

GOVERNMENT OF PAKISTAN
ESTABLISHMENT DIVISION

Bids Evaluation Report
(As per Rule-35 of PPRA Rules-2004)

1	Procuring Agency	Establishment Division
2	Method of Procurement	Open Competitive Bidding
3	Nos. of Bids Received	05
4	Title of Procurement	Prequalification of Auto Workshops for Repair and Maintenance of Official Vehicles / Motorcycles of Establishment Division for the FY 2021-2022
5	Tender Inquiry Number	4/PQ/2018-19-Gen dated 11.05.2022
6	PPRA's TSE No.	TS480953
7	Date & Time of Closing of Bids	03.06.2022 (1100hrs)
8	Criteria for bids Evaluation	As per criteria prescribed in the standard Bidding Document

S.No	Name of Firm	Qualified and Not Qualified of Bids under Rule-35 of PPRA Rules-2004
1	M/s Automotive	Not Qualified
2	M/s Universal Enterprises	Qualified
3	M/s Car & Cruiser	Qualified
4	M/s Adil Autos	Qualified
5	M/s Umar Autos	Not Qualified


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MINUTES

Subject:- **MINUTES OF THE MEETING OF PREQUALIFICATION OF FIRMS FOR SELECTION OF AUTO WORKSHOPS FOR REPAIR OF VEHICLES / MOTORCYCLES OF ESTABLISHMENT DIVISION (MAIN).**

With the approval of competent authority, a prequalification notice for repair of vehicle / motorcycles of Establishment Division (Main) was published in 02-News Papers i.e The Dawn dated 15.05.2022 (P-216/C) and Daily Jang dated 15.05.2022 (P-217/C), alongwith websites of PPRA and Establishment Division (P-218-219/C). Five workshops / vendors had submitted their bids in sealed envelopes. Consequently, the meeting of the Prequalification Committee for selection of workshops to repair of vehicles / motorcycles of Establishment Division during the financial year 2022-23 was held on 03.06.2022 at 11.30 a.m in the committee room under the Chairmanship of Deputy Secretary (R-I). The following officers attended the meeting as per attendance list attached (Annex-I): -


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|-----|---|------------------|
| i. | Mr.Zafar Ismail
Deputy Secretary (R-I) | Chairman |
| ii | Mr. Asad Naeem
Section Officer (T-VI) | Member |
| iii | Syed Nasir Masroor
Section Officer (Gen) | Member/Secretary |


2. The Committee opened the sealed envelopes / prequalification documents in the presence of representatives of auto workshops. Tender documents of interested firms were examined / evaluated in line with TORs given in tender advertisement; detail of the same is mentioned in table below:-


Assessment	Auto Motive Car Repairing Service	Car & Cruiser	Universal Enterprises	Adil Autos	Umar Autos
Experience	(02 years)	(06 Years)	(11 Years)	(12 Years)	(18 Years)
Workshop setup	Yes	Yes	Yes	Yes	Yes
Sales Tax & Income Tax Certificates	Yes	Yes	Yes	Yes	Yes
Financial Position proof	Yes	Yes	Yes	Yes	Yes
Secure parking of the official vehicle	Yes	Yes	Yes	Yes	No
Certificate regarding non-black listing	Yes	Yes	Yes	Yes	Yes
Bids Security (Bank Draft of Rs.50,000/-)	Yes	Yes	Yes	Yes	Yes
Inspection Report Analysis	Average	Very Good	Very Good	Very Good	Good
Remarks	Not-Qualified	Qualified	Qualified	Qualified	Not-Qualified

3. In line with the approval of Chairman, Pre-Qualification Committee, an Inspection Team comprising of Section Officer (G) & Section Officer (T-VI) physically visited workshops of interested firms on 30.08.2022. Inspection report is attached at Annex-II.

4. Foregoing in view and based on Inspection Report (Annex-II), the committee members unanimously agreed to declare M/s Car & Cruiser, M/s Universal Enterprises & M/s Adil Autos as "Pre-Qualified" bidders under PPRA Rule-15.


Section Officer (G)
Member/Secretary


Deputy Secretary (R-I)
Chairman


Section Officer (T-VI)
Member

No.4

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