

**EVALUATION REPORT**  
(As per Rule 35 of PPRA Rule, 2004)

1. Name of Procuring Agency: Southern Directorate Immigration and Passport, Regional Passport Office, Saddar, Karachi.
2. Method of Procurement: Open competitive bidding (Single stage two envelope procedure)
3. Title of Procurement: Tender for Purchase of Stationery items
4. Tender inquiry No: 1/37/2017-18/Accts
5. Date of Publishing Tender: 10-10-2019
6. Date & Time of bid closing: 25-10-2019 at 12:00PM
7. Date & Time of bid opening: 25-10-2019 at 3:00PM
8. No. of Bids Received: Seven (07)
9. Criteria for Bid Evaluation: As per Tender document
10. Items needs to be procured: Stationery Items
11. The results of evaluation of bids submitted by those companies/ firms which participated in the tender for supply Stationery items are as under;

**EVALUATION OF THE SAMPLES**

- NQ means said item is not quoted by firm.
- NC means said items is quoted by firm but not considered for further process because it is not found as per requirement.
- OK means said item is quoted by firm and considered for further process (Qualified)

Sr#	Name of Items	M/S Panjwani Brother corporation	M/S Times Business Aids	M/S Atique Traders	M/S Pros Link	M/S Fatemi Impex	M/S Ashraf Traders	M/S Goodluck Traders
1	Toner 26-A	OK	NC	NQ	OK	NC	NC	NC
3	Paper A4 Size, 80 Grams	OK	OK	OK	NQ	NQ	NQ	NQ

**Evaluation of bids as per standard criteria mentioned in tender document**

Company Name	Satisfactory Financial Status	NTN Certificate	Sales Tax Registration	Details of Supplies	Result of Testing Sample	MAL (Manufacturer Authorization letter) for toner	Remarks
M/S Panjwani Brother Corporation	Yes	Yes	Yes	Yes	Satisfactory (Toner & Paper)	Yes	Qualified for both Toner and Paper Reams
M/S Times Business Aids	Yes	Yes	Yes	Yes	Not Satisfactory (Toner)	Yes	Qualified for Paper Ream Only
M/S Atique Traders	Yes	Yes	Yes	Yes	Satisfactory (Paper)	-	Qualified (Bid submitted only for paper reams)
M/S Pros Link	Yes	Yes	Yes	Yes	Satisfactory (Toner)	Yes	Qualified (Bid submitted only for Toner)
M/S Fatemi Impex	Yes	Yes	Yes	Yes	Not Provided	Not Provided	Disqualified
M/S Ashraf Traders	Yes	Yes	Yes	Yes	Not Provided	Not Provided	Disqualified
M/S Goodluck Traders	Yes	Yes	Yes	Yes	Satisfactory (Toner)	Not Provided	Disqualified (Irrelevant and expire MAL was provided)

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12. After evaluation of the bids, as per tender documents, Four (04) companies/firms qualified for further process i.e. technical evaluation of quoted items. For this purpose, bids were forwarded to technical department for checking whether items quoted by each company firm are as per actual requirement or not. On receipt of report of technical committee, Four (04) companies/firms stood qualified for further process on the basis of recommendations of technical team.
13. in view of above, the financial bids of Four (04) qualified companies/firms were opened and Comparative Statement are as under;

Sr#	Name of Items	M/S Panjwani Brother Corporation	M/S Times Business Aids	M/S Atique Traders	M/S Pros Link
1	Toner 26-A, compatible	2285	-	-	1540
3	Paper A4 Size, 80 Grams	845.75	687	690	-

14. Supply order will be awarded to bidders who quoted lowest price on individual item basis.

Signature: \_\_\_\_\_



**Assistant Director**  
**Immigration and Passports**  
**Government of Pakistan**

Official Stamp: