

**MINUTES OF THE MEETING/EVALUATION REPORT
(AS PER RULE 35 OF PP RULES, 2004)**

1.	Name of Procuring Agency	Plant Breeders Rights Registry and Strengthening of DUS Examination System Islamabad.
2.	Method of Procurement	Tender
3.	Title of Procurement	PBRR. Project Supply of furniture and fixtures.
4.	Tender Inquiry No.	TENDER NO. PBR PROJECT/08-3/2019
5.	PPRA Ref.No.(TSE)	TS405423E
6.	Date & Time of Bid Closing	28/11/2019 at 11.00 AM
7.	Date & Time of Bid Opening	28/11/2019 at 11.30 AM
8.	No of Bids Received	(09)
9.	Criteria of Bid Evaluation	1. Sealed tenders were invited according to Public Procurement Rules 2004, from the reputed local parties/firms registered with income tax & sale Tax department for supply of furniture and fixtures items and only those were considered which submitted Complete items at lowest quoted rates.
10.	Details of Bid Evaluation	<p>The Purchase Committee of the department, which is also assisting the purchases of Plant Breeders Rights Registry (PBRR), project, after the expiry of given time i.e 11.30 a.m opened the sealed tenders/quotations on the same day i.e 28-11-2019 in the presence of the bidders/representatives.</p> <p>For purchase of Furniture and Fixture (09) firms participated in the bid held on 28-11-2019. Five firm M/s Intime Solutions, M/s Acurare, M/s Azam Enterprises, MJ Associates and M/s A&S Trading failed to submit required earnest Money. One firm M/s MJ Associates submitted the incomplete bid. Complete bid was submitted by M/s IBD General Traders, M/s Karore Group of Companies, M/s Total Office Solutions, and M/s MM Traders EM. However, two firms overall basis submitted the lowest rates but M/s MM Traders RWP submitted the rates of Executive Table without side rack. While other firms quoted rates with side rack As per detail analysis of the rates offered by the firms the M/s Total Office Solutions IBD was lowest as compared with the bidders. The Purchase Committee further recommended that vendor who has qualified the bid shall supply the items as per requirements, quality and in stipulated time. Delay in supply of item shall be reported in the PPRA and further necessary action as envisaged in the PPRA rules shall be exercised.</p>

Name of Bidder	Marks		Evaluated costs 8,50,000/-	Rule/Regulation/SBD/Policy Basis for Rejection/Acceptance as per Rules 35 of PP Rules, 2004
	Technical (if applicable)	Financial (if applicable)		
M/s IBD General Traders	Not Applicable	Not Applicable	287790/-	Bid was not accepted Technically & Financially
M/s In time Solutions	Not Applicable	Not Applicable	253059/-	Bid was not accepted Technically & Financially
M/s Acurare, Ibd	Not Applicable	Not Applicable	211152/-	Bid was not accepted Technically & Financially
M/s Azam Enterprises.	Not Applicable	Not Applicable	235846/-	Bid was not accepted Technically & Financially
M/s Karore Group of companies	Not Applicable	Not Applicable	224977/-	Bid was not accepted Technically & Financially
M/s Total Office Solution	Applicable	Applicable	206500/-	Bid was accepted Technically & Financially
M/s MM traders	Not Applicable	Applicable	196080 /-	Bid was not accepted Technically.
M/s MJ Associates	Not Applicable	Not Applicable	149875/-	Bid was not accepted Technically & Financially
M/s A&S Trading	Not Applicable	Not Applicable	224700/-	Bid was not accepted Technically & Financially

Lowest Evaluated Bidders: The Purchase Committee of the department technically and financially evaluated the rates offered by the firma. As per detail analysis and Terms of condition of tender the rates offered by the **M/s Total Office Solution** was lowest as compared with the other bidder and was therefore accepted and recommended by the Purchase Committee.

Signature: Sania Izhar
Member Secretary Purchase Committee


SEED CERTIFICATION OFFICER
Federal Seed Certification & Reg. Dept.
Government of Pakistan, Islamabad.