

**Government of Pakistan
Ministry of Foreign Affairs
Islamabad**

No. Dir (P-II)4/1/2024

08th August, 2024

OFFICE MEMORANDUM

Subject: **Invitation for Bid for Procurement of Services of Institutions / Testing Centers**

The Ministry intends to float a tender for procurement of services of Institutions/Testing Centers in Islamabad, Lahore, Karachi, Peshawar and Quetta for computer Labs with a capacity of at least 100 computers with LAN connectivity and a printer for every 15 computers for the purpose of recruitment in the Ministry of Foreign Affairs, Islamabad. Ministry has already uploaded the Notice on EPADS.

2. The Public Procurement Regulatory Authority (PPRA) is requested to make necessary arrangements for publishing the tender notice on its website by 10-08-2024. The copy of tender notice is enclosed.

Encl: as above


(Naeem Iqbal Cheema)
Director (Personnel-II)
051-9201405

Mr. Rizwan Mahmood,
Director (MIS),
Public Procurement Regulatory Authority,
Islamabad

**GOVERNMENT OF PAKISTAN
MINISTRY OF FOREIGN AFFAIRS
ISLAMABAD

**INVITATION FOR BIDS
(SINGLE-STAGE TWO ENVELOPE)**

Ministry of Foreign Affairs, Islamabad invites sealed bids from well reputed institutions/agency for provisions of suitable labs and other facilities etc in Islamabad, Peshawar, Lahore, Karachi and Quetta registered with Income Tax and Sales Tax Department and are also on Active Taxpayer List (ATL) of Federal Board of Revenue (FBR) with relevant code of work for below mentioned work:

Name of work	Bid Security
Procurement of Services of Institutions/Testing Centers in Islamabad, Lahore, Karachi, Peshawar and Quetta for computer Labs with a capacity of at least 100 computers with LAN connectivity and a printer for every 15 computers as-per detail mentioned in Bid document.	300, 000

2. Bidding will be carried out by adopting "Single Stage Two Envelope) (SSTE)" procedure as per Clause-36(b) of Public Procurement Rule-2004.
3. In the first instance, technical proposal shall be opened and evaluated as per criteria given in bidding documents i.e. (TORs).
4. After the technical evaluation and approval of the proposal, the Ministry of Foreign Affairs will open the financial bids only of the technically responsive bidders on the date, time and venue communicated later.
5. Pre-bid meeting will be held on 19th August, 2024 at 1100 hrs in Conference Room, 3rd Floor, Agha Shahi Block, Ministry of Foreign Affairs, Islamabad.
6. The bidders shall bid for complete scope of work as specified in bidding documents. Incomplete bids or bids covering partial scope of work will be rejected.
7. All bids must be accompanied by a bid security in the shape of Bank draft, Pay Order etc in the name of Ministry of Foreign Affairs, Islamabad.
8. Bidding documents can be downloaded from EPADS free of cost.
9. Bids, prepared in accordance with the instructions provided in the bidding documents, must be submitted electronically through EPADS only and original Bid Security must be submitted (in hard form) through legally authorized representatives only on the address given here under on or before 27th August, 2024 at 1200 hrs. Technical proposals shall be opened on same day at 1230 hrs.

This tender Notice is also available on PPRA website (www.ppra.org.pk) as well as EPADS.

**Director (Personnel-II)
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