

FINAL EVALUATION REPORT
(As per Rule 35 of PP Rules, 2004)

1.	Name of Procuring Agency:	Ministry of Information Technology & Telecommunication
2.	Method of Procurement:	Single stage – one envelope procedure
3.	Title of Procurement:	Purchase of Stationery, Misc and Computer items
4.	Tender Inquiry No.:	4-1/2022-GA
5.	PPRA Ref. No. (TSE):	TS497252E
6.	Date & Time of Bid Closing:	20.12.2022 at 11:00 am
7.	Date & Time of Bid Opening:	20.12.2022 at 11:30 am
8.	No of Bids Received:	Nine (09)
9.	Criteria for Bid Evaluation:	As per tender documents
10.	Details of Bid(s) Evaluation:	Minutes of meeting attached

Name of Bidder	Marks		Evaluated Cost	Rule / Regulation / SBD* / Policy / Basis for Technical Rejection / Acceptance as per Rule 35 of PP Rules, 2004.
	Technical (if applicable)	Financial (if applicable)		
M/s Capital Stationers, Islamabad	-	-	-	-
M/s Paper Line, Islamabad	-	-	-	-
M/s AK Enterprises, Islamabad	-	-	-	-
M/s Capital Traders, Islamabad	-	-	-	-
M/s Al-Hafiz Corporation, Islamabad	-	-	-	-
M/s Atique Traders, Islamabad	-	-	-	-
M/s AMY Traders, Islamabad	-	-	-	-
M/s ASM Enterprises, Rawalpindi	-	-	-	-
M/s Good Luck Traders, Islamabad	-	-	-	-
M/s Capital Stationers, Islamabad	-	-	-	-

Most Advantageous Bidders:

Sr. No.	Firm	Number of items
1	M/s Capital Stationers, Islamabad	31
2	M/s Paper Line, Islamabad	25
3	M/s AK Enterprises, Islamabad	88
4	M/s Capital Traders, Islamabad	103
5	M/s Al-Hafiz Corporation, Islamabad	21
6	M/s Atique Traders, Islamabad	2
7	M/s AMY Traders, Islamabad	2
8	M/s ASM Enterprises, Rawalpindi	33
9	M/s Good Luck Traders, Islamabad	1
	Total	306
10	Two firms quoting equal rates	13
11	Three firms quoting equal rates	2
	Grand Total	289

(Akram Shafique)

Section Officer (General)

Ministry of Information Technology and Telecommunication
8th Floor, New Secretariat (Kohsar Block), Islamabad.
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**MINUTES OF THE MEETING OF PURCHASE COMMITTEE HELD ON 20TH DECEMBER, 2022
IN THE COMMITTEE ROOM FOR OPENING OF TENDERS RELATING TO PURCHASE OF
STATIONERY, MISC. / CONSUMABLE AND COMPUTER ITEMS FOR THE YEAR 2022-23**

A meeting of the Purchase Committee comprising of Deputy Secretary (Admn) as Chairman, Section Officer (F&A) and Section Officer (IT) as Members was held on 20th December, 2022 at 11:30 am in the Committee Room of this Ministry for opening of tenders relating to purchase of stationery, misc / consumable and computer items for the year 2022-23. Following firms have quoted their prices against stationery, misc / consumable and computer items: -

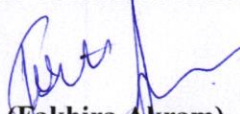
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6	M/s Atique Traders, Islamabad
7	M/s AMY Traders, Islamabad
8	M/s ASM Enterprises, Rawalpindi
9	M/s Good Luck Traders, Islamabad


2. A comparative statement has been prepared on the basis of bids received from the bidders (Flag-A). According to the comparative statement, duly signed by all the committee members, out of total number of **289 items** mentioned in tender documents, the following firms quoted the lowest rates:-

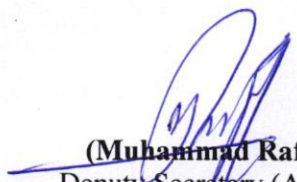
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3. The firms, quoting lowest rates, would be asked to provide samples of the items, which would be examined according to the prescribed specifications by the Purchase Committee and recommendations would be made accordingly. The vendors would be responsible to supply items according to the samples throughout the year.

4. The committee unanimously recommended to purchase stationery, misc / consumable and computer items listed in the comparative statement from the most advantageous bidders for the year 2022-23.


(Fakhira Akram)
Section Officer (IT)
Member


(Muhammad Jamil)
Section Officer (F&A)
Member


(Muhammad Rafiq)
Deputy Secretary (Admn)
Chairman

Section Officer (F&A)
Ministry of IT & Telecommunication
Government of Pakistan
Islamabad

FAKHIRA AKRAM
Section Officer
Ministry of Information Technology
& Telecommunication
Govt. of Pakistan, Islamabad

MUHAMMAD RAFIQ
Deputy Secretary
Ministry of Information Technology
& Telecommunication
Government of Pakistan
Islamabad