


MINUTES OF MEETING / EVALUATION REPORT
(AS PER RULE 35 OF PP RULES, 2004)

1	Name of Procuring Agency	Building Online Linkages of Federal Seed Certification and Registration Department with WeBOC System of Pakistan Customs
2	Method of Procurement	Tender
3	Title of Procurement	WeBOC Project, Supply of Stationery/Computer Stationery/Misc.Items
4	Tender Inquiry No.	Tender.No.WeBOC/FSC&RD/12-2/2019
5	PPRA Ref.No.(TSE)	TS408601E
6	Date & Time of Bid Closing	24/12/2019 at 02:00 PM
7	Date & Time of Bid Opening	24/12/2019 at 02:30 PM
8	No of Bids Received	Six (06)
9	Criteria of Bid Evaluation	Sealed tenders were invited according to the Public Procurement Rules 2004, from the local reputed parties/firms registered with income tax & sale tax department for supply of stationery/computer stationery/misc.items and only those were considered which submitted complete items with required earnest money and at lowest quoted rates.
10	Details of Bid Evaluation	The Purchase Committee of the department, which is also assisting the purchase of WeBOC Project, after the expiry of given time opened the sealed tenders / quotations on the same day i.e. 24/12/2019 in the presence of bidders / representatives. For purchase of stationery/computer stationery/misc. items (06) firms participated in the bid held on 24-12-2019 . Only (04) firms namely M/s SR Traders, ISB, M/s Plexo Technologies, ISB, M/s Zam Zam Business Company ISB, and M/s Total Office Solutions, ISB, submitted the complete bid, While M/s Good Luck Traders, M/s Qamrosh Traders submitted incomplete Bids. The Purchase Committee as per tender terms and condition does not recommend these firms bid. As per detail analysis of the rates offered by the (04) firms the items offered by the M/s SR Traders, ISB , has lowest rates as compared with the other three bidders, therefore purchase committee recommend the rates of M/s SR Traders, ISB . The Purchase Committee further recommended that vendor who has qualified the bid shall provide the items as per requirements and in stipulated time. Delay in supply of stationery/computer stationery/misc. items shall be reported in the PPRA and further necessary action as envisaged in the PPRA rules shall be exercised.

Name of Bidder	Marks		Evaluated Costs	Rule/Regulation/SBD/Policy Basis for Rejection/Acceptance as per Rules 35 of PP Rules, 2004
	Technical (if applicable)	Financial (if applicable)		
M/s SR Traders	Applicable	Applicable	10,00,000/- 23,039/-	Bid was accepted technically as well as financially
M/s Plexo Technologies	Not Applicable	Not Applicable	25,602/-	Bid was not accepted technically as well as financially
M/s Zam Zam Business Company	Not Applicable	Not Applicable	23,986/-	Bid was not accepted technically as well as financially
M/s Total Office Solutions	Not Applicable	Not Applicable	25,009/-	Bid was not accepted technically as well as financially
M/s Good Luck Traders	Not Applicable	Not Applicable	10,485/-	Bid was not accepted technically as well as financially
M/s Qamrosh Traders	Not Applicable	Not Applicable	9,718/-	Bid was not accepted technically as well as financially

Lowest Evaluated Bidder: The Purchase committee of the department technically and financially evaluated the rates offered by Six (06) firms. As per detail analysis and terms of conditions of tender, the rates offered by **M/s SR Traders, Ibd** was lowest as compared with the other bidders and submitted the complete list of items and thereof recommended by the purchase committee and approved by the Director General, FSC&RD.


Signature: Sania Izhar
Member Secretary Purchase Committee

31-12-19
SANIA IZHAR
Seed Certification Officer
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Government of Pakistan
Islamabad