



Managing Director

F. No. 1(9)/IT/PPRA/2023  
PUBLIC PROCUREMENT REGULATORY AUTHORITY  
CABINET DIVISION  
GOVERNMENT OF PAKISTAN

Islamabad, the 14<sup>th</sup> June, 2023.

Subject: **INSTRUCTION REGARDING PUBLICATION AND TIMELY PROVISION OF BIDDING DOCUMENTS TO THE PROSPECTIVE BIDDERS**

It has been observed with serious concerns that various Procuring Agencies either deliberately delay the issuance of bidding documents or put conditions to furnish bid security prior to issuance of bidding documents to the prospective bidders. In terms of “**Manner of Advertisement Regulations, 2022**” notified on 10<sup>th</sup> May 2022, all procuring agencies are under obligation to advertise the bidding documents on their own website or PPRA’s website for procurement over five hundred thousand Pakistani rupees to uphold the fundamental principles of procurements i.e. transparency, open competition and equal opportunity to the interested supplier/contractors.

2. Further, Rule-23 of Public Procurement Rules, 2004 reiterates that precise and unambiguous bidding documents shall be made available to the bidders *immediately* after the publication of the invitation to bid. It is also noticed that procuring agencies charge exorbitant fee from prospective bidders for the provision of bidding documents which transgress the provisions of Rule 23(5) of Public Procurement Rules 2004, which stipulates that “*price means the cost of printing and providing the documents only*”.

3. In view of the above, all Secretaries and Head of the Autonomous Bodies are requested to issue instructions to all the departments attached or under the administrative control of your Ministry/Division to adhere to Rule 23 of Public Procurement Rules 2004 read in conjunction with Manner of Advertisement Regulation, 2022 to ensure the publication of bidding documents on Authority’s website as well procuring agency’s website (if available) and provide bidding documents to prospective bidders without any delay.

With profound regards.

Yours sincerely,

(Maqbool Ahmad Gondal)

**All the Federal Secretaries/ Head of the Organizations**