

EVALUATION REPORT
(As Per Rule 35 of PP Rules, 2004)


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|-----|-------------------------------|-------------------------------------------------|
| 1. | Name of Procuring Agency: | HQ NADRA Islamabad |
| 2. | Method of Procurement: | Single Stage One Envelope Method |
| 3. | Title of Procurement: | Procurement of Stationery Items |
| 4. | Tender Inquiry No.: | NADRA-HQ-RFB-164/2023 |
| 5. | PPRA Ref. No. (TSE): | TS518588E |
| 6. | Date & Time of Bid Closing: | 11 th September, 2023 At 1100 Hrs |
| 7. | Date & Time of Bid Opening: | 11 th September, 2023 At 1130 Hrs |
| 8. | No of Bids Received: | 04 x Bids |
| 9. | Criteria for Bid Evaluation: | Item wise lowest rates as per bidding documents |
| 10. | Details of Bid(s) Evaluation: | As under:- |

| Name of Bidder | Marks | | Evaluated Cost | Rule/Regulation/SBD*/Policy/ Basis for Rejection / Acceptance as per Rule 35 of PP Rules, 2004. |
|--------------------------------|----------------------------------------------------|------------------------------|--------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | Technical (if applicable) | Financial (if applicable) | | |
| M/s Ghazi Stationers | N/A | Single Stage One Envelope | Attached Annex "A" | Bids of 04 x firms i.e. M/s Ghazi Stationers, M/s MMS Contractors, M/s Saeed Traders & M/s Five Star General Supplier were received. Bid of M/s Five Star General Supplier marked as non-responsive due to non-provision of form of bid. Firms were awarded for the item wise as per the lowest rates in tender # NADRA-HQ-RFB-164/2023. |
| M/s MMS Contractors | N/A | Single Stage One Envelope | Attached Annex "A" | |
| M/s Saeed Traders | N/A | Single Stage One Envelope | Attached Annex "A" | |
| M/s Five Star General Supplier | Non responsive due to non-provision of form of bid | | | |

Most Advantageous Bidder: Attached Annex "A"

11. Any other additional / supporting information, the procuring agency may like to share. Nil

Signature:


Imran Hashim
 A/Head of Department
 NADRA HQ (Procurement)
 26 Oct, 2023

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**COMPARATIVE STATEMENT
FOR PROCUREMENT OF STATIONARY ITEMS
(TENDER # NADRA-HQ-RFB-164/2023) FINANCIAL BID OPENED ON 11.09.2023**

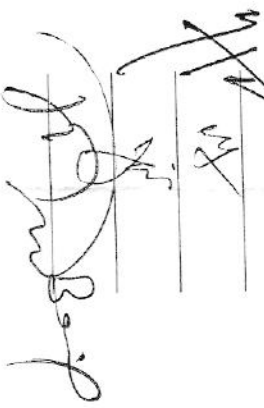
| Sr. | Name of Item/Description | UOM | Qty | M/s Saeed Traders | M/s MMS Contractors | M/s Ghazi Stationers | Most Advantageous Bid |
|-----|---------------------------------------------------------|-----|------|-------------------------|-------------------------------------------------|------------------------------------------------------|-----------------------|
| | | | | Unit Price Without Tax | Unit Price Without Tax | Unit Price Without Tax | |
| 1 | BOX FILE EXCLUSIVE QB-S 2 No.556 | EA | 2500 | 358.47 Box File Blue | 430.00 | 338.00 | M/s Ghazi Stationers |
| 2 | ELECTRIC WIRE BOARD 8 PORT Copper Wire With USB Port | EA | 100 | 7,627.12 | Not Quoted | 4,194.00 | M/s Ghazi Stationers |
| 3 | FILE CLIPS CLR FANCY TYPE/STEEL (As Per Sample) | EA | 500 | 190.68 | 90.00 | Not Quoted Camelion CMS-G241U | M/s MMS Contractors |
| 4 | Fluid Pencil (Dollar 0.02mmXB) | EA | 500 | Not Quoted | 60.00 | 53.28 | M/s Ghazi Stationers |
| 5 | GUM STICK UHU LARGE (Dollar 40gm) | EA | 1200 | 500.00 | 525.00 | 487.00 (UHU 40g) | M/s Ghazi Stationers |
| 6 | MARKER PEREMENT DIFFERENT COLOUR (Dollar) | EA | 800 | 61.86 | 80.00 | 59.79 | M/s Ghazi Stationers |
| 7 | SCOTCH TAPE 1" (As Per Sample) | EA | 1500 | 76.27 | 90.00 | 59.24 Style Brand | M/s Ghazi Stationers |
| 8 | FILE COVER PLASTIC (COLORED) (12"x9" With Clip) | EA | 3000 | 127.12 (Bill) | 90.00 | 57.29 | M/s Ghazi Stationers |
| 9 | FILE TRAY IN AND OUT (Steel) | EA | 25 | 2,288.14 | 1,650.00 | Not Quoted | M/s MMS Contractors |
| 10 | INSULATION TAPE PVC (Osaka) | EA | 25 | 51.69 | 90.00 | 67.00 | M/s Saeed Traders |
| 11 | CALCULATOR LARGE (CT-86011) | EA | 50 | Not Quoted | (GITZEN) (CT-86011) Not Quoted as per Demand | (Deli 39265) 2,794.00 Not Quoted as per Demand | M/s MMS Contractors |
| 12 | MAIL DISPATCH REGISTER (500 Sheets) | EA | 25 | 957.63 | Not Quoted | 51.23 (Tayyba 500 Sheet) | M/s Saeed Traders |
| 13 | RUBBER PILIKAN AL-30 (PILIKAN AL-30) | EA | 1000 | 50.00 | 90.00 | 291.24 | M/s Saeed Traders |
| 14 | REGISTER NO.10 (As Per Sample) | EA | 100 | 263.56 | Not Quoted | 502.00 | M/s Saeed Traders |
| 15 | REGISTER NO.20 (As Per Sample) | EA | 100 | 449.15 | Not Quoted | 728.00 | M/s Saeed Traders |
| 16 | HAND DAIRY (As Per Sample) | EA | 300 | 450.00 | 600.00 | (Complete with Pad) 26.47 | M/s Ghazi Stationers |
| 17 | CLIP BINDER (Delh / Diamond) | EA | 500 | 19.49 (Diamond) | 90.00 | 374.87 (Diamond) | M/s MMS Contractors |
| 18 | RING FOLDER EXCLUSIVE (SHAKIR A-4 Size W-39D-T) | EA | 300 | 584.75 | 360.00 | 99.00 | M/s Saeed Traders |
| 19 | Flag Color (As Per Sample) | EA | 300 | 68.64 | 90.00 | 144.00 | M/s Ghazi Stationers |
| 20 | PAST IT PAD (LARGE) 3"X5" (75X125 mm 100 Sheets) | EA | 1000 | 148.31 | 180.00 | 144.00 | M/s Ghazi Stationers |

President: Mr. Imran Hashim, Dy Director, (HQ Procurement Dept.)

Members: 1) Mr. Mudassar Alam, Assistant Director (F&A)

2) Mr. Capt. (R) M. Humayun Jan, Assistant Director (Security Dept.)

3) Mr. Muhammad Irfan Baig, Assistant Director (NADRA Central Stores)



COPIE ANNUAL STATEMENT
FOR PROCUREMENT OF STATIONARY ITEMS
(TENDER # NADRA-HQ-REB-164/2023) FINANCIAL BID OPENED ON 11.09.2023

| | | | | | | | |
|----|--------------------------------------------------------------|----|-------|--------|--------|----------------------|----------------------|
| 21 | Scissor Size Med (As Per Sample) | EA | 200 | 266.95 | 260.00 | 369.00 | M/s MMS Contractors |
| 22 | SCALE STEEL (Hard Metal) | EA | 100 | 87.29 | 110.00 | 89.00 | M/s Saeed Traders |
| 23 | MARKER WHITE BOARD (Dollar) | EA | 500 | 61.86 | 90.00 | 54.72 | M/s Ghazi Stationers |
| 24 | PAPER CUTTER LARGE SIZE (Cutter No.332 Large Size) | EA | 200 | 161.02 | 140.00 | 67.00 | M/s Ghazi Stationers |
| 25 | STAPLE MACHINE (MDM) (As Per Sample) | EA | 200 | 707.63 | 600.00 | 279.00 (Wizz W11) | M/s Saeed Traders |
| 26 | STAPLE PIN HEAVY DUTY (As Per Sample) | EA | 100 | 246.61 | 280.00 | 288.00 | M/s Saeed Traders |
| 27 | High Lighter Different Color (Dollar) | EA | 1000 | 50.00 | 90.00 | 56.14 | M/s Saeed Traders |
| 28 | ENVELOP SE-8 A4 SIZE KHAKI (As Per Sample) | EA | 15000 | 4.36 | 6.00 | 4.89 | M/s Saeed Traders |
| 29 | SEPARATOR SET (As Per Sample) | EA | 200 | 118.64 | 125.00 | 247.00 | M/s Ghazi Stationers |
| 30 | BALL PEN UNIBALL SIGNO BLACK and BLUE UM-120-07 | EA | 2000 | 80.51 | 110.00 | 73.45 | M/s Ghazi Stationers |
| 31 | ENVELOPES SE-6 BROWN (As Per Sample) | EA | 30000 | 1.89 | 2.30 | 1.92 | M/s Saeed Traders |
| 32 | FOLDER FOR FILE (L-Shape As Per Sample) | EA | 1000 | 21.19 | 35.00 | 23.00 | M/s Ghazi Stationers |
| 33 | LEAD PENCIL (# 2HB 5000 Gold Fish) | EA | 5000 | 16.10 | 21.00 | 13.48 | M/s Saeed Traders |
| 34 | BALL PEN UNIBALL UB-150 BLK and BLU (UB-150 Micro Eye Japan) | EA | 1000 | 163.56 | 270.00 | 213.48 | M/s MMS Contractors |
| 35 | ENVELOPES 9" X 4" WHITE NADRA (9" x 4") | EA | 5000 | 6.55 | 5.00 | 6.78 | M/s Saeed Traders |
| 36 | FILE COVER NADRA A-4 (13.3" x 9.8") | EA | 20000 | 36.04 | 42.00 | 41.78 | M/s Saeed Traders |
| 37 | BALL POINT PICASSO (Piano Point 0.8mm) | EA | 8000 | 16.21 | 20.00 | 14.17 | M/s Ghazi Stationers |
| 38 | ENVELOPE LEGAL SIZE KHAKI (As Per Sample) | EA | 5000 | 8.47 | 15.00 | 5.54 | M/s Ghazi Stationers |
| 39 | ENVELOPES A-4 SIZE SE-8 WHITE (As Per Sample) | EA | 3000 | 16.10 | 22.00 | 12.45 | M/s Ghazi Stationers |

Note: 1) Above rates are exclusive of all applicable taxes.

- ii) The member of User Department is requested to review & evaluate the bids as per their requirement
 iii) M/s Ghazi Stationers & M/s MMS Contractors not quoted as per demand for item at serial no. 11

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