

**MINUTES OF THE MEETING/EVALUATION REPORT  
(AS PER RULE 35 OF PP RULES, 2004)**

1	Name of Procuring Agency	Plant Breeders Rights Registry and Strengthening of DUS Examination System Islamabad.
2	Method of Procurement	Tender
3	Title of Procurement	PBRR. Project Supply of Computer Equipments.
4	Tender Inquiry No.	TENDER NO. PBR PROJECT/11-2/2019
5	PPRA Ref.No.(TSE)	TS405345E
6	Date & Time of Bid Closing	26/11/2019 at 11.00 AM
7	Date & Time of Bid Opening	26/11/2019 at 11.30 AM
8	No of Bids Received	(09)
9	Criteria of Bid Evaluation	1. Sealed tenders were invited according to Public Procurement Rules 2004, from the reputed local parties/firms registered with income tax & sale Tax department for supply of Computer Equipments items and only those were considered which submitted Complete items with required Earnest Money and at lowest quoted rates.
10.	Details of Bid Evaluation	<p>The Purchase Committee of the department, which is also assisting the purchases of Plant Breeders Rights Registry (PBRR), project after the expiry of given time i.e 11.30 a.m opened the sealed tenders/quotations on the same day i.e 26-11-2019 in the presence of the bidders/representatives.</p> <p>For purchase of Computer equipments (09) firms participated in the bid held on 26-11-2019. M/s Supertech Business System has been disqualified due to not providing or missing payorder.</p> <p><b>A. Desktop Computers:</b> For purchase of Desktop computers, Eight (08) firms participated in the bid and after technical and financial evaluation, <b>M/s Margalla Traders, Islamabad</b>, having quoted the lowest rates with requisite specification and accessories is recommended by the Purchase Committee.</p> <p><b>B. Laptop:</b> For the procurement of laptops Eight (08) firms participated in the bid. Technical and financial evaluation was carried out. <b>M/s Total Office Solutions, Islamabad</b> and <b>M/s Acurare Islamabad</b> submitted the lowest rates but bid money deposited by <b>M/s Acurare Islamabad</b> is less than required EM, hence, <b>M/s Total Office Solutions, Islamabad</b> meeting technical and financial criterion is recommended by the Purchase Committee.</p> <p><b>C. Printers:</b> For procurement of printers, Eight (08) firms participated in the bid. Technical and financial evaluation of the specification and rates quoted by all the firms was carried out. <b>M/s Total Office Solutions, Islamabad</b> have quoted the lowest rates and meet the technical and financial criterion is recommended by the Purchase Committee.</p>

Name of Bidder	Marks		Evaluated costs Rs 5,00,000/ -	Rule/Regulation/SBD/Policy Basis for Rejection/Acceptance as per Rules 35 of PP Rules, 2004
	Technical (if applicable)	Financial (if applicable)		
M/s A&S Trading	Not Applicable	Not Applicable		Bid was not accepted on EM and Financial criteria
M/s Acme Solutions	Not Applicable	Not Applicable		Bid was not accepted on EM and Financial criteria
M/s Total office solutions	Applicable	Applicable		Two Bids was accepted technically as well as Financially.
M/s Nescol.	Applicable	Not Applicable		Bid was not accepted as per Financial criteria
M/s Smartnet	Not Applicable	Not Applicable		Bid was not accepted on EM and Financial criteria
M/s Shaheen Traders	Applicable	Not Applicable		Bid was not accepted on EM and Financial criteria
M/s Acurare	Applicable	Not Applicable		Bid was not accepted on EM and Financial criteria
M/s Margalla Traders	Not Applicable	Not Applicable		One Bid was accepted technically as well as Financially
M/s AHF systems	Applicable	Not Applicable		Bid was not accepted as per Financial criteria

**Lowest Evaluated Bidders:** The Purchase Committee of the department technically and financially evaluated the rates offered by the firms. As per detail financial and technical analysis and Terms of condition of tender, the rates offered by the **M/s Total Office Solution** for Laptop and Printers was lowest as compared with the other bidders while for Desktop computer rates offered by the **M/s Margalla Traders** were accepted with requisite specification and accessories and recommended by the Purchase Committee.

**Signature:** Sania Izhar  
Member Secretary Purchase Committee

  
**SEED CERTIFICATION OFFICER**  
 Federal Seed Certification & Reg. Dept.  
 Government of Pakistan, Islamabad.