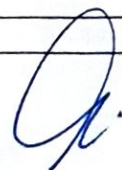


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EVALUATION REPORT
(As Per Rule 35 of PPRA Rules, 2004)

1	Name of Procuring Agency	Office of Project Director, Project Management Unit Sanitary and Sewerage system Gilgit City
2	Method of Procurement:	Single stage – one envelope procedure
3	Title of Procurement:	Supply of Office Stationery for PMU Office
4	Tender Inquiry No.:	No. PD/SSS/GLT/PPRA/O.S/11(8)2023-24/436
5	PPRA Ref. No. (TSE):	TS525454E
6	Date & Time of Bid Closing:	5 th December 2023 at 11:00 AM
7	Date & Time of Bid Opening:	5 th December 2023 at 11:30 AM
8	No of Bids Received:	Four (04)
9	Criteria for Bid Evaluation:	<p>Eligibility / Qualification Criteria:</p> <ol style="list-style-type: none">i. duly licensed by the Pakistan Engineering Council (PEC) in the appropriate category for value of Works.ii. duly pre-qualified/enlisted with the Employer.iii. Contractor/suppliers must be sole proprietor having his complete setup (own shop/general store/workshop/departmental store) registered in the name of supplier/contractor.iv. The bid security/call deposit in the shape of CDR/Pay order from any schedule bank in the name of project director sanitary and sewerage system Gilgit city must be attached with the bid/tender document. Tender without call deposit from a schedule bank, will not be accepted.v. Offer must be in Pak Rupees inclusive of all taxes applicable (if any) to be borne by the firms/dealers/suppliers/contractors.vi. Conditional, ambiguous, incomplete and hand written tenders shall not be accepted.vii. The rate of items if not corrected in the "prescribed form" will be determined in accordance with the prevalent retail prices in the open market at the time of supply. <p>Evaluation Criteria:</p> <ol style="list-style-type: none">i. Bid Security as per given amount from Schedule bankii. Bid properly signed and stamped by the bidders.iii. Offer letter and schedules of bid signed and stamped.iv. Arithmetic errors in bid.v. Relevant documents/experience certificates attached.vi. Rate/amount against each item entered.vii. Character certificates attached with bids.viii. No litigation/no blacklisting under taking attached.ix. Bank statement attached.x. Form C attached.xi. NTN attached.xii. Own stationary shop setup established
10	Details of Bid(s) Evaluated:	Four (04)



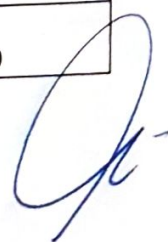
Hamza Traders 1 / 4

Name of Project : Sanitary and Sewerage System Gilgit City

Name of work : Stationery items of PMU office

Stationary Items:

S#	Name of Item	Qty	Unit	Rate	Amount (RS)
1	S/o paper A4 size 80 Gram	50	P-Reams	1700	85000
2	S/o paper A4 size 70 Gram	80	P-Reams	1380	110400
3	S/o paper legal size 80 Gram	10	P-Reams	1750	17500
4	S/o paper legal size 70 Gram	20	P-Reams	1500	30000
5	S/o Register's	15	Nos	300	4500
6	S/o Dispatch Diary Register	2	Nos	500	1000
7	S/o Hand Diaries	10	Nos	300	3000
8	S/o File Box	40	Nos	450	18000
9	S/o File Cover	250	Nos	40	10000
10	S/o File board	50	Nos	60	3000
11	S/o Tonner 30A	3	Nos	2200	6600
12	S/o Tonner 76 A	5	Nos	2500	12500
13	S/o Tonner MFP M26a	5	Nos	2200	11000
14	S/o Smart Tank ink 515	3	Nos	550	1650
15	S/o Photostat Tonner Powder	5	Nos	1400	7000
16	S/o Calculator Scientific	2	Nos	500	1000
17	S/o Gum stick	15	Nos	100	1500
18	S/o Eraser	3	Dozen	150	450
19	S/o Note sheet	4	Nos	50	200



20	S/o Drafting pad large size	12	Nos	150	1800
21	S/o Stapler machine large size	1	Nos	1000	1000
22	S/o Stapler machine medium size	4	Nos	500	2000
23	S/o Call bell	2	Nos	1000	2000
24	S/o Punching machine	5	Nos	150	750
25	S/o Paper cutter	5	Nos	100	500
26	S/o pen jar	5	Nos	100	500
27	S/o Schneider pen	24	Pkt	2450	58800
28	S/o Uni ball Point Blue	10	Pkt	2300	23000
29	S/o Uni ball Point Black	5	Pkt	2200	11000
30	S/o Uni ball Point Red	5	Pkt	1000	5000
31	S/o White Board 3 x 4	2	Nos	500	1000
32	S/o paper clip	5	Pkt	60	300
33	S/o Drafting Pad small size	40	Nos	80	3200
34	S/o Pencil lead	6	Dozen	250	1500
35	S/o Sharpener	3	Dozen	120	360
36	S/o Blanco	12	Nos	80	960
37	S/o High lighters (diff colours)	20	Nos	80	1600
38	S/o Staff attendance registers	2	Nos	100	200
39	S/o Stapler machine pins	5	pkts	100	500
40	S/o Vehicle log book	5	Nos	100	500
41	S/o USB 8 GB	5	Nos	500	2500
42	S/o USB 16GB	4	Nos	600	2400
43	S/o External Disk SSD/ External Storage 1 T-B	1	Nos	1000	1000
44	S/o White board marker 2mm Blue	12	Nos	70	840
45	S/o Permanent marker	10	Nos	70	700

46	S/o Binding tap diff size's 1",2",3"	30	Nos	130	3900
47	S/o Stamp pad ink	3	Nos	50	150
48	S/o Binding sheets A4	10	Pkt	500	5000
49	S/o Binding sheets A3 size	1	Pkt	600	600
50	S/o Colors sheets A4	5	Pkt	290	1450
	Total				459,310
	G.Total				459,310

Waleed Book Depot & Stationers 2/4

Name of Project : Sanitary and Sewerage System Gilgit City

Name of work : Stationery items of PMU office

Stationary Items:

S#	Name of Item	Qty	Unit	Rate	Amount (RS)
1	S/o paper A4 size 80 Gram	50	P-Reams	1500	75000
2	S/o paper A4 size 70 Gram	80	P-Reams	1200	96000
3	S/o paper legal size 80 Gram	10	P-Reams	1600	16000
4	S/o paper legal size 70 Gram	20	P-Reams	1300	26000
5	S/o Register's	15	Nos	300	4500
6	S/o Dispatch Diary Register	2	Nos	700	1400
7	S/o Hand Diaries	10	Nos	600	6000
8	S/o File Box	40	Nos	500	20000
9	S/o File Cover	250	Nos	60	15000
10	S/o File board	50	Nos	80	4000
11	S/o Tonner 30A	3	Nos	3000	9000
12	S/o Tonner 76 A	5	Nos	3000	15000
13	S/o Tonner MFP M26a	5	Nos	3000	15000

14	S/o Smart Tank ink 515	3	Nos	7000	21000
15	S/o Photostat Tonner Powder	5	Nos	3000	15000
16	S/o Calculator Scientifc	2	Nos	1000	2000
17	S/o Gum stick	15	Nos	400	6000
18	S/o Eraser	3	Dozen	10	30
19	S/o Note sheet	4	Nos	400	1600
20	S/o Drafting pad large size	12	Nos	200	2400
21	S/o Stapler machine large size	1	Nos	600	600
22	S/o Stapler machine medium size	4	Nos	400	1600
23	S/o Call bell	2	Nos	1000	2000
24	S/o Punching machine	5	Nos	300	1500
25	S/o Paper cutter	5	Nos	200	1000
26	S/o pen jar	5	Nos	500	2500
27	S/o Schneider pen	24	Pkt	7000	168000
28	S/o Uni ball Point Blue	10	Pkt	3600	36000
29	S/o Uni ball Point Black	5	Pkt	3600	18000
30	S/o Uni ball Point Red	5	Pkt	3600	18000
31	S/o White Board 3 x 4	2	Nos	3000	6000
32	S/o paper clip	5	Pkt	200	1000
33	S/o Drafting Pad small size	40	Nos	100	4000
34	S/o Pencil lead	6	Dozen	100	600
35	S/o Sharpener	3	Dozen	100	300
36	S/o Blanco	12	Nos	60	720
37	S/o High lighters (diff colours)	20	Nos	60	1200
38	S/o Staff attendance registers	2	Nos	200	400
39	S/o Stapler machine pins	5	pkts	100	500

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40	S/o Vehicle log book	5	Nos	300	1500
41	S/o USB 8 GB	5	Nos	600	3000
42	S/o USB 16GB	4	Nos	1000	4000
43	S/o External Disk SSD/ External Storage 1 T-B	1	Nos	15000	15000
44	S/o White board marker 2mm Blue	12	Nos	50	600
45	S/o Permanent marker	10	Nos	50	500
46	S/o Binding tap diff size's 1",2",3"	30	Nos	300	9000
47	S/o Stamp pad ink	3	Nos	50	150
48	S/o Binding sheets A4	10	Pkt	400	4000
49	S/o Binding sheets A3 size	1	Pkt	1000	1000
50	S/o Colors sheets A4	5	Pkt	500	2500
	Total				656,100
	G. Total				656,100

Contractor Name : SAIJ ENTERPRISES, ¾

Name of Project : Sanitary and Sewerage System Gilgit City

Name of work : Stationery items of PMU office

Stationery Items:

S#	Name of Item	Qty	Unit	Rate	Amount (RS)
1	S/o paper A4 size 80 Gram	50	P-Reams	1150	57500
2	S/o paper A4 size 70 Gram	80	P-Reams	1100	88000
3	S/o paper legal size 80 Gram	10	P-Reams	1250	12500
4	S/o paper legal size 70 Gram	20	P-Reams	1150	23000
5	S/o Register's	15	Nos	550	8250
6	S/o Dispatch Diary Register	2	Nos	300	600
7	S/o Hand Diaries	10	Nos	400	4000

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8	S/o File Box	40	Nos	480	19200
9	S/o File Cover	250	Nos	50	12500
10	S/o File board	50	Nos	60	3000
11	S/o Tonner 30A	3	Nos	3200	9600
12	S/o Tonner 76 A	5	Nos	3500	17500
13	S/o Tonner MFP M26a	5	Nos	3000	15000
14	S/o Smart Tank ink 515	3	Nos	50	150
15	S/o Photostat Tonner Powder	5	Nos	3000	15000
16	S/o Calculator Scientific	2	Nos	500	1000
17	S/o Gum stick	15	Nos	150	2250
18	S/o Eraser	3	Dozen	10	30
19	S/o Note sheet	4	Nos	90	360
20	S/o Drafting pad large size	12	Nos	120	1440
21	S/o Stapler machine large size	1	Nos	700	700
22	S/o Stapler machine medium size	4	Nos	600	2400
23	S/o Call bell	2	Nos	1000	2000
24	S/o Punching machine	5	Nos	300	1500
25	S/o Paper cutter	5	Nos	200	1000
26	S/o pen jar	5	Nos	200	1000
27	S/o Schneider pen	24	Pkt	3800	91200
28	S/o Uni ball Point Blue	10	Pkt	1920	19200
29	S/o Uni ball Point Black	5	Pkt	1920	9600
30	S/o Uni ball Point Red	5	Pkt	1920	9600
31	S/o White Board 3 x 4	2	Nos	1500	3000
32	S/o paper clip	5	Pkt	150	750
33	S/o Drafting Pad small size	40	Nos	70	2800

34	S/o Pencil lead	6	Dozen	130	780
35	S/o Sharpener	3	Dozen	120	360
36	S/o Blanco	12	Nos	75	900
37	S/o High lighters (diff colours)	20	Nos	80	1600
38	S/o Staff attendance registers	2	Nos	600	1200
39	S/o Stapler machine pins	5	pkts	60	300
40	S/o Vehicle log book	5	Nos	180	900
41	S/o USB 8 GB	5	Nos	800	4000
42	S/o USB 16GB	4	Nos	1000	4000
43	S/o External Disk SSD/ External Storage 1 T-B	1	Nos	18000	18000
44	S/o White board marker 2mm Blue	12	Nos	60	720
45	S/o Permanent marker	10	Nos	60	600
46	S/o Binding tap diff size's 1",2",3"	30	Nos	150	4500
47	S/o Stamp pad ink	3	Nos	60	180
48	S/o Binding sheets A4	10	Pkt	1100	11000
49	S/o Binding sheets A3 size	1	Pkt	900	900
50	S/o Colors sheets A4	5	Pkt	600	3000
	Total				488,570
	G.Total				488,570

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Mayaro Traders & suppliers 4/4

Name of Project : Sanitary and Sewerage System Gilgit City

Name of work : Stationery items of PMU office

Stationary Items:

S#	Name of Item	Qty	Unit	Rate	Amount (RS)
1	S/o paper A4 size 80 Gram	50	P-Reams	1140	57000
2	S/o paper A4 size 70 Gram	80	P-Reams	1090	87200
3	S/o paper legal size 80 Gram	10	P-Reams	1240	12400
4	S/o paper legal size 70 Gram	20	P-Reams	1140	22800
5	S/o Register's	15	Nos	545	8175
6	S/o Dispatch Diary Register	2	Nos	290	580
7	S/o Hand Diaries	10	Nos	390	3900
8	S/o File Box	40	Nos	475	19000
9	S/o File Cover	250	Nos	45	11250
10	S/o File board	50	Nos	55	2750
11	S/o Tonner 30A	3	Nos	3190	9570
12	S/o Tonner 76 A	5	Nos	3490	17450
13	S/o Tonner MFP M26a	5	Nos	2990	14950
14	S/o Smart Tank ink 515	3	Nos	45	135
15	S/o Photostat Tonner Powder	5	Nos	2990	14950
16	S/o Calculator Scientific	2	Nos	495	990
17	S/o Gum stick	15	Nos	145	2175
18	S/o Eraser	3	Dozen	120	360
19	S/o Note sheet	4	Nos	85	340
20	S/o Drafting pad large size	12	Nos	115	1380
21	S/o Stapler machine large size	1	Nos	690	690

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22	S/o Stapler machine medium size	4	Nos	590	2360
23	S/o Call bell	2	Nos	990	1980
24	S/o Punching machine	5	Nos	290	1450
25	S/o Paper cutter	5	Nos	190	950
26	S/o pen jar	5	Nos	190	950
27	S/o Schneider pen	24	Pkt	3790	90960
28	S/o Uni ball Point Blue	10	Pkt	1910	19100
29	S/o Uni ball Point Black	5	Pkt	1910	9550
30	S/o Uni ball Point Red	5	Pkt	1910	9550
31	S/o White Board 3 x 4	2	Nos	1490	2980
32	S/o paper clip	5	Pkt	145	725
33	S/o Drafting Pad small size	40	Nos	65	2600
34	S/o Pencil lead	6	Dozen	120	720
35	S/o Sharpener	3	Dozen	120	360
36	S/o Blanco	12	Nos	70	840
37	S/o High lighters (diff colours)	20	Nos	75	1500
38	S/o Staff attendance registers	2	Nos	590	1180
39	S/o Stapler machine pins	5	pkts	55	275
40	S/o Vehicle log book	5	Nos	175	875
41	S/o USB 8 GB	5	Nos	790	3950
42	S/o USB 16GB	4	Nos	990	3960
43	S/o External Disk SSD/ External Storage 1 T-B	1	Nos	17990	17990
44	S/o White board marker 2mm Blue	12	Nos	55	660
45	S/o Permanent marker	10	Nos	55	550
46	S/o Binding tap diff size's 1",2",3"	30	Nos	145	4350

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47	S/o Stamp pad ink	3	Nos	55	165
48	S/o Binding sheets A4	10	Pkt	1090	10900
49	S/o Binding sheets A3 size	1	Pkt	890	890
50	S/o Colors sheets A4	5	Pkt	590	2950
Total					483,315

REMARKS:-

Based on the above-mentioned evaluation area/criteria, bids of the participating bidders/suppliers are as follows.

Sr. No.	Bidder/Supplier	Findings/Remarks
1.	M/s Hamza Traders	Substantially Complete Bid
2.	M/s Waleed Book Depot and Stationers	Incomplete Bid i. The Bid is not signed and stamped by the bidder. ii. The Offer Letter is not filled, signed, and stamped by the bidder. iii. No Character Certificate attached by bidder. iv. FBR Registration not attached
3.	M/s Saij Enterprises	Incomplete Bid i. The Bid is not signed and stamped by the bidder. ii. The Offer Letter is not filled, signed and stamped by the bidder. iii. No Character Certificate attached by bidder. iv. No-Litigation affidavit not attached by bidder. v. FBR Registration not attached
4.	M/s Mayaro Traders and Suppliers	Incomplete Bid i. The Bid is not signed and stamped by the bidder. ii. The Offer Letter is not filled, signed, and stamped by the bidder. iii. No Character Certificate attached by bidder. iv. No-Litigation affidavit not attached by bidder. v. FBR Registration not attached

The Technical and Financial Bids of all the bidders/suppliers were evaluated in detail and it was concluded that **M/s Hamza Traders** submitted the complete bid except for handwritten submission of the financial bid, which can be waived off by the employer as a minor deviation while the remaining three (03) number of bidders/suppliers had submitted the incomplete bids as highlighted in the above-mentioned table.

The details of the quoted bids and ranking of the evaluated bidders are as below: -

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DETAILED EVALUATION CHECK LIST

SR NO.	BIDS EVALUATION AREAS	BIDDER NAME							
		(1/4)		(2/4)		(3/4)		(4/4)	
		M/s HAMZA TRADERS		M/s WALEED BOOK DEPOT & STATIONERS		M/s SAIJ ENTERPRISES		M/s MAYARO TRADERS & SUPPLIERS	
		Yes	No	Yes	No	Yes	No	Yes	No
1	Bid Security as per given amount from scheduled Bank	✓		✓		✓		✓	
2	Bids properly signed and stamped by bidder	✓			✓		✓		✓
3	Offer letter and Schedules of Bids signed and stamped	✓			✓		✓		✓
4	Arithmatice Errors in Bids	✓			✓	✓			✓
5	Relevant documents/experience certificates attached	✓		✓		✓		✓	
6	Rates/amount against each item entered	✓		✓		✓		✓	
7	Character certificates attached with bids	✓			✓		✓		✓
8	No litigation/No black listing undertaking attached	✓		✓			✓		✓
9	Bank statement attached	✓		✓		✓		✓	
10	Form C attached	✓		✓				✓	
11	NTN attached	✓			✓		✓		✓
12	Own Stationary Shop setup established	✓		✓		✓		✓	
13	Total Quoted Bid Price	459,310		656,100		488,900		483,355	
14	Bid Price After Arithmetic Check	459,310		656,100		488,570		483,315	
		Lowest Bidder		4th		3rd		2nd	
15	Overall remarks on completeness of Bids								

COMPARATIVE STATEMENT:

Sr. No	Name of participated Bidders/suppliers	Quoted Bid Price	Arithmetic Check Bid Price	Difference	Rank	Remarks
1	M/s Hamza Traders	459,310	459,310	0	1st	Substantially Complete Bid
2	M/s WALEED BOOK DEPOT & STATIONERS	656,100	656,100	0	4th	Incomplete Bid Submission
3	M/s SAIJ ENTERPRISES	488,900	488,570	-330	3rd	Incomplete Bid Submission
4	M/s MAYARO TRADERS & SUPPLIERS	483,355	483,315	-40	2nd	Incomplete Bid Submission

Notes:

As result of detailed evaluation conducted by notified committee, it was concluded that out of total Four (04) participated bidders/suppliers, the bids submitted by the three bidders/suppliers i.e. (M/s Waleed Book Depot & Stationer, M/s Saij Enterprises, and M/s Mayaro Traders & Suppliers) submitted incomplete bids against laid down criteria and Terms and Conditions mentioned in bid documents and in invitation to bids. hence could not substantiated completeness of bids and declared as non-responsive. While the supplier/bidder M/s Hamza Traders submitted substantially responsive bids in terms of requirement of bid documents and terms and conditions of advertisement. (detailed evaluation sheet /checklist attached as above. Therefore, the Bidder/supplier M/s Hamza Traders declared as lowest evaluated /most advantageous bidder.

Signature:



Project Director,
Sanitary and Sewerage System Gilgit City

Official Stamp:

Shafqat Ali
Project Director
Sanitary and Sewerage System
Gilgit City