

FINAL EVALUATION REPORT (REVISED)

(As Per Rule 35 of PPRA Rules, 2004)

1. Name of Procuring Agency: Ministry of Science & Technology, Islamabad.
2. Method of Procurement: Single Stage Two Envelope
3. Title of Procurement: Hiring of Janitorial Services for the Building of this Ministry (Main).
4. Tender Inquiry No.05/2022-2023.
5. PPRA Ref. No. (TSE): TS494704E
6. Date & Time of Bid Closing: 21.11.2022 at 10:30 AM.
7. Date & Time of Bid Opening: 21.11.2022 at 11:00 AM.
8. No. of Bids Received: Eight (08)
9. **Criteria for Bid Evaluation:** Technical bids were evaluated by setting five parameters (e.g. registration, NTN/GST, financial soundness, relevant experience, Manpower etc., as specified in the tender documents) and allotted 20 marks to each parameter having a total sum of 100 marks. 'Technical Bids Evaluation' of all firms with allotted marks is given as under: -

| S.# | Firm Name | Firm Registration, NTN, GST No., CNIC, etc. | Bank Statements (last year), Tax Return of last 3 years, Financial Soundness | Experience in relevant field with proof, list of projects successful/in-hand etc. | Detail/List of Offices, machinery Category wise Staff for MoST | Affidavit showing that the firm is not blacklisted | Total Marks out of 100 |
|-----|--------------------------------------------------------|---------------------------------------------|------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|----------------------------------------------------------------|----------------------------------------------------|------------------------|
| 1. | M/s Best Mansol Services (Pvt) Ltd. | 18/20 | 18/20 | 17/20 | 18/20 | 20/20 | 91/100 |
| 2. | M/s ISAAC Enterprises | 16/20 | 14/20 | 12/20 | 06/20 | 20/20 | 68/100 |
| 3. | M/s Engineering & Construction Services (ECS) | 16/20 | 17/20 | 18/20 | 14/20 | 20/20 | 85/100 |
| 4. | M/s Pakistan Trading House (Pvt) Ltd. | 16/20 | 17/20 | 15/20 | 06/20 | 20/20 | 74/100 |
| 5. | M/s Across Enterprises | 16/20 | 17/20 | 12/20 | 06/20 | 20/20 | 71/100 |
| 6. | M/s Rehman & Qureshi's Concern (Pvt) Ltd. | 17/20 | 16/20 | 17/20 | 12/20 | 20/20 | 82/100 |
| 7. | M/s T.N & Company | 17/20 | 18/20 | 17/20 | 14/20 | 20/20 | 86/100 |
| 8. | M/s Yaseen Engineering Transformers Company (Pvt) Ltd. | 17/20 | 05/20 | 02/20 | 14/20 | 00/20 | 38/100 |

10. The Committee recommended the companies/ firms securing more than 70% marks for the opening of their financial bids. Hence, following firms have been disqualified (In Technical):-

- i) M/s ISAAC Enterprises ii) M/s Yaseen Engineering Transformers Company (Pvt) Ltd.

11. Financial Bids of six qualified firms opened on 08.12.2022 at 11:00 AM. Financial proposals are as under:-

| Best Mansol Services | Engineering & Construction Company | Pakistan Trading House | Across Enterprises | Rehman & Qureshi's Concern | T.N & Company |
|-----------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| Supervisor (01) Male(s) (13) Female(s) (01) Gardener (01) Total Staff (16) | Supervisor (01) Male(s) (13) Female(s) (01) Gardener(s) (02) Total Staff (17) | Supervisor (01) Male(s) (10) Female(s) (00) Gardener(s) (02) Total Staff (13) | Supervisor (01) Male(s) (12) Female(s) (00) Gardener(s) (02) Total Staff (15) | Supervisor (01) Male(s) (07) Female(s) (01) Gardener(s) (01) Total Staff (10) | Supervisor (01) Male(s) (06) Females (02) Gardener(s) (02) Total Staff (11) |
| Rs. 567,760/- Per Month (Inclusive Material cost & all applicable taxes) | Rs. 464,999/- Per Month (Inclusive Material cost & all applicable taxes) | Rs. 480,000/- Per Month (Inclusive Material cost & all applicable taxes) | Rs. 597,245.64 Per Month (Inclusive Material cost & all applicable taxes) | Rs. 357,373/- Per Month (Inclusive Material cost & all applicable taxes) | Rs. 285,360/- Per Month (Inclusive Material cost & all applicable taxes) |
| 5 th Lowest | 3 rd Lowest | 4 th Lowest | 6 th Lowest | 2 nd Lowest | Lowest |

Lowest Bidder: M/s T.N & Company

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12. The above recommendation of procurement committee was challenged by second lowest bidder i.e. M/s Rehman & Qureshi's Concern (Pvt) Limited, in response to which a **Grievances Redressal Committee (GRC)** was made comprising of the five members of this Ministry.

13. The **GRC** addressed the grievances of the Complainant. It thoroughly discussed the case and rejected the financial proposal of the lowest bidder M/s T.N & Company i.e. Rs.285,360/- (Inclusive Material cost and all applicable Taxes) against eleven (11) sanitary workers on the grounds of not following minimum wage policy of Federal Government that is Rs 25,000 per month and will be unable to execute the subject work within quoted financial bid keeping in view the material cost and other applicable taxes. Therefore, M/s T.N & Company does not meet the requirement/ terms and conditions of the tender as well as the government applicable rules/policies. **Hence, the lowest bidder i.e. M/s T.N & Company has been disqualified by GRC while the second lowest bidder i.e. M/s Rehman & Qureshi's Concern (Pvt) limited meets the required criteria as per tender documents issued earlier by this Ministry and has been recommended for the award of this contract @ Rs.357,373/- (Inclusive Material & all Taxes) with ten sanitary workers.**

Recommended Bidder by GRC: **M/s Rehman & Qureshi's Concern (Pvt) limited (2nd Lowest)**



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**MINUTES OF THE GRIEVANCES REDRESSAL COMMITTEE (GRC) REGARDING
FINALIZATION OF TENDER FOR HIRING OF JANITORIAL SERVICES FOR MoST BUILDING**

A meeting of the **Grievances Redressal Committee (GRC)** was held on **04.01.2023 at 02 PM and 09.01.2023 at 10 PM** respectively in the office of the Joint Secretary (Org), MoST, to resolve all disputes arising out of award of Janitorial Services for MoST Building and to finalize this tender as early as possible. The composition of the **GRC** is given below:-

- | | | |
|----------------------------------------------------------|---|-----------|
| i. Mr. Sajjad Ahmed, Joint Secretary (Org) | = | Chairman |
| ii. Mr. Amir Muhammad Khan Niazi, Deputy Secretary(Admn) | = | Member |
| iii. Mr. Nawaz Ahmed, Section Officer (F&A) | = | Member |
| iv. Mr. Saeed Ahmed Rahoojo, Section Officer (Coord) | = | Member |
| v. Mr. Allahyar Khan Kalwar, Section Officer (General) | = | Secretary |

2. **GRC** reviewed the whole case in the presence of the members of GRC and the representatives of the lowest and 2nd lowest bidders respectively i.e. M/s T.N & Company (Lowest) and M/s Rehman & Qureshi's Concern (Pvt) Limited (2nd Lowest). The relevant details of the case as per the minutes of the meeting of the Procurement/ Works Committee (Who opened & evaluated this whole tender/bids) is as under:-

(i). Single Stage Two Envelope Procedure was adopted. Eight firms had submitted their technical bids out of which only six firm had qualified for the opening of their financial bids. The financial bids offered by these six firms are tabulated in detail as under:-

| Best Mansol Services | Engineering & Construction Company | Pakistan Trading House | Across Enterprises | Rehman & Qureshi's Concern | T.N & Company |
|---------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|
| Supervisor (01) Male(s) (13) Female(s) (01) Gardener (01) Total Staff (16) | Supervisor (01) Male(s) (13) Female(s) (01) Gardener(s) (02) Total Staff (17) | Supervisor (01) Male(s) (10) Female(s) (00) Gardener(s) (02) Total Staff (13) | Supervisor (01) Male(s) (12) Female(s) (00) Gardener(s) (02) Total Staff (15) | Supervisor (01) Male(s) (07) Female(s) (01) Gardener(s) (01) Total Staff (10) | Supervisor (01) Male(s) (06) Females (02) Gardener(s) (02) Total Staff (11) |
| Rs. 567,760/- Per Month (Inclusive Material cost & all applicable taxes) | Rs. 464,999/- Per Month (Inclusive Material cost & all applicable taxes) | Rs. 480,000/- Per Month (Inclusive Material cost & all applicable taxes) | Rs. 597,245.64 Per Month (Inclusive Material cost & all applicable taxes) | Rs. 357,373/- Per Month (Inclusive Material cost & all applicable taxes) | Rs. 285,360/- Per Month (Inclusive Material cost & all applicable taxes) |
| 5th Lowest | 3rd Lowest | 4th Lowest | 6th Lowest | 2nd Lowest | Lowest |

(ii). After comparing the above financial proposals, the Procurement/Works Committee recommended **M/s T.N & Company** which quoted the lowest rates i.e. Rs.285,360/- per month (Inclusive all Taxes) as shown above.

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3. "Final Evaluation Report" as recommended by the Procurement/ Works Committee, was uploaded on the website of PPRA on 16.12.2022. Afterwards an objection was raised by the 2nd lowest bidder i.e. M/s Rehman & Qureshi's Concern (Pvt) Limited, that as per Government of Pakistan's policy, minimum wage of unskilled labour is Rs.25000/- per month and 16% GST is to be charged on Gross amount. M/S T.N & Company has quoted Rs.285,360/- per month for 11 janitorial workers (inclusive material cost and all government applicable taxes). As per government policy minimum wages of 11 workers will be 275,000/- GST will be Rs.44000/- and total amount will be 319,000/- without any material cost.

4. The GRC thoroughly went through the case and observed after consultation with PPRA Director (Legal) that amount quoted by the lowest bidder, i.e., M/s T.N & Company does not follow the minimum wage policy and will also be unable to meet the material cost necessary for carrying out the subject work.

5. The difference between the 1st and 2nd Lowest is that the 1st Lowest is not meeting the criteria of minimum wage which has been amended by the Federal Government whereas the 2nd Lowest is fulfilling all the criteria and has offered financial bid of **Rs. 357,373/- Per Month** (Inclusive Material cost & all applicable taxes) with total 10 Staff.

6. Therefore, GRC unanimously proposed that the **contract for the provision of Janitorial Services for the MoST Building, may be awarded to M/s Rehman & Qureshi's Concern (Pvt) Limited (2nd Lowest Bidder), initially for a period of one year.** The contract will be extendable for another one year on same terms & conditions subject to satisfactory performance of the Contractor. The firm should depute ten (10) sanitary workers as mentioned in their financial proposal at a total monthly cost of Rs.357,373/- (Inclusive all Taxes).



Mr. Sajjad Ahmed, Joint Secretary (Org)
CHAIRMAN


Mr. Amir Muhammad Khan Niazi,
Deputy Secretary(Admn)
MEMBER


Mr. Nawaz Ahmed, Section Officer (F&A)
MEMBER


Mr. Saeed Ahmed Rahoojo, Section Officer (Coord)
MEMBER


Mr. Allahyar Khan Kalwar, Section Officer (General)
SECRETARY


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Section Officer (General)
Ministry of Science & Technology
Government of Pakistan
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**GOVERNMENT OF PAKISTAN
OFFICE OF THE CHIEF COMMISSIONER
DIRECTORATE OF INDUSTRIES & LABOUR
ICT ISLAMABAD**

No. ADLW-8(20)/ICT/2021-2052.

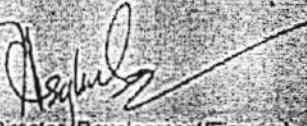
Islamabad April 26th, 2022

NOTIFICATION

In exercise of powers conferred upon him under Section-4 of the Minimum Wages Ordinance, 1967, read with Justice Division Notification No.F-17(2)/Pub/80 dated 31-12-1980, issued in pursuance of Article-2 of the Islamabad Capital Territory Administration Order 1980 (P.O. No.18 of 1980) and all others powers enabling him in this behalf, the Chief Commissioner ICT, Islamabad has been pleased to fix the minimum monthly wages of un-skilled workers and the Juvenile Workers in all the industrial/commercial establishments in the I.C.T, Islamabad, w.e.f. 1st April, 2022. The schedule of minimum wages is appended below:-

| S. No | Category of Workers | Minimum rates of wages | |
|-------|------------------------------------------------------------------------------------------|-------------------------------|---------------------------------|
| | | Per Day (for 8 working hours) | Per month (for 26 working days) |
| 1. | Adult Unskilled workers employed in industrial undertakings in ICT, Islamabad | Rs.962 | Rs.25,000/- |
| 2. | Juvenile Workers, allowed by law, employed in industrial undertakings in ICT, Islamabad. | Rs.962 | Rs.25,000/- |


BY ORDER OF THE CHIEF COMMISSIONER
ISLAMABAD CAPITAL TERRITORY


Director (Development/Finance)
Office of the Chief Commissioner
ICT, Islamabad

The Manager,
Printing Corporation of Pakistan Press,
Islamabad

Copy forwarded to:-

- > The Deputy Commissioner, Islamabad.
- > The Vice Commissioner, Islamabad Employees Social Security Institution (ESSI).
- > PS to the Chief Commissioner, ICT, Islamabad.
- > All Industries & Commercial Establishments in Islamabad.


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