORT REGARDING PURCHASE OF OFFICE STATIONERY FOR M-4 SECTOR-1 & SUB SECTOR M-4, FOR THE FINANCIAL YEAR 2023-24 VIDE TENDER NO. 05/NHMP/STORE/M-4/SI/2024
DATED 16-04-2024**


Sr.#	Items Description	Specification	Qty		Firm Name			Remarks/Recommendations of Technical Committee
					M/S Malik Enterprises Toba Tek Singh	M/S Mian Abdul Shakoor, Traders Toba Tek Singh	M/S New Asif, Traders Toba Tek Singh	
1	Ball Point (Blue)	Piano Crystal or equivalent	Pkts	284	Yes	Yes	Yes	M/S Malik Enterprises, M/S Mian Abdul Shakoor and M/S New Asif Traders provided samples as per specifications/requirement along-with requisite documents. Hence, all three firms are technically qualified for the supply of items at Sr. # 01 to 60 and recommended to open the Financial bids of M/S Malik Enterprises, M/S Mian Abdul Shakoor and M/S New Asif Traders.
2	Ball Point (Black)	Piano Crystal or equivalent	Pkts	42	Yes	Yes	Yes	
3	Ball Point (Red)	Piano Crystal or equivalent	Pkts	60	Yes	Yes	Yes	
4	Basket for File	Lavenna or Equivalent 1. Size 1'-1/2"x1' 2. Height 4 inches 4. Pure Plastic Fine Quality (as per approved sample)	Nos.	48	Yes	Yes	Yes	
5	Binding Sheet Plastic	A-4 size, Fine Quality	Reams	36	Yes	Yes	Yes	
6	Binding Tape	Fine quality, (2") (10 meters)	Nos.	81	Yes	Yes	Yes	
7	Black Metal Binder Clips	Medium Fine Quality	Nos.	239	Yes	Yes	Yes	
8	Calculator	12 digit CASIO or equivalent	Nos.	42	Yes	Yes	Yes	
9	Carbon Paper (Black)	File size Fuji or equivalent	Pkts	42	Yes	Yes	Yes	
10	Colour Paper	80 gsm A4, Fine Quality	Reams	55	Yes	Yes	Yes	
11	Common Pin (for Notice Board)	70 PCS Fine Quality	Pkts	30	Yes	Yes	Yes	
12	Correctin Pen	Piano Or Equivalent	Nos.	81	Yes	Yes	Yes	
13	Envelop Yellow	(11"x5") Fine quality	Nos.	5373	Yes	Yes	Yes	
14	Envelop Yellow	(A-4) Fine quality	Nos.	5373	Yes	Yes	Yes	
15	Envelop Yellow	(Legal) Fine quality	Nos.	4328	Yes	Yes	Yes	
16	Eraser soft	ORO or Equivalent	Nos.	358	Yes	Yes	Yes	
17	File Boards	Legal Size, as per sample of NHMP	Nos.	836	Yes	Yes	Yes	
18	File Cover best quality	Legal Size as per sample of NHMP	Nos.	5224	Yes	Yes	Yes	
19	Box File fine quality	as per sample of NHMP	Nos.	269	Yes	Yes	Yes	
20	File Tag	File Tag Thread or Dhaga, White colour, 6 Inches, Pack of 100 Pcs, Fine Quality	Bunch	209	Yes	Yes	Yes	
21	File Tag	File Tag Thread or Dhaga, White colour, 14 Inches, Pack of 100 Pcs, Fine Quality	Bunch	209	Yes	Yes	Yes	
22	Gel Pen, Blue	Hauser Sonic or equivalent	Nos.	125	Yes	Yes	Yes	
23	Gum Bottle	1000ml (Nafees or equivalent)	Nos.	48	Yes	Yes	Yes	
24	Gum Sticks,	Dollar 36 Gram or equivalent	Nos.	164	Yes	Yes	Yes	
25	Highlighter	Dollar (Yellow colour) or equivalent	Nos.	179	Yes	Yes	Yes	
26	Ink for Stamp Pad (Blue)	Youth or Equivalent	Nos.	96	Yes	Yes	Yes	
27	Ink for Stamp Pad (Black)	Youth or Equivalent	Nos.	96	Yes	Yes	Yes	
28	Lead pencil	Dollar or Equivalent	Pkts	125	Yes	Yes	Yes	
29	Marker Black (Permanent)	Dollar or Equivalent	Nos.	209	Yes	Yes	Yes	
30	Marker Blue (Permanent)	Dollar or Equivalent	Nos.	209	Yes	Yes	Yes	
31	Marker Blue	(0.3mm) Signature Artist or Equivalent	Pkts	42	Yes	Yes	Yes	
32	Marker Black	(0.3mm) Signature Artist or Equivalent	Pkts	42	Yes	Yes	Yes	
33	Masking Tape	(2") Fine Quality	Nos.	125	Yes	Yes	Yes	
34	Office Table Set Accessories	Table Set Metal Mesh Desk Organizer, Fine Quality	Nos.	27	Yes	Yes	Yes	
35	Paper	80gsm (A-4) AA or Equivalent	Reams	60	Yes	Yes	Yes	
36	Paper	80gsm (Legal) AA or Equivalent	Reams	30	Yes	Yes	Yes	
37	Paper	70gsm (A-4) AA or Equivalent	Reams	357	Yes	Yes	Yes	
38	Paper Clips	26mm Three flower or Equivalent	Pkts	66	Yes	Yes	Yes	
39	Paper Pin (Common Pin),	28 gram Fine Quality	Pkts	36	Yes	Yes	Yes	
40	Paper Cutter	Fine Quality	Nos.	96	Yes	Yes	Yes	
41	Pencil Sharpener with steel blade	1 hole, Screw-retained steel blade, Adapted to sharpen HB and colouring pencils of 7 mm diameter (+/-5%) Bahadur, Dux or Equivalent	Nos.	119	Yes	Yes	Yes	
42	Post it Pad/ Sticky Note	3"x4", 100 Sheets Fine Quality	Pkts	209	Yes	Yes	Yes	
43	Post it Pad/ Sticky Note	2"x3", 100 Sheets Fine Quality	Pkts	209	Yes	Yes	Yes	
44	Punch Machine Single	Large, Fine Quality	Nos.	42	Yes	Yes	Yes	
45	Punch Machine Double	Large, Fuji or Equivalent	Nos.	42	Yes	Yes	Yes	


Sr.#	Items Description	Specification	Qty		Firm Name			Remarks/Recommendations of Technical Committee
					M/S Malik Enterprises Toba Tek Singh	M/S Mian Abdul Shakoor, Traders Toba Tek Singh	M/S New Asif, Traders Toba Tek Singh	
46	Simple Register	200 Pages Fine Quality	Nos.	90	Yes	Yes	Yes	M/S Malik Enterprises, M/S Mian Abdul Shakoor and M/S New Asif Traders provided samples as per specifications/requirement along-with requisite documents. Hence, all three firms are technically qualified for the supply of items at Sr. # 01 to 60 and recommended to open the Financial bids of M/S Malik Enterprises, M/S Mian Abdul Shakoor and M/S New Asif Traders.
47	Simple Register	100 Pages Fine Quality	Nos.	90	Yes	Yes	Yes	
48	Scotch Tape	1", Fine Quality	Nos.	90	Yes	Yes	Yes	
49	Scale Steel	12" / 30 CM Fine Quality	Nos.	42	Yes	Yes	Yes	
50	Staple Pin Remover	Fine Quality	Nos.	78	Yes	Yes	Yes	
51	Plier Stapler Machine	(Steel), Fuji or equivalent	Nos.	40	Yes	Yes	Yes	
52	Staple Machine Large (Heavy duty)	Throat depth 2.68" (68mm) Adjustable paper gauge adjusts throat depth and locks in position for staple operation Stapling Capacity: 50 - 240 sheets Staple Loading Capacity: 100 staples Fine Quality	Nos.	15	Yes	Yes	Yes	
53	Stapler Pins 24/6	1000 Staples Pin, 6 mm, Doller or Equivalent	Pkts	418	Yes	Yes	Yes	
54	Stapler Pin Large 23/17	Heavy Duty 1000 staples Pin, 17 mm Fine Quality	Pkts	42	Yes	Yes	Yes	
55	Stapler Pin Large 23/20	Heavy Duty 1000 staples Pin, 20 mm Fine Quality	Pkts	42	Yes	Yes	Yes	
56	Stapler Pin Large 23/24	Heavy Duty 1000 staples Pin, 24 mm Fine Quality	Pkts	42	Yes	Yes	Yes	
57	Stamp pad (black)	120 mm x 80 mm Housed in plastic box Radius or Equivalent	Nos.	40	Yes	Yes	Yes	
58	Stamp pad (Blue)	120 mm x 80 mm Housed in plastic box Radius or Equivalent	Nos.	48	Yes	Yes	Yes	
59	Tape Dispenser	Sharp blade for easy cutting, Weighted & sturdy plastic with non-slip base, Heavy Duty Tape Dispenser with 19 mm width and 66 metres in length usage, Fine Quality	Nos.	21	Yes	Yes	Yes	
60	Uni-Ball Pen Blue	UB-157 Eye Fine or Equivalent	Nos.	221	Yes	Yes	Yes	
61	Diary Cover	Diary Cover = as per sample of NHMP	Nos.	67	Yes	No	Yes	M/S Malik Enterprises and M/S New Asif Traders provided samples as per specifications/requirement along-with requisite documnets. Whereas M/S Mian Abdul Shakoor Traders did not provide the sample, hence Technically Disqualified for this item. However, M/S Malik Enterprises and M/S New Asif Trader are technically qualified for the supply of item and recommended to open the Financial bids of both firms.
62	Daak Folder	Legal Size, Leather, Fine quality, as per sample of NHMP	Nos.	27	Yes	No	Yes	M/S Malik Enterprises and M/S New Asif Traders provided samples as per specifications/requirement along-with requisite documnets. Whereas M/S Mian Abdul Shakoor Traders did not provide the sample, hence Technically Disqualified for this item. However, M/S Malik Enterprises and M/S New Asif Trader are technically qualified for the supply of item and recommended to open the Financial bids of both firms.

Sr.#	Items Description	Specification	Qty		Firm Name			Remarks/Recommendations of Technical Committee
					M/S Malik Enterprises Toba Tek Singh	M/S Mian Abdul Shakoor, Traders Toba Tek Singh	M/S New Asif, Traders Toba Tek Singh	
63	Dairy Pad	Diary Pad as per sample of NHMP 80 gsm Size = 8'-1/4" X 4'-1/2" Pages = 70	Nos.	134	Yes	Yes	Yes	M/S Malik Enterprises and M/S New Asif Traders provided samples as per specifications/requirement along-with requisite documents. Whereas sample provided by M/S Mian Abdul Shakoor Traders did not meet the specification / Standard of NHMP, hence Technically Disqualified for this item. However, M/S Malik Enterprises and M/S New Asif Trader are technically qualified for the supply of item and recommended to open the financial bids of both firms.


SI/PO MUHAMMAD IMRAN
 Store Incharge, M-4 Sub Sector,
 Member


IP/SPO M. HAFEEZ QAMAR
 MTO HQS, M-4 Sector-1
 Member


MUHAMMAD SHOAB AKBAR
 Accountant, M-4 Sector-1 Secretary/
 Member


MS. REHANA ALMAS
 Principal GVTI Women, Toba Tek
 Singh Co-opted Member


FAISAL FARAZ
 DSP/CPO, Beat-20, M-4 Sector-1
 Chairman Technical Committee

**GOVERNMENT OF PAKISTAN
MINISTRY OF COMMUNICATION
NATIONAL HIGHWAYS AND MOTORWAYS POLICE
LHQs, M-4 SECTOR-1, TOBA TEK SINGH
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No. NHMP-()/LHQ/M-4/S-1/24/- 172

April 16th, 2024

Subject: **MINUTES OF TENDER OPENING MEETING FOR PURCHASE OF OFFICE STATIONERY TENDER NO. 05/NHMP/STORE/M-4/SI/2024 DATED 16-04-2024.**

Kindly refer to the subject cited above.

2. With the approval of Competent Authority, tender for purchase of Office Stationery through E-PADS pertaining to M-4 Sector-I, Toba Tek Singh and sub-sector M-4, Khanewal for the financial year 2023-24 was floated on NHMP & PPRA website on 28-03-2024 respectively.

3. Meeting of the Sector Technical / Purchase Committee M-4 Sector-1, Toba Tek Singh held for tender opening on 16-04-2024 at 1130 hrs on account of technical evaluation of bids and samples provided by firms for purchase of Office Stationery.

4. Three (03) firms participated in the tender for subject purchase of Office Stationery. All firms submitted their bids through E-PADS.

5. Technical evaluation Committee of Motorway M-4, evaluated the firms documents & samples provided, in the light of prevailing government instructions (as mentioned in Standard Bidding Documents):


S/No.	Name of Firms
01	M/S Malik Enterprises, Toba Tek Singh
02	M/S New Asif Traders, Toba Tek Singh
03	M/S Mian Abdul Shakoor Traders, Toba Tek Singh

6. (03) Three above mentioned firms participated in the Tender for purchase of Office Stationery. **M/S Malik Enterprises, Toba Tek Singh, M/S New Asif Traders, Toba Tek Singh & M/S Mian Abdul Shakoor Traders, Toba Tek Singh** have quoted/applied for all items in the Tender for purchase of Office Stationery for M-4 Sector-I and Sub-Sector M-4.

7. The technical committee statements /observations are as follows:

- **M/S Malik Enterprises, Toba Tek Singh** technically qualified by the Technical /Purchase Committee for all Office Stationery items after evaluation /checking of samples provided by the firm.
- **M/S New Asif Traders, Toba Tek Singh** technically qualified by the Technical /Purchase Committee for all Office Stationery items after evaluation /checking of samples provided by the firm.
- **M/S Mian Abdul Shakoor Traders, Toba Tek Singh** Technically qualified by the Technical /Purchase Committee for (60) sixty Office Stationery items after evaluation /checking of samples provided by the firm, except (03) items (i.e. Diary Cover, Daak Folder for which he did not provide sample and the sample of Diary Pad was not as per specification / standards of NHMP).

8. Hence, the Sector Technical Committee unanimously recommends to open the financial bids of **M/s Malik Enterprises, Toba Tek Singh, M/s New Asif Traders, Toba Tek Singh & M/s Mian Abdul Shakoor Traders, Toba Tek Singh**, who technically qualified for procurement of Office Stationery items mentioned under their names, for financial year 2023-24 to evaluate the most advantageous bidder.


(ASHFAQ AHMAD)
CPO-19, M-4 Sector-I
(Secretary Purchase Committee)

Distribution:

- The DIG/Zonal Commander Motorway Central-II Zone, Multan

Copy to:

- The SP/Sector Commander M-4 Sector-I Toba Tek Singh.
- The CPO Lines HQ, M-4 Sector-I Toba Tek Singh.
- Master File