

Evaluation Report – As per Rule 35 of PPRA, 2004
(Tender - Outsourcing of Janitorial Services at Emigration Tower)

1. Name of Procuring Agency: Bureau of Emigration & Overseas Employment
2. Method of Procurement: Single Stage Single Envelop
3. Title of Procurement: Outsourcing of Janitorial Services at Emigration Tower
4. Tender Inquiry no. BE(Tower)3-Janitorial/2018-2023
5. PPRA Ref no (TSE). TS 503013E
6. Date & Time of Bid closing: 03.03.2023 at 11:00am
7. Date & Time of Bid Opening: 03.03.2023 at 11:30am
8. No. of Bids Received: Four (04)
9. Criteria of Bid Evaluation

Detail of Evaluation Technical Criteria of Mandatory Eligibility

S.No	Requirements / document	M/S. ProTech Solutions (Pvt) Ltd	M/S. Noha Global Services (Pvt) Ltd	M/S. Irfan & Co	M/S. Professional Services
1.	Bidders shall submit a signed letter with official stamp affixed on it as per the format given in Annex-1 as a cover letter to the Bid/Proposal. Bids / Proposals submitted without this cover letter will not be accepted and bids will likely be rejected straightaway.	Available	Available	Available	Available
	Company Profile which should include Janitorial Staff, tools / equipment required for provision of Janitorial Services, office address and work mechanism regarding provision of Janitorial Services.	Available	Available	Available	Available
	Experience of minimum five (05) similar nature of projects (Janitorial related projects) with MoUs / Contract Agreements during last 05 years.	Available	Available	Available	Available
4.	Copies of Incom Tax, Sales Tax registration certificates and copy of Active Tax Payer Certificate from FBR should be attached.	Available	Available	Available	Available
5.	Affidavit (on Stamp Paper) that the company is neither blacklisted nor in litigation with any of its clients and if there is any litigation the bidder will be bound to disclose the same with nature thereof.	Available	Available	Available	Available
6.	Financial soundness of the company (minimum 08 million). Provide bank statement of last 12 months having at least debit and credit (annual turnover) of 08 million rupees.	Available	Available	Available	Available
7.	The company / firm must have registration with EOBI and ICT Employees Social Security Institution (ESSI) (relevant document should be attached as documentary proof).	Available	Available	Available	Available
8.	Copy of bid security cheque / draft equal to Rs. 100,000/-.	Available	Available	Available	Available
		QUALIFIED	QUALIFIED	QUALIFIED	QUALIFIED

FARRUKH ZAMAL
 Bureau Director
 Overseas Employment
 HQ-3, Islamabad

SHAH ID HUSSAIN
 Deputy Director
 Bureau of Emigration &
 Overseas Employment
 HQ-3, Islamabad

10. Details of the financial bids in respect of the four qualified firms / companies are given below: -

A. Financial Proposal of M/S. Pro Tech Solutions (Pvt) Ltd

Sr. No	Description of Job	Station of Deployment	Number of Janitors	Total cost per month (Inclusive of all Taxes)	Total Cost per year (Inclusive of all Taxes)
1.	Janitorial Services for Emigration Tower	Emigration Tower, Plot no. 10, Mauve Area, G-8/1, Islamabad	09 Sweepers 01 Supervisor	307,647/- 38,244/-	3,691,764/- 458,928/-
TOTAL				345,891/-	4,150,692/-

Financial Of Consumable Items

Sr. No	Items	Qty	Unit Cost	GST	Total Cost
1.	As mentioned in Tender				
TOTAL				46,000/-	52,900/-

Total Cost of Consumable Items (Rs.)	Total Cost of Janitorial Services (Rs.)	Grand Total (Rs.) (Inclusive of all Taxes)
52,900/-	345,891/-	391,891 x 12 = Total (4,702,692/-)

B. Financial Proposal of M/S. Noha Global Services (Pvt) Ltd

Sr. No	Description of Job	Station of Deployment	Number of Janitors	Total cost per month (Inclusive of all Taxes)	Total Cost per year (Inclusive of all Taxes)
1.	Janitorial Services for Emigration Tower	Emigration Tower, Plot no. 10, Mauve Area, G-8/1, Islamabad	09 Sweepers 01 Supervisor	402,462/- 80,876/-	4,829,544/- 970,512/-
TOTAL				483,338/-	5,800,056/-

FARRUKH JAMAL
Director
Bureau of Emigration &
Overseas Employment
HC's Islamabad

SH. ITO HUSSAIN
Deputy Director
Bureau of Emigration &
Overseas Employment
HC's Islamabad

(Muhammad Israr)
Assistant Director (Operations)

Sr. No	Items	Qty	Unit Cost	GST	Total Cost
1.	As mentioned in Tender				
	TOTAL			11,751.216/-	80,876.02/-

Total Cost of Consumable Items (Rs.)	Total Cost of Janitorial Services (Rs.)	Grand Total (Rs.) (Inclusive of all Taxes)
970,512/-	4,829,544/-	Total (5,800,056/-)

C. Financial Proposal of M/S. Irfan & Co

Sr. No	Description of Job	Station of Deployment	Number of Janitors	of Sweepers	Supervisor	Total cost per month (Inclusive of all Taxes)	Total Cost per year (Inclusive of all Taxes)
						36,000/-	432,000/-
						350,100/-	4,201,200/-
	TOTAL						

Financial Of Consumable Items

Items No	Qty	Unit Cost	GST	Total Cost
1.	As mentioned in Tender			36,300/-
	TOTAL			36,300/-

Total Cost of Consumable Items (Rs.)	Total Cost of Janitorial Services (Rs.)	Grand Total (Rs.) (Inclusive of all Taxes)
36,300/-	350,100/-	386,400 x 12 = Total (4,636,800/-)

D. Financial Proposal of M/S. Professional Services

Sr. No	Description of Job	Station of Deployment	Number of Janitors	Total cost per month (Inclusive of	Total Cost per year (Inclusive
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1.	Janitorial Services for Emigration Tower	Emigration Tower, Plot no. 10, Mauve Area, G-8/1, Islamabad	09 Sweepers 01 Supervisor	all Taxes)	of all Taxes)
				331,836/-	3,982,032/-
TOTAL				331,836/-	3,982,032/-

Financial Of Consumable Items

Sr. No	Items	Qty	Unit Cost	GST (17%)	Total Cost
1.	As mentioned in Tender				
	TOTAL		35,000/-	5,950/-	40,950/-

Total Cost of Consumable Items (Rs.)	Total Cost of Janitorial Services (Rs.)	Grand Total (Rs.) (Inclusive of all Taxes)
40,950/-	331,836/-	372,786 x 12 = Total (4,473,432/-)

11. The firm / company of M/S. Professional Services was found most advantageous being the lowest bidder in the financial evaluation.

Deputy Director (Ops)
(Member)


Deputy Director (IT) &
Overseas Employment
(Member)
HQ's Islamabad

(Absent)
Assistant Director (Coord)
(Member)

Assistant Director (Ops)
(Member – Secretary)


(Muhammad Israr)
Assistant Director (Operative)


ABULKHAJAN
Director (Coordination)
(Chairman)
Bureau of Emigration &
Overseas Employment
HQ's Islamabad