

Evaluation Report

1	Name of Procuring Agency	Benazir Income Support Programme (BISP)
2	Method of Procurement	Single Stage One Envelope Procedure as per Public Procurement Rules, 2004.
3	Title of Procurement	Purchase of Stationery & Misc. Store Items – Rate Running Contract
4	Tender Inquiry No	IFB#01(01)/BISP/Admin/2018-19
5	PPRA Reference No (TSE)	TS370940E
6	Date & Time for Bid Closing	23 rd November, 2018 at 11:00 PM
7	Date & Time for Bid Opening	23 rd November, 2018 at 11:30PM
8	No of Bids Received	06 (Six)
9	Criteria for Bid Evaluation	<p>Eligibility/qualification criteria</p> <ol style="list-style-type: none"> i. The bidder must have at least five years of experience of similar nature items as requisitioned in the bid. ii. The bidder must have successfully completed at-least two (02) contracts of similar nature as requisitioned in the Bidding Document, during last two (2) years. Documentary evidence to this effect must be provided with the Bid, which includes copy of contract/purchase order, certificate from client for successful completion of contract, etc. iii. The bidder shall submit National and Sales Tax Numbers' Certificates. The bidder shall be on Active Taxpayer List (ATL) of FBR. iv. An affidavit on legal stamp paper of Rs. 100/-, duly named, signed and stamped by the signing authority/person competent and having the power of attorney to sign, to the effect that bidder has not been blacklisted by any of the Federal/Provincial Government Department/Organization. v. Bid Security as mentioned at ITB Clause 13.1 is furnished from scheduled bank. vi. <u>The bidder must have proper Business setup i.e. shop, outlet or branch office in Rawalpindi/Islamabad and landline telephone facility.</u> <p>Evaluation Criteria</p> <ol style="list-style-type: none"> i. Delivered Duty Paid (inclusive of all applicable indirect taxes & transportation & delivery charges, insurances & warranties, if any) Price only, on itemized basis. ii. A Bidder, if he so chooses, can bid for any number of selective items from the list of goods provided for in the Schedule of Requirements. A Bidder is also at a liberty to bid for all the goods mentioned in the Schedule of Requirements. iii. The Bidder has to quote only one rate for each item as per Bid's specification. No alternate model/bid or separate accessories shall be accepted. iv. For toners, a bidder must submit an authorization certificate from manufacturer or its authorized distributor/agent as proof of their genuineness. v. Products of only well-known brands, available in the market, shall be accepted. vi. Samples of all the quoted items (if so asked) to evaluate the quality to finalize the process.
10	Details of Bids Evaluated	06(Six)

Lowest Evaluated Responsive Bidders recommended for award of contract: -

M/s Capital Stationers, Islamabad

S #	Item Name	Quoted Rate	S #	Item Name	Quoted Rate
Stationery Items					
3	Ball Point (Picasso Blue)	7.61	49	Board Marker (Dollar Blue)	33.93
4	Ball Point (Picasso Black)	7.61	50	Board Marker (Dollar Black)	33.93
6	Diary Register No.8	549.00	51	Binder Clips 1¼	74.88
8	Attendance Register No.3	205.92	57	Scissor	63.18
9	File Register No.8	549.90	58	Cutter	32.76
10	Plain Single line register no.10	74.88	61	Pencil Cell- AAA Power Plus	9.36
13	Dak Pads	313.56	64	Envelops- Yellow 9x4"	0.75
14	File Separator	150.93	66	Envelops- Yellow A-4	2.05
19	Stapler Machine (Medium)	173.16	74	Permanent Marker (Blue)	28.08
23	Heavy Duty Stapler Pins 23/24"	157.95	75	Permanent Marker (Black)	28.08
25	Single Punch	70.20	78	File flapper	5.85
27	Gum Stick	67.86	80	Packing Tap	52.65
28	Stamp Pad (Blue Ink)	33.35	89	Highlighter (Yellow)	28.08
29	Stamp Pad (Black Ink)	33.35	90	Highlighter (Pink)	28.08
32	Ink for Stamp Pad (Blue)	27.50	93	Table Sets	1,228.50
33	Ink for Stamp Pad (Black)	27.50	94	Lead Pencil Sharpener	573.30
34	Pointer (Blue)	14.63	97	Rubber Stamp	52.65
35	Pointer (Black)	14.63	99	USB - 36 GB	936.00
Misc. Store Items					
2	Air-freshener	22.23	20	Glint Spray	190.71
4	Finis Balls	63.18	23	Scotch Brite	40.95
11	Toilet Cleaner	101.79	26	Pachara- Mop Roll	526.50
12	Toilet Brush	73.71	28	Wiper (Small)	122.85
16	Call bell	456.30	29	Broom (Phool)	111.15
17	Dust Bin	72.54	30	Broom Tinka	70.20
18	Ash Try	72.54	31	Insect Killer	391.95
35	Liquid Soap Container	994.50			
Electrical & Miscellaneous Items					
6	Energy Savor- 24 Watt	228.15	12	Starters- S10	37.44
9	Tube Lights-20 Watt	133.38	15	Power Breaker for Ac's- 20 Amp	573.30
10	Tube Lights- 40 Watt	142.74	16	Power Breaker for Ac's- 32 Amp	1,638.00
11	Starters- S2	37.44			

M/s Intime Associates, Islamabad

S #	Item Name	Quoted Rate	S #	Item Name	Quoted Rate
Stationery Items					
15	Post it pads - 7.6x5.1cm	33.00	79	Scotch Tap 2"	58.00
16	Post it pads- 7.6x12.7cm	54.00	81	White Packing Tap 2"	71.00
21	Heavy Duty Stapler Pins	93.00	84	DVD (Single with hard case)	67.00
39	Uniball- Vision elite	106.00	85	CDR Spool (100 CDs)	2,640.00
54	Lead Pencils- Rubber top	86.00	86	DVDR Spool (100 DVDs)	2,940.00
59	Steel Scale- 12"	33.00	96	Printy Stamp	290.00
65	Envelops- White A-4	4.88			
77	Tags (colored)	26.40			
Misc. Store Items					
22	Vim Liquid	99.00	27	Whiper Rubber with Steel Rod	175.00
Toner Cartridges					
1	HP 2035 Toner	12,540.00	9	HP-1010	9,800.00
4	HP 1320	9,900.00	10	H.P 1200 Series	8,600.00
5	HP-1566	10,400.00	18	HP Laser jet pro 400 MFP (M425dw)	13,200.00
7	HP 36A Toner	10,400.00	20	HP Laser jet Pro 402, MFP M426	13,860.00
8	HP Laser jet P-1566	10,400.00			

M/s City Enterprises, Islamabad

S #	Item Name	Quoted Rate	S #	Item Name	Quoted Rate
Stationery Items					
22	Heavy Duty Stapler Pins 23/10"	124.00	88	DVD Spool (100DVDs)	2,890.00
72	Strip Folders	34.00	92	Wall Clocks	790.00
87	CD Spool (100 CDs)	2,680.00			
Misc. Store Items					
5	Tissue Paper- Luxury Rose Petal	137.00	6	Tissue Paper- Supreme Rose Petal	92.00
Electrical & Miscellaneous Items					
7	Multi Plug Shoe- Flat Pin	125.00	17	Door Lock- L Shape	1,630.00
8	Multi Plug Shoe- Round Pin	125.00	18	Door Lock- Round Handle	1,630.00

M/s Jamal & Brothers, Islamabad

S #	Item Name	Quote Rate	S #	Item Name	Quote Rate
Toner Cartridges					
3	HP P1005 Toner	9,594.00	23	HP (M-127FLMFP) 83-A	9,194.00
17	HP-61 Ink Jet Cartridges	4,574.00	26	M452 NW- Set	60,244.00
19	HP Laser Jet Pro 400 Colour (M451 DN)- Set	62,744.00			

M/s Rayyan Enterprises, Islamabad

S #	Item Name	Quote Rate	S #	Item Name	Quote Rate
Stationery Items					
1	Computer Paper - A4	647.00	52	Binder Clips 2"	152.00
2	Computer Paper- Legal Size	758.00	53	Paper Pin small No.2	16.85
5	Peon Books- A4	207.09	55	Sharpener	6.32
7	Simple Register- Ruled	81.90	56	Eraser	15.21
11	Drafting Pad (Small)	67.86	60	Pencil Cell - AA Power Plus	10.30
12	Drafting Pad (Large)	98.28	62	Large Cells- D size	51.48
17	Stapler Pin (Medium)	27.38	63	Envelops- White 9x4"	1.73
18	Stapler Pin Remover	40.83	67	Envelops- White Legal size	5.62
20	Heavy Duty Stapler Machine	2,070.90	68	Envelops-Yellow Legal	2.75
26	Heavy Duty Punch	2,304.90	69	Fluid with thinner	118.17
36	Uniball (Blue)	77.22	70	Box File- A4	177.84
37	Uniball (Black)	77.22	71	D-ring Files	184.86
38	Uniball (Green & Red)	77.22	73	Calculator	320.58
40	Uniball- Signo	45.04	76	Tags- Bundle Simple	21.53
41	Gel Pens (Blue)	39.78	82	DVD-RW Single with hard case	109.98
42	Gel Pens (Black)	39.78	83	CD-RW Single with hard case	107.64
43	Gel Pens (Green)	39.78	91	Water Glass- Luxury	42.12
44	Gel Pens (Red)	39.78	95	Water Glass (Meetings)	218.79
45	Schneider Pointers (Blue)	297.18	98	USB - 16 GB	758.00
46	Schneider Pointers (Black)	297.18			
47	Schneider Pointers (Green)	297.18			
48	Schneider Pointers (Red)	297.18			
Misc. Store Items					
1	Fenayl- Large bottle	154.00	19	Electric Extension	1,029.60
3	Air-Freshener- Sultan	256.23	21	Vim (Powder)	69.00
7	Toilet Roll Rose Petal	44.46	24	Surf	23.87
8	Duster Phylane- Yellow	23.17	25	Pachara- Steel Rod Mop with long threads	222.30
9	Duster Phylane- White	24.57	29	Broom (Phool)	111.15
10	Soap safeguard	59.00	32	Car Polish	547.56
13	Towel- Large Size	339.30	33	Revive all Luster	226.98
14	Air-freshener Refill- Airwick	372.00	36	Dettol Surface Cleaner	597.87
15	Air-freshener- Airwick	313.56			
Electrical & Miscellaneous Items					
1	Power Plug- 20 Amp	222.30	14	Chock- 40 Watt	608.40
2	Light Plug - 16 Amp	140.40	19	China Lock	748.80
3	Exhaust Fan- 10"	2,574.00	20	Drawer Lock Round	105.30
4	Exhaust Fan- 12"	2,749.50			
13	Chock- 20 Watt	608.40			

Notes:-

- Bid of M/s Atique Traders was rejected due to non-submission of evidence of having proper business setup i.e. shop, outlet or branch office in Rawalpindi/Islamabad and landline telephone facility, registration Certificate of Income Tax, Proof of ATL status and documentary Evidence (supply orders etc.) to establish five years' of similar experience as per ITB Clause 12.2 (a) of the Bidding Document.

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ii. Toners of following categories were not considered during evaluation due to non-submission of authorization certificates by the participating bidders:

- Samsung 2855
- Fax KAD-92 Toner & Drum (Panasonic)
- Samsung 3710 Toner
- Panasonic DP-8060
- Panasonic DP-8025
- Panasonic D-2510
- Konica Minolta MP-4000
- Ricoh Aticio (MP-2000)
- Bizhub 350
- Konica Minolta (BizHub 751)
- Canon Fax- L170
- Fax Panasonic KX- FP 701 CX

iii. The Committee recommended award of contract for supply of power plug (20Amp) to 2nd lowest bidder i.e. M/s Rayyan Enterprises as the quoted power plug of 15 Amp by M/s Capital Stationers, who otherwise was lowest, did not meet the specification requirement.

iv. the Procurement Evaluation Committee recommended the award of contract for HP Tonners mentioned at Sr. No. 1,4,5,7,8,9,10,18,20 to M/s Intime Associates and HP Tonners mentioned at Sr. No.3,17,19,23&26 to M/s Jamal & Brothers due to the reason that the 1st lowest bidders i.e, M/s Reyyan Enterprises and M/s Capital Stationers failed to provide original Manufacturer /Authorized dealer's certificate for HP Tonners as per eligibility requirement.

