



COMSATS University Islamabad

Principal Seat

BID EVALUATION REPORT

1. Name of Procuring Agency:	<u>COMSATS University Islamabad, Principal Seat</u>
2. Method of Procurement:	<u>Tender (Single Stage Two Envelope)</u>
3. Title of Procurement:	<u>Vice Chancellors' Forum 2023 (Event)</u>
4. Tender Inquiry No.:	<u>CUI-PS/23(02)/2095 / TS503160E</u>
6. Date & Time of Bid Closing:	<u>27-02-2023 11:00 AM</u>
7. Date & Time of Bid Opening:	<u>27-02-2023 11:30 AM</u>
8. No of Bids Received:	<u>06 (Six)</u>
9. Criteria for Bid Evaluation:	<u>Page 8 of the tender document</u>

Bidders	Package A	Package B	Package C	Package D	Total Cost
	Gifts & Souvenirs	Shell Stalls	IT & MM	Printing & Branding	
KH Enterprises	963,765	-	-	Technically Dis-Qualified	4,275,620
MAdMOB	-	237,500	1,887,320	-	
Nasco Traders	-	-	1,496,400	-	
Vibrant Communications	1,632,825	-	-	1,577,955	
Dot Media	-	338,285	1,910,000	-	
Big Image Expo	-	855,500	-	-	

Bid Evaluation Report along with Comparative Statements is being uploaded to PPRA website and shared with all above bidders on their official email address provided in the submitted bids.

Muhammad Qasim
Sr. Program Officer
051-9049-5060
m.qasim@comsats.edu.pk

COMSATS University Islamabad

Central Purchase Committee

Vice Chancellor Forum 2023

Package A : Gifts & Souvenirs

SN	Specification	Qty	Vibrant Communication (Pvt) Ltd				KH Enterprises				
			Unit Price (GST Excl)	18% GST	Unit Price (GST Incl)	Total Cost (GST Incl)	Unit Price (GST Excl)	18% GST	Unit Price (GST Incl)	Total Cost (GST Incl)	
1	Conference Bags Printing of Logo/Text <i>(As per CUI Sample)</i>	225	5,500.00	990.00	6,490.00	1,460,250	3,090.00	556.20	3,646.20	820,395	
2	Pen with Box/Pouch with Single Color Printing of VC Forum Logo and Text <i>(As per CUI Sample)</i>	225	650.00	117.00	767.00	172,575	540.00	97.20	637.20	143,370	
TOTAL COST (INCLUSIVE OF GST)						1,632,825					963,765

Recommendations:

CPC recommends the award of Work Order for the above M/s KH Enterprises with a total cost of Rs.963,765/- (18% GST Inclusive).

COMSATS University Islamabad
Central Purchase Committee
Vice Chancellor Forum 2023
Package B : Shell Stalls

SN	Specification	Qty	Days	MadMOB				Dot Media				Big Image Expo			
				Unit Price (GST Excl)	16% GST	Unit Price (GST Incl)	Total Cost (GST Incl)	Unit Price (GST Excl)	16% GST	Unit Price (GST Incl)	Total Cost (GST Incl)	Unit Price (GST Excl)	16% GST	Unit Price (GST Incl)	Total Cost (GST Incl)
				Cost is for 2 days event				Cost is for 2 days event				Cost is for 2 days event			
1	Shell Stall Size: 3m x 3m, Two Chairs & One Reception Table, 3 Spotlights, Fascia Name printed on Vinyl, Electric points for laptop/printer etc. Installation/transportation etc.	25	2	8,189.65	1,310.34	9,499.99	237,500	11,665.00	1,866.40	13,531.40	338,285	29,500.00	4,720.00	34,220.00	855,500

GST amount taken as 16% on services. In case of variation, the tax rate will be adjusted accordingly.

237,500

338,285

855,500

Recommendations:

CPC recommends the award of Work Order to M/s MadMOB with a total cost Rs.237,500/- (16% GST inclusive).

COMSATS University Islamabad
Central Purchase Committee
Vice Chancellor Forum 2023
Package C : IT & Multimedia

SN	Specification	Qty	Unit	Days	NASCO Traders (Pvt) Ltd				Dot Media				MadMOB			
					Unit Price (GST Excl)	16% GST	Unit Price (GST Incl)	Total Cost (GST Incl)	Unit Price (GST Excl)	16% GST	Unit Price (GST Incl)	Total Cost (GST Incl)	Unit Price (GST Excl)	16% GST	Unit Price (GST Incl)	Total Cost (GST Incl)
					Cost is for 2 days event				Cost is for 2 days event				Cost is for 2 days event			
1	PA System Professional Public addressing system for Inaugural and Closing sessions with 8-12 speakers (30watt) each, 1 * pair of SP-4 , Head table microphones goose neck type with ON/OFF button and RING LED, Set of wireless microphones UHF Type and head gear collar microphone for presenters. Qualified and experienced technical support persons which should be well groomed and experienced to handle international level conference and must know English in order to communicate with delegates giving presentations and using IT equipment .	1	Set	2	155,000.0	24,800.0	179,800.0	179,800	292,000.0	46,720.0	338,720.0	338,720	68,965.5	11,034.5	80,000.0	80,000
2	SMD Display Screen 20 ft x 10 ft SMD Display Screen 20x10ft as a digital back drop. Along with Video processor, P6 or upgraded/better category. Compatible with all computers , HDMI , VGA ports, Adjust-able brightness and video modes, Brightness 3000cd/m2 or more	1	Pcs		140,000.0	22,400.0	162,400.0	162,400	160,000.0	25,600.0	185,600.0	185,600	86,206.9	13,793.1	100,000.0	100,000
3	SMD Display Screen 15 ft x 10 ft SMD Display Screen 15x10ft for Exhibition Area. Along with Video processor, P6 or upgraded/better category. Compatible with all computers , HDMI , VGA ports, Adjust-able brightness and video modes, Brightness 3000cd/m2 or more	1	Pcs		110,000.0	17,600.0	127,600.0	127,600	145,000.0	23,200.0	168,200.0	168,200	86,206.9	13,793.1	100,000.0	100,000
4	Digital Video Cameras 3 x Digital Video Cameras with OB setup for live display on SMD screen . ZOOM Live setup for 2 - Way broadcasting system with Zoom professional account. Camera men should be using talk back system with the NLE Editor to communicate effectively to make the best possible video scene.	1	Job		245,000.0	39,200.0	284,200.0	284,200	250,000.0	40,000.0	290,000.0	290,000	129,310.3	20,689.7	150,000.0	150,000
5	Video Conference Services Video Conference Camera with Speaker phone and Zoom Professional license. Plug and play video conference system for zoom meetings Preferable brand AVER VC-520Pro2 with speaker phone OR Equivalent	4	Sets		90,000.0	14,400.0	104,400.0	417,600	110,000.0	17,600.0	127,600.0	510,400	215,517.2	34,482.8	250,000.0	1,000,000
6	Microphone System Sets Conference Delegate Microphone System set of 20 microphones , controller, and sound system	4	Sets		70,000.0	11,200.0	81,200.0	324,800	85,000.0	13,600.0	98,600.0	394,400	103,448.3	16,551.7	120,000.0	480,000

GST amount taken as 16% on services. In case of variation, the tax rate will be adjusted accordingly

TOTAL COST (INCLUSIVE OF GST)

1,496,400

1,887,320

1,910,000

Recommendations:

CPC recommends the award of Work Order to M/s Nasco Traders (Pvt) Ltd with a total cost Rs1,496,400/- (16% GST inclusive)

COMSATS University Islamabad

Central Purchase Committee

Vice Chancellor Forum 2023

Package D : Designing, Printing & Branding

SN	Specification	Qty	Vibrant Communication (Pvt) Ltd				KH Enterprises	
			Unit Price (GST Excl)	18% GST	Unit Price (GST Incl)	Total Cost (GST Incl)	Unit Price	Total Cost
1	Theme Designing Charges Complete Thematic Design of all Branding Items as given below.	Lum Sum	164,000.00	29,520.00	193,520.00	193,520	Dis-Qualified in Technical Evaluation	
2	Program Book Size 8 x 8 Inches, 4 Color Printing, Composing and Designing in 3 Languages (English, Arabic, French), Cover Title Page on 300 gsm Art Card, Matt Laminated with spot UV, Inside Pages on 128 gsm Matt Paper in 4 color printing in 3 Languages, No. of inside pages 24 – 30 pages.Side Gum Binding.	500	350.00	63.00	413.00	206,500		
3	Program Card (Pocket Size) Size 7.5 x 5.5 Inches (close size), 4 Color Printing Both Sides on 300 grm Art Card, Both Sides Matt Lamination	500	35.00	6.30	41.30	20,650		
4	Jacket Folder (Simple) Size 9 x 12 Inches, 4 colour printing on 300grm Art Card with Matt Lamination, ½” Spine for support, Pocket size 4.5 inches on One Side With 1.5 cm Pocket Spine, with Matt Lamination	500	200.00	36.00	236.00	118,000		
5	Invitation Cards - (Opening Ceremony) Size 7 x 5 Inches (close size), 4 Color Printing on Both Sides on 300 grm Art Card with Matt Lamination on Both Sides. Envelope with 4 Color Printing on One Side from 90 grm offset paper in light beige colour.	200	100.00	18.00	118.00	23,600		
6	Invitation Cards – (Closing Ceremony) Size 7 x 5 Inches (close size), 4 Color Printing on Both Sides on 300 grm Art Card with Matt Lamination on Both Sides. Envelope with 4 Color Printing on One Side from 90 grm offset paper in light beige colour	200	100.00	18.00	118.00	23,600		
7	Note Pad Size A 5, 4 Color Printing on Front & Back Titles on 300 grm Art Card with Matt Lamination, Good Quality White Colour Side Ring Binding, Inside 80 Sheets with single colour printing.	500	300.00	54.00	354.00	177,000		
8	Leaflets A 4 size, Both Sides 4 Color Printing on 150 grm Matt Paper, Composing and Designing in 3 languages	750	45.00	8.10	53.10	39,825		

COMSATS University Islamabad

Central Purchase Committee

Vice Chancellor Forum 2023

Package D : Designing, Printing & Branding

SN	Specification	Qty	Vibrant Communication (Pvt) Ltd				KH Enterprises	
			Unit Price (GST Excl)	18% GST	Unit Price (GST Incl)	Total Cost (GST Incl)	Unit Price	Total Cost
9	Name Cards with Jacket and Ribbon Size 5" x 3", 4 Color Printing Both Sides, 310 grm Art Card, Matt Laminated, with Transparent Jacket and Printed Ribbon (as per sample) Quantities (Organizers 50, Participants 250, Speakers 50, Facilitators 50)	400	200.00	36.00	236.00	94,400	Dis-Qualified in Technical Evaluation	
10	Invitation Cards (Dinner and Cultural Show) Size: 7" x 5", 4 colour printing, 300grm art card, One Side Printing and Laminated	200	95.00	17.10	112.10	22,420		
11	Back Drop for Inaugural Sessions Size 24 ft x 10 ft, 4 Color Printing on 400 grm Panaflex Star Media Including Rental Frame and Installation at the Venue.	1	60,000.00	10,800.00	70,800.00	70,800		
12	Back Drop for Parallel Sessions Size 12 ft x 8 ft, 4 Color Printing on 400 grm Panaflex Star Media Including Rental Frame and Installation at the Venue	4	24,000.00	4,320.00	28,320.00	113,280		
13	Back Drop for MoU Signing Ceremony Size 12 ft x 8 ft, 4 Color Printing on 400 grm Panaflex Star Media Including Rental Frame and Installation at the Venue	1	24,000.00	4,320.00	28,320.00	28,320		
14	X Standees (with Stand) Size 5ft x 2.5 ft, 4 Color Printing on 400 grm Panaflex Star Media	30	4,500.00	810.00	5,310.00	159,300		
15	Rolling Standees Size 6.6 ft x 2.75 ft, Good Quality Aluminum Stand, 4 Color Printing on 400 grm Panaflex Star Media	20	6,500.00	1,170.00	7,670.00	153,400		

Sub-Total-I Cost (Rs) inclusive of Taxes

1,444,615

The following designing & printing will be on contingency basis, as required. The quantity may vary as mentioned. For the purpose of comparison of cost for award, the unit cost will be multiplied with 500 Qty.

16	Designing, and 4 Color Printing on A-4 Size 128 gsm Matt Paper Single Side.	300-500	30.00	5.40	35.40	17,700	Dis-Qualified in Technical Evaluation
17	Designing, and 4 Color Printing on A-4 Size 128 gsm Matt Paper on Both Sides.	300-500	30.00	5.40	35.40	17,700	

COMSATS University Islamabad

Central Purchase Committee

Vice Chancellor Forum 2023

Package D : Designing, Printing & Branding

SN	Specification	Qty	Vibrant Communication (Pvt) Ltd				KH Enterprises	
			Unit Price (GST Excl)	18% GST	Unit Price (GST Incl)	Total Cost (GST Incl)	Unit Price	Total Cost
18	Designing, and 4 Color Printing on A-3 Size 128 gsm Matt Paper Single side with Folding and Creasing.	300-500	60.00	10.80	70.80	35,400	Dis-Qualified in Technical Evaluation	
19	Designing, and 4 Color Printing on A-5 Size 128 gsm Matt Paper on Both Sides with Center Folding	300-500	60.00	10.80	70.80	35,400		
20	Designing, and 4 Color Printing on A-5 Size on, 310 gsm Art Card, Matt Laminated, on Both Sides, with Folding	300-500	25.00	4.50	29.50	14,750		
21	Envelope 7.5" x 5.5" with single Color Printing on One Side on 90 gsm offset paper in single color.	2000	21.00	3.78	24.78	12,390		

Sub-Total-II Cost (Rs) inclusive of Taxes

133,340

TOTAL COST (Rs) inclusive of Taxes

1,577,955

Recommendations:

CPC recommends the award of Work Order to M/s Vibrant Communication with a total cost Rs.1,577,955/- (18% GST incl), with Work Order of SN 16-21 to be issued on, as and when required, basis.