

(EVALUATION REPORT)

As per rule 35 of PP Rules, 2004

1. Name of Procuring Agency: Directorate General Immigration & Passports, Islamabad.
2. Method of Procuring: Single stage One Envelope Basis
3. Title of Procurement: **HIRING OF CUSTOM CLEARING AGENCY for DG I&P**
4. Tender inquiry No: 8/1/2019-20/Clearing Agent
5. PPRA REF. NO. (TSE): TS402290E
6. Date & time of bid closing: **25/10/2019 till 11:00hrs**
7. Date & time of bid opening: **25/10/2019 till 11:30hrs**
8. No of bids received: (06) Six
9. Criteria for bid evaluation: As per clause 1.2 & 9 of tender document.

10. According to the technical evaluation bids of the six (06) companies were evaluated as per evaluation criteria (**Annex-A**), by the purchase committee. The evaluation results are as under:

S #	Evaluation Parameters	Marks	SAS Pak Cargo	International Air Cargo	Ali Associates	Khyber Exports	Quality Clearing Agency	Links
1	Years of experience for providing Clearing Services	15	0	15	0	15	0	0
	From 1 to 5 Years= 5 Marks							
	From 6 to 10 Years= 10 Marks							
	From 11 to 15 Years and above = 15 Marks							
2	Years of experience for providing Clearing Services of Existing Clients :	15	7	10	0	10	0	0
	i. Government/Semi government/ Autonomous clients (10 work order or more then 10) =15 Marks.							
	ii. Government/Semi government/ Autonomous clients (7 work order) = 10 Marks							
	iii. Government/Semi government/ Autonomous clients (4 work order)= 5 Marks							
(letters from all such existing clients must be attached)								
3	Previous client's certificate of good conduct	10	0	10	0	10	0	0
	No. of clients 5 & above – 10 marks							
	No. of clients 3 & above – 5 marks							
	No. of clients below 3 – 3 marks							
(letters from previous clients must be attached)								
4	Copy of CLEARING AGENT License for custom clearance than 10 marks will be awarded.	20	20	20	20	20	10	15
	Valid Registration in Sales Tax: (05 marks)							
	Valid Registration in Income Tax : (05 marks)							
	(Attested Copy of Licenses must be attached)							
5	Bank Statement for one year showing transaction up to 5.00 million	30	30	30	30	30	0	0
	5.0 Million & Above = 30							
	3.0 Million = 15							
	2.0 Million & above = 10							
Below 2.0 million = 05								
6	Physical inspection of the company's offices / services by DG I&P.	10	10	10	0	10	0	0
	No. of employees 10 and above -10 Marks							
	No. of employees 05 to 09 -05 marks							
	No. of employees below 05 -03 marks							
Total		100	67	95	50	95	10	15

11. As stated in para 10/n, it is concluded that out of six (06) companies only two companies stands technically qualified as per evaluation criteria. The minimum qualification marks are 70 out of 100. The two qualified firms are M/s International Air Cargo & M/s Khyber Exports. Four companies i.e. M/s Ali Associates, Quality Clearing agency and M/s Links and SAS Cargo couldn't be qualified as per evaluation criteria. After technical evaluation of bids financial proposal were opened on 25/10/2019. The rates of two technically qualified companies, are as under:

COMPARATIVE STATEMENT FOR HIRING OF CUSTOMS CLEARING AGENCY

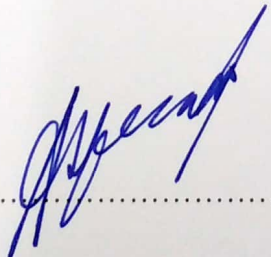
Sr. No	Description	International Air Cargo	Khyber Exports
1	By Air Agency Commission	3000	2700
2	GST 16%	480	432
Total Agency Commission with all Taxes		3,480	3,132

RECOMMENDATIONS OF PURCHASE COMMITTEE

12. The rate of M/s Khyber exports are the lowest as compared to other firm vide para 11/N (comparative statement), however the purchase committee recommended for hiring the services of following both qualified firm to provide clearing service for DG I&P consignment:

- i. Khyber Exports
- ii. International Air Cargo

SIGNATURE



Official Stamp: **ASIM FAWAD MIRZA**
Manager (Finance & Budget)
Machine Readable Passports Project
Dte. General Immigration & Passports
(HQ), Islamabad