

BID EVALUATION REPORT

[Notification of Intention to Award]

Purchaser Name:	Allama Iqbal Open University		
Address:	Ashfaq Ahmed Road, Sector, H-8, Islamabad, Pakistan		
Activity Title:	Catering & Venue Arrangement Services for AIOU Convocation-2024		
Procurement Activity No.:	APP/AIOU/2023-24		
Invitation for Bids (IFB) No.:	22/2023-24		
Procurement Method:	Single Stage-One Envelope [1S1E]		
Contract Type:	Framework Agreement		
PPRA Ref. No.:	TS527991E		
IFB Publication Date:	Newspapers		University's Website
	(i) Daily Jang, dated 17.12.2023	18.12.2023	18.12.2023
Bidding Document Made Available [Upon submission of Fee]	University's Website	18.12.2023	PPRA Website 18.12.2023
Corrigendum (if issued any)	Date:	Not Applicable	Medium: Not Applicable
Bids' Submission:	Date:	02.01.2024	Time: 10:30 AM
Bids' Opening:	Date:	02.01.2024	Time: 11:00 AM
No. of Service Providers Participated:	In words:	Six	In Figure: 06
Late Bid (if any):	Name:		Status: --
	Nil		

Evaluation Criteria:

	<p>1) Duly Notarized Power of Attorney authorizing the signatory of the Service Provider to submit the bid,</p> <p>2) Submission of Bid on prescribed Bid's Submission Form, as per the format provided in the bidding document, printed on letterhead of the Service Provider, and duly signed and stamped by the authorized representative of the Service Provider [Bids submitted otherwise, shall not be accepted],</p> <p>3) Submission of Price Schedule on prescribed Form, as per the format provided in the bidding document, printed on letterhead of the Service Provider, and duly signed and stamped by the authorized representative of the Service Provider [Bids submitted otherwise, shall not be accepted],</p> <p>4) Conformation/Compliance with Bid Validity Period,</p> <p>5) Conformation/Compliance with Payment Schedule specified in the Special Conditions of Contract [deviations in payment schedule shall not be accepted],</p> <p>6) Legally registered entity in Pakistan,</p> <p>7) Registration with Income & Sales Tax Departments and proof of an Active Taxpayer of both kind of taxes at all levels,</p> <p>8) Copies of Audited Balance Sheet for last three (03) years including profit & loss account & auditors notes, to ascertain the financial capability apropos execution of minimum business of Pak. Rs. 10.0 million,</p> <p>9) Submission of documentary evidence establishing qualification to experience criteria listed at ITSP Clause 10.1 (f),</p> <p>10) Submission of required Bid Security as per ITSP Clauses 16 & 17 and corresponding details in Bid Data Sheet, and</p> <p>11) Affidavit on judicial paper of at least Pak. Rs. 100/- as per the formats, given in the bidding document, about (a) no blacklisting/debarment of the Service Provider, (b) no conflict of interest, and (c) surety to comply with bid validity period despite the market inflation and foreign currency exchange rates risks.</p>
Qualification:	<p>1) Should be in existence for the last fifteen (15) years, handling catering & venue arrangement services,</p> <p>2) Having experience as list at ITSP Clause 10.1 (f), and</p> <p>3) Establish through the last three (03) years audited statement, the minimum financial worth as mentioned at ITSP Clause 10.1 (f),</p> <p>4) Documentary evidence establishing that the Service Provider has proven track record of at least fifteen (15) years in managing catering & venue arrangement services</p>

besides establishing that:

- a. the Service Provider has satisfactorily rendered Convocation and/or similar services to at least ten (10) Universities/ Government Departments/ Public Sector Organizations at nationwide scale,
- b. the Service Provider has successfully arranged/managed at least twenty (20) Convocation Events and/or similar services across the country, and
- c. the Service Provider has successfully arranged/managed at least three (03) Convocations and/or similar Events each having minimum worth of Pak. Rs. 5.0 million.

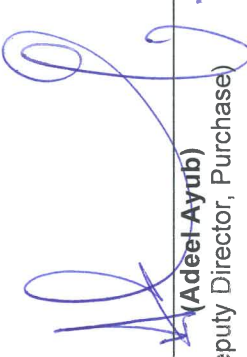
Most Advantageous Bidder [Least Cost Based Selection (LCBS)]				
Economic:	Name	City	No. of Items	* Contract Cost (Pak. Rs.)
(i)	M/s Naveed Caterers & Event Management	Islamabad	-	21,622,320 (* the total contract cost may vary depending upon the No. of Students/ Participants)
Unsuccessful Bidder(s):	Name	Reasons		
(i)		-Not applicable-		
Standstill Period	Days:	15	Date of Expiry:	20.01.2024

Prepared By:

Checked & Confirmed By:


(Shafqat Ali)

(Assistant Director, Purchase)


(Adeet Ayub)

(Deputy Director, Purchase)