



F.No. 01/36/2024/DGIP/officers/Recruitment
Government of Pakistan
Directorate General, Immigration & Passports
(Headquarters)

Assistant Account Officer,
(Logistics), DGIP
Tel: 92-51-9107078
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Islamabad, November 08, 2023

To:

Mr. Rizwan Mehmood
Director (MIS),
PPRA 1st Floor, F.B.C. Building,
G-5/2, Islamabad

Subject:

**TECHNICAL EVALUATION REPORT REGARDING TENDER FOR
RECRUITMENT OF CONTRACT APPOINTMENT AGAINST 36 VACANT
POSTS OF OFFICERS IN DGIP**

Please find enclosed the Technical Evaluation report regarding tender for recruitment of contract appointment against 36 vacant posts of officer in DGIP, for Directorate General of Immigration & Passport, Islamabad for uploading on PPRA website (copy enclosed)

2. Your cooperation in this regard will be appreciated.

(ZIA-UR-REHMAN)
Assistant Account Officer
(Logistics)

Cc:

i. Concerned file

TECHNICAL EVALUATION REPORT

(As Per Rule 35 of PP Rules, 2004)

1. Name of Procuring Agency: Directorate General of Immigration and Passports, Islamabad
2. Method of Procurement: Open competition bidding (Single stage- two envelope Procedure)
3. Title of Procurement: Tender for Recruitment of contract appointment against 36 vacant Posts of officers in DGIP.
4. Tender Inquiry No: F.No. 11/36/2024/DGIP/officer/Recruitment
5. PPRA Ref. No. (TSE): Nil
6. PPRA Rule: **Rule 42(f)**
7. Date & Time of Bid Closing: 28-03-2024 (11:03AM)
8. Date & Time of Bid Opening: 28-03-2024 (12:00PM)
9. No of Bids Received: Two (02) bid received.
Out of two (02) only one (01) bidder stands technically qualified
10. Criteria for Bid Evaluation: Technical qualification followed by Financial
11. Detailed of Bid (s) Technical Evaluation: The detail of bid evaluation report are as under:-
12. **TECHNICAL EVALUATION REPORT: The details Technical evaluation report duly signed by the member of the Procurement Committee is attached at Annex-A**

| No. | Name of Bidder | Evaluation Status of Technical | | Rule/Regulation/SBD*/Policy/ Basis for Rejection / Acceptance as per Rule 35 of PP Rules, 2004. |
|-----|---------------------------------------|--------------------------------|-------------------------------------|---|
| | | Company Evaluation | Technically Qualified/Not Qualified | |
| 1. | National Testing Agency (NTS) | Qualified | Qualified | Technically qualified on the basis of mandatory criteria |
| 2. | M/s Higher Education Commission (HEC) | Dis-qualified | Dis-qualified | Technically Dis-qualified on the basis of mandatory criteria |

Signature: _____

Official Stamp: _____

Standard Bidding Documents (SBD)

FORM 1B: EVALUATION PROFORMA

| Evaluation Parameter | Parameter Marks (Total) | Sub Parameter | Sub Parameter Marks | Marks Awarded | | |
|---|-------------------------|---|---------------------|------------------|---------------------|---|
| | | | | NTS | HEC | |
| Firm's / Institution's Profile | 15 | Background of the Firm/Institution | 1 | 1 | 1 | |
| | | Registered age of the Firm/Institution | 2 | 2 | 1 | |
| | | Core Business Area | 1 | 1 | 0 | |
| | | Any other information | 1 | 1 | 0 | |
| | | Overall Capacity of the Firm/Institution | 5 | 5 | 2 | |
| | | Financial Position | | | | |
| | | Name of Bank | 1 | 1 | 1 | |
| | | Certificate of Financial Position from Bank | 1 | 1 | 0 | |
| | | Copy of Annual Accounts, if any | 3 | 3 | 0 | |
| | | Presence of the firm in all provinces/regions | 20 | Punjab | 4 | 4 |
| Sindh | 4 | | | 4 | 3 | |
| Khyber Pakhtunkhwa | 4 | | | 3 | 3 | |
| Balochistan | 4 | | | 3 | 3 | |
| GB | 2 | | | 2 | 0 | |
| AJ&K | 2 | | | 2 | 0 | |
| Specific/Similar Experience of the Firm/Institution | 20 | No. of Clients | 0-20= 4 marks | 20 | 20 | |
| | | | 21-40= 8 marks | | | |
| | | | 41-60= 12 marks | | | |
| | | | 61-80= 16 marks | | | |
| | | | 81-100= 20 marks | | | |
| No. of Years of Experience | 20 | 1 mark for each completed year | | 20 | 07 | |
| No. of Candidates Tested so far | 25 | 5 marks for each 10,000 candidates | | 25 | 25 | |
| Grand Total | 100 | | | 98 | 69 | |
| Status | | | | Qualified | Disqualified | |

Note: Due to absence of HEC testing Centres in AJ&K & GB regions may arise legal implications for the department

| | |
|--|---|
|  (ZIA-UR-REHMAN) Assistant Account Officer (Member/Secretary) |  (ZAINULLAH MEHSUD) Assistant Director (General) (Member) |
|  (ATTA-UR-REHMAN WAHLA) Incharge Hardware Specialist/HWS (Member) |  (MUJEEB ALAM QAZI) Account Officer (B&R) (Member) |
|  (ASIM FAWAD MIRZA) Director (Network/Logistics) (Chairman Committee) | |

Subject: MEETING OF PROCUREMENT COMMITTEE HELD ON 05-04-2024 TO FINALIZE THE TECHNICAL EVALUATION OF BIDS IN RESPECT OF TENDER FOR HIRING OF TESTING AGENCY FOR RECRUITMENT OF CONTRACT APPOINTMENT AGAINST 36 VACANT POSTS OF OFFICERS IN DG I&P.

Directorate General, Immigration & Passports Islamabad initiated limited tendering process for hiring of services of Government owned Entities for the recruitment of contract appointment against 36 vacant post of officers, in the department under clause 42(f) of PPRA Rules, 2004. Consequently, department has invited RFP from the following five (05) Government organizations of public sector on 13-03-2024.

- i. National Testing Agency-Pakistan
- ii. Allama Iqbal Open University
- iii. Virtual University
- iv. COMSAT University
- v. Higher Education Commission (HEC)

2. The due date for submission of technical and financial bids was 28-03-2024. two (02) bidders namely NTS & HEC submitted their technical and financial proposals to this office in due time and date as detailed below:-

- i. National Testing Agency-Pakistan (NTS)
- ii. Higher Education Commission (HEC)

3. The Procurement Committee of IMPASS Comprises of following officers opened the technical proposal of the bidding organization on 28-03-2024 at 12:00pm in the presence of authorized representative of firm. Following were the participants of the said meeting:

- i. Mr. Asim Fawad Mirza, Director (NW/Logistics), (Chairman)
- ii. Mr. Mujeeb Alam Qazi, Account Officer (B&R), (Member)
- iii. Mr. Zainullah Mehsud, Assistant Director(General), (Member)
- iv. Mr. Atta-Ur-Rehman Wahla, Assistant Director(Admin-I) (Member)
- v. Mr. Zia-Ur-Rehman,Assistant Account Officer, (Secretary)

4. A meeting of the procurement Committee was held on 05-04-2024 to evaluate the bid duly submitted by the both bidders. These bids were evaluated by the Procurement Committee in the light of Form "1B" of the tender document under clause 5 of Mandatory Criteria.

5. The Procurement Committee evaluated the bids on the basis of document provided with their bids, and awarded marks to these firms as under:

| FORM 1B: EVALUATION PROFORMA | | | | | |
|--------------------------------|-------------------------|--|---------------------|---------------|-----|
| Evaluation Parameter | Parameter Marks (Total) | Sub Parameter | Sub Parameter Marks | Marks Awarded | |
| | | | | NTS | HEC |
| Firm's / Institution's Profile | 15 | Background of the Firm/Institution | 1 | 1 | 1 |
| | | Registered age of the Firm/Institution | 2 | 2 | 1 |
| | | Core Business Area | 1 | 1 | 0 |
| | | Any other information | 1 | 1 | 0 |
| | | Overall Capacity of the Firm/Institution | 5 | 5 | 2 |

| | | Financial Position | | | |
|---|------------|---|----|------------------|---------------------|
| | | Name of Bank | 1 | 1 | 1 |
| | | Certificate of Financial Position from Bank | 1 | 1 | 0 |
| | | Copy of Annual Accounts, if any | 3 | 3 | 0 |
| Presence of the firm in all provinces/regions | 20 | Punjab | 4 | 4 | 3 |
| | | Sindh | 4 | 4 | 3 |
| | | Khyber Pakhtunkhwa | 4 | 3 | 3 |
| | | Balochistan | 4 | 3 | 3 |
| | | GB | 2 | 2 | 0 |
| | | AJ&K | 2 | 2 | 0 |
| | | Specific/Similar Experience of the Firm/Institution | 20 | No. of Clients | 0-20= 4 marks |
| 21-40= 8 marks | | | | | |
| 41-60= 12 marks | | | | | |
| 61-80= 16 marks | | | | | |
| 81-100= 20 marks | | | | | |
| No. of Years of Experience | 20 | 1 mark for each completed year | | 20 | 07 |
| No. of Candidates Tested so far | 25 | 5 marks for each 10,000 candidates | | 25 | 25 |
| Grand Total | 100 | | | 98 | 69 |
| Status | | | | Qualified | Disqualified |

6. In the light of above technical evaluation, due to absence of HEC testing centres in AJK & GB regions and the core business area of HEC is not conducting of recruitment test, therefore, it may arise legal implications for the department. Procurement Committee awarded 69 marks out of 100 marks to HEC and stands disqualified. Consequently, National Testing Service-Pakistan (NTS) stand technically qualified by securing 98 marks out of 100 marks against the minimum qualifying marks i.e. 70.

RECOMMENDATIONS OF PROCUREMENT COMMITTEE:

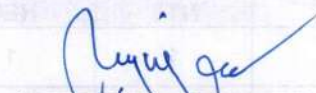
7. Based on the above referred technical evaluation, the committee unanimously recommended to the financial bid of the only technically qualified bidder i.e National Testing Service (NTS). *open*



(ZIA-UR-REHMAN)
Assistant Account Officer
(Secretary Committee)



(ATTA-UR-REHMAN)
Assistant Director Admin-I
(Member)



(MUJEEB ALAM QAZI)
Account Officer (B&R)
(Member)



(ZAIN ULLAH MEHSUD)
Assistant Director (General)
(Member)



(ASIM FAWAD MIRZA)
Director (Network/Logistics)
(Chairman Committee)