



No.3/3/2020-21/Clearing Agent/Log
GOVERNMENT OF PAKISTAN DIRECTORATE
GENERAL, IMMIGRATION & PASSPORTS
[HEADQUARTERS]
G-8/1, MAUVE AREA, ISLAMABAD

MANAGER (LOGISTICS)

☐#: 92-51-9107078

Fax #: 051-9107078

Islamabad the February 11, 2021

To:

Mr. Rizwan Mehmood,
Dy. Director (IT/Web),
Public Procurement Regulatory Authority,
1st Floor FBC, Building Near State Bank,
Sector G-5/2, Islamabad-Pakistan.

Subject:

**EVALUATION REPORT REGARDING HIRING OF CUSTOM
CLEARING AGENCY FOR DG I&P**

Please refer to the subject cited above and enclosed herewith the evaluation report regarding tender for Hiring of custom clearing agency for Directorate General Immigration & Passports Headquarters, Islamabad.

2. It is requested to upload the evaluation report on PPRA website www.ppra.gov.pk at the earliest.
2. Your cooperation in this regard will be appreciated.


(Asim Fawad Mirza)
Manager (Logistics)

(EVALUATION REPORT)

As per rule 35 of PP Rules, 2004

1. Name of Procuring Agency: Directorate General Immigration & Passports, Islamabad.
2. Method of Procuring: Single stage One Envelope Basis .
3. Title of Procurement: **HIRING OF CUSTOM CLEARING AGENCY FOR DG I&P**
4. Tender inquiry No: 3/3/2020-21/Clearing Agent/Log
5. PPRA REF. NO. (TSE): TS440551E
6. Date & time of bid closing: **20/01/2021 till 11:00hrs**
7. Date & time of bid opening: **20/01/2021 till 11:30hrs**
8. No of bids received: (02) Two
9. Criteria for bid evaluation: As per clause 4 of tender document.

10. According to the technical evaluation bids of the Two (02) companies were evaluated as per evaluation criteria (**Annex-A**), by the purchase committee. The evaluation results are as under:

TECHNICAL EVALUATION SHEET FOR HIRING OF CUSTOM CLEARANCE AGENCY				
S#	Evaluation Parameters	Points	Company Name	
			M/s Khbyer Exports	Noble International Services
1	Years of experience for providing Clearing Services	15	15	15
	From 5 to 9 Years= 5 Marks			
	From 10 to 14 Years= 10 Marks			
	From 15 Years and above = 15 Marks			
2	Years of experience for providing Clearing Services of Existing Clients :	15	15	15
	i. Government/Semi government/ Autonomous clients (10 Letters or more then 10) =15 Marks.			
	ii. Government/Semi government/ Autonomous clients (7 Letters) = 10 Marks			
	iii. Government/Semi government/ Autonomous clients (5 Letters)= 5 Marks (letters from all such existing clients must be			
3	Previous client's certificate of good conduct up to (05 clients & above)	10	10	10
	(letters from previous clients must be attached)			
4	Copy of CLEARING AGENT License for custom clearance (10 marks)	20	20	20
	Valid Registration in Sales Tax: (05 marks)			
	Valid Registration in Income Tax : (05 marks)			
	(Attested Copy of Licenses must be attached)			
5	Documentary Evidence/ Agreement for providing Transport service and material handling equipment's.	15	0	0
6	Bank Statement for one year showing transaction up to 5.00 million	15	15	15
	5.0 Million & Above = 15			

	3.0 Million = 10			
	2.0 Million & above = 05			
7	Physical inspection of the company's offices / services / equipment by DG I&P.	10	10	10
Total			85	85

11. As stated in para above, it is concluded that both companies/firms stands technically qualified as per evaluation criteria. The minimum qualification marks are 70 out of 100. After technical evaluation of bids financial proposal were opened on 20/01/2021. The rates of two technically qualified companies/firms are as under:

COMPARATIVE STATEMENT FOR HIRING OF CUSTOMS CLEARING AGENCY

Sr. No	Description	M/s Noble International Services	Khyber Exports
1	By Air Agency Commission	7450	10250
2	GST 16%	1192	1640
Total Agency Commission with all Taxes		8,642	11,890

RECOMMENDATIONS OF PURCHASE COMMITTEE

12. On the above technically and financially evaluations, the purchase committee recommended to hire the services of M/s Noble International Services as custom clearing agent, on the basis technically qualified and financially lowest quoted rate.

SIGNATURE

Official Stamp:

ASIM FAWAD MIRZA
 Manager (Logistics)
 Dte. General Immigration & Passports
 (HQrs), Islamabad