

MOST IMMEDIATE



OFFICE OF THE
CONTROLLER GENERAL OF ACCOUNTS
DIRECTORATE GENERAL MIS/FABS, ISLAMABAD

CGA Complex, FBC Building Sector G-5/2, ISLAMABAD
Ph: 051-92-9214620 Fax: 92-051-9208896

No. IFB No. 25/MIS/FABS/Proc/Pur-Stationery/2019-20/420

Date: October 28, 2019

The Deputy Director

Public Procurement Regulatory Authority,
CGA Complex,
Islamabad.

Subject: Procurement of Stationery, Computer Stationery and Miscellaneous Items as per PPRA Rule 35 for Publishing on to PPRA Website.

Please find enclosed Bid Evaluation Report (IFB- 25) for uploading on to PPRA website in respect of TS No. 398203E dated 26.08.2019

Encl: (02)


(ZAFAR MEHMOOD)
Accounts Officer (Admn)

CC:-

1. Director (FABS), AGPR, Islamabad.
2. DDO/AAO (Admn), MIS Directorate, Islamabad.
3. PA to Director General (MIS).

**OFFICE OF THE
CONTROLLER GENERAL OF ACCOUNTS
DIRECTORATE GENERAL MIS/FABS, ISLAMABAD**

BID EVALUATION REPORT (IFB-25)

IFB No. 25/MIS/FABS/Proc/Pur-Stationery/2019-20

**PROCUREMENT OF STATIONERY, COMPUTER STATIONERY
AND MISCELLANEOUS ITEMS IFB-25**

(As per Rule 35 of PP Rules, 2004)

1. **Name of Procuring Agency:** Directorate General MIS, Controller General of Accounts (CGA)
2. **Method of Procurement:** Single Stage-Single Envelope
3. **Title of Procurement:** Procurement of Stationery, Computer Stationery and Miscellaneous Items.
4. **Tender Inquiry No.:** IFB No. 25/MIS/FABS/Proc/Pur-Stationery/2019-20
5. **PPRA Ref. No. (TSE):** TS 398203E dated 26.08.2019
6. **Date & Time of Bid Closing:** September 17th, 2019, 11:00 A.M
7. **Date & Time of Bid Opening:** September 17th, 2019, 11:30 A.M
8. **No of Bids Received:** SIX (06)
9. **Bidders Qualification & Bid Evaluation Criteria for Bid Evaluation:** Annex-C
10. **Details of Bid(s) Evaluation:** Annex-D, Financial Evaluation (Lot 1, Lot 2 & Lot-3)

Sr #	Name of Bidder/ Firm	Evaluated Cost		Rules/ Regulations/SBD/Policy/ Basis for Rejection/ Acceptance as per Rule 35 of PP Rules, 2004
		Per Unit price (inclusive of DDP) PKR	Total Bid price (inclusive of DDP) PKR	
Lot # (1) Stationery Items				
1.	M/s Sohail Traders		101,683.80	M/s Sohail Traders declared as 1 st Lowest by the Purchase and Procurement Committee (Annex-D. Lot-1)
2.	M/s Hurrf Traders		117,909.00	

Lot # (2) Computer Stationery				
1.	M/s Goodluck Traders		572,636.71	M/s Prime Technologies declared as 1 st Lowest by the Purchase and Procurement Committee (Annex-D, Lot-2)
2.	M/s Prime Technologies		278,760.00	
3.	M/s Hurrf Traders		413,560.00	
4.	M/s Zest Enterprises		291,766.00	
Lot # (3) Miscellaneous Items				
1.	M/s Galaxy Traders		101,045.40	M/s Sohail Traders declared as 1 st Lowest by the Purchase and Procurement Committee. (Annex-D, Lot-3)
2.	M/s Sohail Traders		94,145.00	
3	M/s Hurrf Traders		97,977.60	


(ZAFAR MEHMOOD)
 Accounts Officer (Admn)

CC:

1. The Deputy Director (PPRA) for uploading on to PPRA Website prior to award of contract.
2. M/s Sohail Traders
3. M/s Goodluck Traders
4. M/s Prime Technologies
5. M/s Galaxy Traders
6. M/s Hurrf Traders

Directorate General Management Information Systems (MIS), CGA Bid Responsiveness

PROCUREMENT OF STATIONERY, COMPUTER STATIONERY AND MISCELLANEOUS ITEMS

IFB No. 25/MIS/FABS/Proc/Pur-Stationery/2019-20

Venue: Committee Room, 6th Floor CGA Complex, Old FBC Building, G-5/2, Islamabad

Bid Opening Date: 17-09-2019 (Tuesday) at 11:30 A.M

Sr. #	Document Description	M/s Sohail Traders	M/s Hurrf Traders	M/s Goodluck Traders	M/s Prime Technologies	M/s Zest Enterprises	M/s Galaxy Traders
1	Authorization letter to participate in bid with (Form No I under Section IV)	yes	yes	yes	yes	yes	yes
	OR						
	Bid Acceptance form (Form No I under Section V of bidding document) must be signed and accompanied by cover letter addressed to Director General MIS, CGA.						
2	Copy of Signed Price Schedule must be attached.	yes	yes	yes	yes	yes	yes
	Copy of Income Tax/ Sales Tax Registration Certificates	yes	yes	yes	yes	yes	yes
4	Copy of Active Tax Payer Certificate/ FY 2014-15	yes	yes	yes	yes	Inactive Tax payer Status	yes
	OR						
	Return of Income verified by FBR must be attached.						
5	Copy of Financial Statements will be preferred, if available.						
6	Letter head of the organization for No Litigation/No Black listing to be mentioned in the covering letter.	yes	yes	yes	yes	yes	yes
7	Authorized HP Dealer/Distributor/Sub dealer/Sub Agent certificate for genuine OEM toner.	N/A	No	No	yes	yes	N/A
8	Bid Security 2% of quoted bid price in shape of original Bank Draft/Pay order/CD-R in favor of DDO, MIS Directorate, CGA must be attached with the bid.	yes	yes	yes	yes	yes	yes

**Directorate General Management Information Systems (MIS),CGA
Financial Evaluation**

PROCUREMENT OF STATIONERY, COMPUTER STATIONERY AND MISCELLANEOUS ITEMS

IFB No. 25/MIS/FABS/Proc/Pur-Stationery/2019-20

Venue: Committee Room, 6th Floor CGA Complex, Old FBC Building, G-5/2, Islamabad

Bid Opening Date: 17-09-2019 (Tuesday) at 11:30 A.M

Lot 1 (Stationery Items)

Item	Qty	Qty	Read out Unit Price (Rs) (DDP-Inclusive of all taxes/duties etc)	Read out Total Price (Rs)(DDP-Inclusive of all taxes/duties etc)	Read out Unit Price (Rs) (DDP-Inclusive of all taxes/duties etc)	Read out Total Price (Rs)(DDP-Inclusive of all taxes/duties etc)	REMARKS
			M/s Sohail Traders		M/s Hurrf Traders		
Paper Ream 80 gms (AA, Paper One or equivalent quality and specifications i.e. 500 sheets, A-4 Size measuring 210 x 297mm. paper from farmed Eucalyptus trees, smooth surface, bright whiteness, high opacity /density for Printing on both Sides, longer storage, low ash content, Good Runnability without jam)	50 No	50	769.00	38,450.00	738.00	36,900.00	Bid quoted by M/s Sohail Traders has been declared as 1st lowest evaluated bid by the purchase & procurement committee for issuance of Purchase Order under Lot # 1. Bid quoted by M/s Hurrf Traders has been declared as 2nd lowest evaluated bid by the purchase & procurement committee under Lot # 1.
Box File 3" (Plastic Coated) Blue color	15 No	15	197.00	2,955.00	197.00	2,955.00	
Box File 2" (Plastic Coated) Blue color	12 No	12	247.00	2,964.00	180.00	2,160.00	
Correction Tape (deli or equivalent quality & specs) large size	12 No	12	85.00	1,020.00	219.00	2,628.00	
Correction /Fluid Pen with metal tip	12 No	12	38.00	456.00	41.00	492.00	
Stapler Machine (Deli /Max or equivalent quality and specs) 24/6 & 26/6	08 No	8	197.00	1,576.00	177.00	1,416.00	
Stapler Pin (Size 24/6) pkt (24 pcs per pkt)	20 Pkt	20	28.00	560.00	654.00	13,080.00	
Gem clips 3 flower 30mm multi-color Pkt	10 Pkt	10	68.00	680.00	28.00	280.00	
Scotch Tape (3")	10 No	10	77.00	770.00	110.00	1,100.00	
Thrifty Tape dispenser for 3" Tape	02 No	2	850.00	1,700.00	380.00	760.00	
Spiral Slip Pad Large (A4 size, Fine quality paper)	12 No	12	97.00	1,164.00	110.00	1,320.00	
Spiral Slip Pad Large 6"x4" 50 Sheets Fine quality paper	48 No	48	57.00	2,736.00	68.00	3,264.00	
Dispatch Register (Large Size)	04 No	4	474.00	1,896.00	457.00	1,828.00	
File Movement Register (Large Size)	04 No	4	237.00	948.00	338.00	1,352.00	
Register No. 16 (Fine quality paper)	06 No	6	444.00	2,664.00	428.00	2,568.00	
Punch Machine (Double hole) KW 988 No. 30 or equivalent quality & specifications	10 No	10	619.00	6,190.00	157.00	1,570.00	
A4 (Yellow color/Pink/Green) Ream	06 No	6	989.80	5,938.80	228.00	1,368.00	
Tape Dispenser Large KW or equivalent quality & specifications	06 No	6	516.00	3,096.00	310.00	1,860.00	
PVC Packing Tape	06 No	6	69.00	414.00	84.00	504.00	
Binding Tape 3" (Silver/Green/Yellow color)	12 No	12	149.00	1,788.00	114.00	1,368.00	
Highlighter (Multi Color)	30 No	30	28.00	840.00	28.00	840.00	
Marker- Black & Blue (permanent)	06 No	6	27.00	162.00	24.00	144.00	

Sr.No.	Item	Qty	Qty	Read out Unit Price (Rs) (DDP-Inclusive of all taxes/duties etc)	Read out Total Price (Rs)(DDP-Inclusive of all taxes/duties etc)	Read out Unit Price (Rs) (DDP-Inclusive of all taxes/duties etc)	Read out Total Price (Rs)(DDP-Inclusive of all taxes/duties etc)	REMARKS
				M/s Sohail Traders		M/s Hurrf Traders		
23	Heavy Duty Stapler (Deli or equivalent quality & specifications), 210 Sheets, 23/25 - E0393	02 No	2	2,797.00	5,594.00	7,800.00	15,600.00	
24	Marker (Paint Ball) Silver & Golden & White	06 No	6	95.00	570.00	324.00	1,944.00	
25	Gum Stick 35g (Oro/Pelikan/Deli or equivalent)	24 No	24	96.00	2,304.00	110.00	2,640.00	
26	Box of blades for Paper Cutter (Deli or equivalent quality & specs)	04 Box	4	65.00	260.00	177.00	708.00	
27	Stapler Pin Remover	20 No	20	42.00	840.00	44.00	880.00	
28	File Board (white color)	100 No	100	21.00	2,100.00	21.40	2,140.00	
29	Parker Ink (Blue & Black)	02 No	2	614.00	1,228.00	380.00	760.00	
30	Aluminum Foil Tape silver (75mm x 45m)	10 No	10	350.00	3,500.00	840.00	8,400.00	
31	Heavy duty Stapler Pins 23/15, 23/10 pack	10 Pack	10	178.00	1,780.00	84.00	840.00	
	Ballpoint (Dollar Clipper or equivalent quality & specs.) Blue& Black-Packet	20 Pkt	20	77.00	1,540.00	77.00	1,540.00	
33	Uniball (signo UM 120) Blue & Black	50 No	50	60.00	3,000.00	54.00	2,700.00	
	Total				101,683.80		117,909.00	
	Financial Evaluation Ranking			1st lowest Evaluated Bid		2nd Lowest Evaluated Bid		
	Bid Security Required				2,034		2,358	
	Bid Security Submitted			Lot 1 & 3	4,000	Lot 1,2&3	12,589	

**Directorate General Management Information Systems (MIS),CGA
Evaluation**

PROCUREMENT OF STATIONERY, COMPUTER STATIONERY AND MISCELLANEOUS ITEMS

IFB No. 25/MIS/FABS/Proc/Pur-Stationery/2019-20

Venue: Committee Room, 6th Floor CGA Complex, Old FBC Building, G-5/2, Islamabad

Bid Opening Date: 17-09-2019 (Tuesday) at 11:30 A.M

Lot 2 (Computer Stationery)

Sr.No.	Item	Qty	Qty	Read out Unit Price (Rs) (DDP-Inclusive of all taxes/duties etc)	Read out Total Price (Rs)(DDP-Inclusive of all taxes/duties etc)	Read out Unit Price (Rs) (DDP-Inclusive of all taxes/duties etc)	Read out Total Price (Rs)(DDP-Inclusive of all taxes/duties etc)	Read out Unit Price (Rs) (DDP-Inclusive of all taxes/duties etc)	Read out Total Price (Rs)(DDP-Inclusive of all taxes/duties etc)	Read out Unit Price (Rs) (DDP-Inclusive of all taxes/duties etc)	Read out Total Price (Rs)(DDP-Inclusive of all taxes/duties etc)	REMARKS
				M/s Goodluck Traders ✓		M/s Prime Technologies		M/s Hurrf Traders		✓ M/s Zest Enterprises		
1	Toner for HP Printer 2015	02 No	2	14,040.00	28,080.00	4,950.00	9,900.00	9,470.00	18,940.00	5,791.50	11,583.00	Bid quoted by M/s Prime Technologies has been declared as 1st lowest evaluated bid by the purchase & procurement committee for issuance of Purchase Order under Lot # 2. Bid quoted by M/s Zest Enterprises has been declared as 2nd lowest evaluated bid by the purchase & procurement committee under Lot # 2. Bid quoted by M/s Hurrf Traders has been declared as 3rd lowest evaluated bid by the purchase & procurement committee under Lot # 2.
2	Toner for HP Printer 1320	06 No	6	15,210.00	91,260.00	8,200.00	49,200.00	8,440.00	50,640.00	5,791.50	34,749.00	
3	Toner for HP Printer 2055 DN	08 No	8	12,051.00	96,408.00	6,200.00	49,600.00	8,800.00	70,400.00	5,850.00	46,800.00	
4	Toner for Samsung Printer 3710 (DN)	10 No	10	12,870.00	128,700.00	6,800.00	68,000.00	13,400.00	134,000.00	7,956.00	79,560.00	
5	Toner for HP LaserJet Printer (M601)	01 No	1	23,517.00	23,517.00	9,990.00	9,990.00	18,450.00	18,450.00	14,040.00	14,040.00	
6	Toner for HP 1505 or equivalent	03 No	3	9,945.00	29,835.00	5,400.00	16,200.00	6,330.00	18,990.00	5,850.00	17,550.00	
7	Toner for Konica Minolta Photocopier (Bizhub-363) or equivalent	04 No	4	20,475.00	81,900.00	3,250.00	13,000.00	4,900.00	19,600.00	3,200.00	12,800.00	
8	Toner for Samsung (SF-760) Fax Machine or equivalent	06 No	6	9,243.00	55,458.00	4,700.00	28,200.00	8,130.00	48,780.00	7,100.00	42,600.00	
9	Optical Mouse	10 No	10	554.35	5,543.50	480.00	4,800.00	230.00	2,300.00	420.00	4,200.00	
10	Keyboard	05 No	5	1,301.51	6,507.55	1,290.00	6,450.00	684.00	3,420.00	840.00	4,200.00	
11	Multimedia Speakers for PCs	02 No	2	1,205.10	2,410.20	1,380.00	2,760.00	2,100.00	4,200.00	2,950.00	5,900.00	

12	USB drives (32-GB)	10 No	10	1,144.85	11,448.50	998.00	9,980.00	860.00	8,600.00	760.50	7,605.00
13	USB Drives (64-GB)	06 No	6	1,928.16	11,568.96	1,780.00	10,680.00	2,540.00	15,240.00	1,696.50	10,179.00
	Total				572,636.71		278,760.00		413,560.00		291,766.00
	Financial Evaluation Ranking					1st lowest Evaluated Bid		3rd lowest Evaluated Bid		2nd lowest Evaluated Bid	
	Bid Security Required				11,453		5,575		8,271		5,835
	Bid Security Submitted				11,500		6,500	Lot 1,2&3	12,589		6,000

Directorate General Management Information Systems (MIS),CGA

Financial Evaluation

PROCUREMENT OF STATIONERY, COMPUTER STATIONERY AND MISCELLANEOUS ITEMS

IFB No. 25/MIS/FABS/Proc/Pur-Stationery/2019-20

Venue: Committee Room, 6th Floor CGA Complex, Old FBC Building, G-5/2, Islamabad

Bid Opening Date: 17-09-2019 (Tuesday) at 11:30 A.M

Lot 3 (Misc Items)

Sr.No.	Item	Qty	Qty	Read out Unit Price (Rs) (DDP-Inclusive of all taxes/duties etc)	Read out Total Price (Rs)(DDP-Inclusive of all taxes/duties etc)	Read out Unit Price (Rs) (DDP-Inclusive of all taxes/duties etc)	Read out Total Price (Rs)(DDP-Inclusive of all taxes/duties etc)	Read out Unit Price (Rs) (DDP-Inclusive of all taxes/duties etc)	Read out Total Price (Rs)(DDP-Inclusive of all taxes/duties etc)	REMARKS
				M/s Galaxy Traders		M/s Sohail Traders		M/s Hurrf Traders		
1	Air Freshener	42 No	42	327.00	13,734.00	159.00	6,678.00	184.00	7,728.00	Bid quoted by M/s Sohail Traders has been declared as 1st lowest evaluated bid by the purchase & procurement committee for issuance of Purchase Order under Lot # 3. Bid quoted by M/s Hurrf Traders has been declared as 2nd lowest evaluated bid by the purchase & procurement committee under Lot # 3. Bid quoted by M/s Galaxy Traders has been declared as 3rd lowest evaluated bid by the purchase & procurement committee under Lot # 3.
2	Insect Killer Spray (Mortene) 550ml Large	12 No	12	374.00	4,488.00	488.00	5,856.00	454.00	5,448.00	
3	Lemon Max long bar	24 No	24	44.00	1,056.00	41.00	984.00	74.00	1,776.00	
4	Soap (Safeguard Lemon-100gm)	48 No	48	52.00	2,496.00	58.00	2,784.00	58.00	2,784.00	
5	Liquid Hand Wash Life bouy (220ml)	30 No	30	204.00	6,120.00	148.00	4,440.00	210.00	6,300.00	
6	Surf Pack (Small) Rs. 15/-	70 packs	70	13.00	910.00	12.90	903.00	12.40	868.00	
7	Finis Phenyl for floor (Large Bottle)	42 No	42	152.00	6,384.00	176.00	7,392.00	153.00	6,426.00	
8	Dust Bin with lid (Single colour & design)	05 No	5	643.00	3,215.00	597.00	2,985.00	344.00	1,720.00	
9	Harpic surface cleaner 500ml	24 No	24	269.00	6,456.00	330.00	7,920.00	310.00	7,440.00	
10	Towels (Bath Size)	16 No	16	386.00	6,176.00	372.00	5,952.00	284.00	4,544.00	
11	Scotch Brite sponge	22 No	22	39.78	875.16	50.00	1,100.00	53.00	1,166.00	
12	Steel wool	10 No	10	53.00	530.00	20.00	200.00	55.00	550.00	
13	Sweep (Acid)	30 No	30	76.00	2,280.00	45.00	1,350.00	44.00	1,320.00	
14	Harpic (Large)	28 No	28	228.00	6,384.00	244.00	6,832.00	207.00	5,796.00	
15	Floor Wipers (Large)	08 No	8	105.00	840.00	135.00	1,080.00	220.00	1,760.00	



16	Phol Jharoo	12 No	12	129.00	1,548.00	94.00	1,128.00	114.00	1,368.00
17	Tissue Box (Rose Petal) Number of Ply: 150 Ply Size: (205 X 155 mm) ± 5mm	120 Box	120	129.00	15,480.00	122.00	14,640.00	174.00	20,880.00
18	Tissue Roll	50 No	50	41.00	2,050.00	42.00	2,100.00	44.00	2,200.00
19	AAA Batteries (standard quality)	84 No	84	9.36	786.24	14.00	1,176.00	12.40	1,041.60
20	Glint Glass Cleaner (standard product quality)	10 No	10	210.00	2,100.00	95.00	950.00	104.00	1,040.00
21	Umbrella (large size) (Standard Quality)	02 No	2	327.00	654.00	475.00	950.00	480.00	960.00
22	Ash Tray	03 No	3	81.00	243.00	175.00	525.00	120.00	360.00
23	Rubber Mat for Bathroom Doors (large Size 3"x2") (standard quality)	12 No	12	994.00	11,928.00	750.00	9,000.00	770.00	9,240.00
24	Floor Pujara (standard quality)	03 No	3	210.00	630.00	190.00	570.00	284.00	852.00
25	Remote Call Bell (standard quality)	07 No	7	526.00	3,682.00	950.00	6,650.00	630.00	4,410.00
	Total				101,045.40		94,145.00		97,977.60
	Financial Evaluation Ranking				3rd lowest Evaluated Bid		1st lowest Evaluated Bid		2nd lowest Evaluated Bid
	Bid Security Required				2,021		1,883		1,960
	Bid Security Submitted				12,500	Lot 1 & 3	4,000	Lot 1,2&3	12,589