



SURVEY OF PAKISTAN
DIRECTORATE OF PRINTING & GEODESY
Rawalpindi

INVITATION TO BID

Survey of Pakistan, a National Surveying & Mapping Agency, invites sealed bids under the Project titled “**ESTABLISHMENT OF NEW GENERATION NATIONAL GEODETIC DATUM OF PAKISTAN (Datum Project)**” under **Single Stage-two Envelopes procedure** from Transporters / Contractor/ Firms, who are active taxpayers with valid GST, NTN and professional tax certificate for provision of services of Transportation of 30 x vehicles (20 x Single Cabin & 10 x Double Cabin), manufactured by Foton, China from port situated in Karachi to offices of Survey of Pakistan at Rawalpindi/Islamabad.

2). Bidding documents, containing detailed terms and conditions, technical specifications, method of provision of services for submission of bids, bid security, bid validity, opening of bid, evaluation criteria, clarification/rejection of bids, performance guarantee etc., can be downloaded by the interested bidders from PPRA’s website www.ppra.org.pk and Survey of Pakistan website www.sop.gov.pk.

3). The bids, prepared in accordance with the instructions in the bidding documents, duly addressed to the “Chairman Purchase Committee, Datum Project Survey of Pakistan Rawalpindi (FTN: 9010609-1), must reach Survey of Pakistan (SoP), Faizabad, Murree Road, Rawalpindi on or before **21-08-2024 at 11:00 hrs**. Bids will be opened on the same day at **11:30 hrs**.

(MUHAMMAD AQIB)
DEPUTY DIRECTOR
CHAIRMAN PURCHASE COMMITTEE
DATUM PROJECT
051-9290241

TERMS & CONDITIONS

1. Applications on prescribed form (attached) along with technical specifications (compliance sheet) and contract, which can be downloaded from the website of PPRA, should reach the **Chairman Purchase Committee, Datum Project Survey of Pakistan (SoP) (FTN: 9010609-1) by registered post/courier latest by 11:00 hours on 21-08-2024**. These will be opened at 11:30 hours on the same day in the presence of bidders or their authorized representatives.
2. The method of procurement is **single stage – two envelope** as per PPRA's rules.
3. Forms/ Proforma for Technical Proposal and Financial Proposal, to be submitted on firm letterheads, are attached as **Annex-A & Annex-B** respectively.
4. The Bidders will send their Proposals in two sealed envelopes, marked as "FINANCIAL PROPOSAL" & "TECHNICAL PROPOSAL" in bold and legible letters to avoid confusion. Initially, only envelopes marked as **Technical Proposal** shall be opened and envelopes marked as Financial Proposal shall be retained in the custody of Chairman Purchase Committee. After the **evaluation & recommendations by the concerned Technical Evaluation Committee**, Financial Proposals of only technically qualified bids will be opened. Date and time of opening of Financial Proposal will be informed to bidders through telephone after evaluation of technical bids by the Committee.
5. The Financial Proposals of bids found technically non-responsive shall be returned unopened to the respective bidders.
6. 2% earnest money in shape of pay order/bank draft in the name of Chairman Purchase Committee, Datum Project, Survey of Pakistan, Rawalpindi should be enclosed in the envelope containing Financial Bid. However, the certificate for attachment be indicated in technical bid, otherwise, the same will be rejected at the opening stage of technical bids.
7. The earnest money of all bidders will be kept until the job is done.
8. Necessary Clearance of transporting vehicles for entrance firm vehicle to lift the shipment is the responsibility of the firm.
9. Bidder shall not submit any document after due date except in response to any clarification sought by Chairman Purchase Committee and in response to clarifications no change shall be made.
10. **Survey of Pakistan reserves the right to reject any or all bids or accept any bid subject to the relevant provisions of PPRA Rules-33.**
11. Only registered firms who are on Active Tax Payers List (ATL) of FBR are eligible to participate in the bidding process. The firm should attach a proof that he is on ATL of FBR Data Base.
12. In Financial Proposal, the prices should be inclusive of all leviable taxes and trip-insurance from Karachi Port to SoP Office Rawalpindi/ Islamabad. The bidders should also provide the detail price analysis of the services in their Financial Proposal along with net quoted unit rate with GST and without GST showing

complete pen picture of their quoted charges. Amount should be mentioned both in words & figures. In case of difference, the amount given in words will be accepted.

13. Bids will be valid for 120 days from the date of opening of bid.
14. Successful bidder(s) will deliver vehicles at **HQs, Survey of Pakistan, Faizabad, Murree Road, Rawalpindi or Survey training Institute Islamabad H-8/2 Faiz Ahmed Faiz Road Islamabad as will be mentioned in WORK ORDER.**
15. Successful bidder(s) will be required to execute an agreement governing the terms & conditions of the contract.
16. SoP will issue WORK ORDER to successful bidder after port/custom clearance of 30 x vehicles via email and will be intimated telephonically. Firm will be responsible to carry/lift/transport (30 x vehicles) within 01 day after intimation.
17. Before, loading vehicles at Karachi Port, the firm will inspect vehicles, and report to **Chairman Purchase Committee, if any damage to vehicles are observed. If not reported, it will be considered that the firm has received undamaged vehicles.**
18. The firm will be responsible to obtain trip-insurance 100% claim coverage from well-known Insurance company and provide insurance paper/ document of 30 x vehicles to chairman Purchase Committee through courier within two days.
19. In case of any misshape or any damage to transported vehicles (30 x vehicles), the firm will be responsible to claim insurance, and will be bound to deliver the same within 90 days at SoP office Rawalpindi/Islamabad. SoP will not make any depreciation payment to insurance company.
20. **Liquidation Damages:** The firm has to pay liquidation damages for the period of delays in lifting/ transporting upto 1% of the contract price per day addition to damage cost imposed by the Port or any authority to delay in lifting.
21. **Performance Guarantee:** The bidder shall provide to Survey of Pakistan (SoP), a Performance Guarantee issued by A-Plus Pakistani Scheduled Bank, having a value of 10% of the contract price and which is valid for 12 months beyond the expected date of delivery of the 30 x vehicles. SoP shall confirm the authenticity / genuineness of the Bank Guarantee from the concerned Bank. Performance Guarantee shall be submitted just after successful submission of deliverables and after obtaining Acceptance letter from SoP. 10% performance guarantee will remain held with SoP and be released after 30 days of receiving the vehicles.
 - a. Bank Guarantee furnished against this contract is un-conditional and encashable at the will of the firm. Firm will undertake not to hinder/restrain its encashment through court, extra judicial or any other way (including administrative process)
 - b. If the firm fails to produce the Bank Guarantee within specified period, SoP reserves the right of cancelling the contract at the risk and expense of the firm. In the event of un-satisfactory performance or of any breach of terms of the contract, the bank guarantee shall be forfeited to the govt at the discretion of the firm.

22. If the firm fails to transport the vehicles after issuance of work order within ten days, the Bank Guarantee will be confiscated and the tender will be awarded to second least bidder.
23. **Confidentiality:** The firm shall not, during the process of execution or after expiration of this contract, disclose any proprietary or data without the prior written consent of SoP.
24. **Force Majeure:** Both the parties shall not be held responsible for any delay occurring in the Project due to event of Force Majeure such as acts of God, War, Civil commotion, Strike, Lockouts, Act of Foreign Govt and its agencies and disturbance directly affecting the parties over the events or circumstances where both the parties have no control. In such an event both parties will inform each other within 15 days of the happening and within the same timeframe about the discontinuation of such circumstances / happening in writing.
25. Every page of the original proposal documents should be signed and stamped by the bidder and proposal to be submitted in binded form otherwise bid will not be accepted.
26. Govt Departments have capacity of transportation are encouraged to apply, only Financial Proposal will be considered.
27. Any firm which furnishes wrong information, will be liable for legal proceeding. Any contract awarded in such case when find out, will be cancelled.
28. The bidder/lead should not be blacklisted by any of its clients. An affidavit to this affect must be submitted by the bidder.
29. **Litigation:** In case any dispute, only court of law at Islamabad/ Rawalpindi have jurisdiction to decide the matter.
30. For more information, please contact **Mr. Muhammad Aqib, Deputy Director at telephone No. 051-9290241.**

EVALUATION CRITERIA

1. **Technical Evaluation:** Technical Evaluation Reports of the Technical Proposals will be made as per tender specifications without the reference to the price as per PPRA Rule 36 (b)(v). The Technical proposal evaluation committee will evaluate the technical proposals and qualifications as follows. Technical Evaluation proforma is attached as Annex-A. The firm has to submit the form along with proofs.

EXPERIENCE (Total Marks 25)	10 Years or more	7 Years	5 Years	2 Years	Less than 2 Years
	25	20	15	10	00
NO. OF CAR HAULERS/MULTI CARRIER (Total Marks 25)	20 veh	15 veh	10 veh	05 veh	Less than 05 veh
	25	20	15	10	00

The firm obtaining 25 marks or more will considered as technically qualified and will be considered for financial bid opening.

2. Evaluation of Financial Proposals / Bids

- a. Only the Financial Proposals of those bidders will be opened publicly who's Technical Proposals are qualified/ accepted by the Technical Evaluation Committee. **For financial evaluation, the total cost of whole package indicated in the Financial Proposal will be considered.**
- b. For assessment of 100% claim coverage of insurance during transit, if any damage or loss occurs, the cost of may be considered as follow:

Vehicle	Price in Chinese currency (RMB) unit price	QTY	Total Cost
Double cabin right-hand driver diesel pickup truck Brand : Foton	RMB: 150,000/-	10	1,500,000.00
Single cabin right-hand driver diesel pickup truck Brand: Foton	RMB: 163,500/-	20	3,270,000.00

- c. The Purchase Committee will determine whether the Financial Proposals are complete. The total cost indicated in the Financial Proposal shall be deemed as final and reflecting the total cost of transporting the vehicles. Omissions, if any, in costing any item shall not entitle the firm to be compensated and the liability to fulfill its obligations within the total quoted price shall be that of the Vendor. The lowest Financial Proposal will be considered as the most advantageous bid.
- d. According to PPRA Rule 38-A, the bidder may offer un-conditional discount, in percentage of their quoted price or bids, before opening of the financial proposal. The discount bid price shall be considered as original bid for evaluation being an integral part of the bid. No offer of discount shall be considered after the bids are opened. The bidder will offer discount in term of percentage of financial bid in writing on Firm letterhead. **The bidder may not forget to bring Firm letterhead on the day and time of opening of Financial Bid.**
- e. The bid having **the lowest total cost of the whole package inclusive of all taxes will be considered as most advantageous bid.**

RESPONSIBILITY AGAINST DAMAGES/OWNERSHIP

The bidder shall be responsible for whole/any damage caused to the item(s) by accident / improper handling / loading, un-loading, before handing over to / taking charge by Survey of Pakistan (SoP). The bidder shall replace the same at its own cost or claim insurance.

PAYMENT:

- i. No Payment shall be made in advance.
- ii. The bidder shall provide necessary and supporting documents along with invoice.
- iii. After safe and secure delivery of 30 x vehicles, the bidder shall submit an application for payment to the Project Director Datum Project Survey of Pakistan Rawalpindi. The application shall be accompanied by such invoices, receipt or other documentary evidences as SoP require.
- iv. SoP shall make payment for services provided by the bidder as per Govt. policy in Pak Rupees through crossed Cheque.
- v. All payment shall be subject to any and all taxes, duties and levies applicable under the laws of Pakistan for the whole period starting from issuance of work order till delivery of the vehicles.

SERVICES PERIOD:

- i. The firm will provide vehicles within a period of **10 days** of issuance of work order.
- ii. The most advantageous bidding firm/vendor shall be responsible to deliver vehicles at **HQs, Survey of Pakistan, Faizabad, Murree Road, Rawalpindi or Survey Training Institute H 8/2 Islamabad as per mentioned in Work Order within** due time as given in Work Order.

AGREEMENT DEED

After SUCCESSFUL BIDDING, the firm has to sign a formal agreement deed on a stamp paper of appropriate value as per attached sample. When the customs at the port are cleared, Survey of Pakistan has to issue Work Order.

CONTRACT AGREEMENT

GOVERNMENT OF PAKSITAN
(MINISTRY OF DEFENCE)
SURVEY OF PAKISTAN
RAWALPINDI

Contract No. /11-A-25/Datum Tender, dated: - -2024

Refers Supplier's Tender No.

An agreement made the _____ day of ----- Two Thousand Twenty Four between the President of Pakistan (herein after called the "SERVICES RENDER" on the one part and M/s. -----, "SERVICES PROVIDER" on the other part.

Whereby it is agreed that the firm shall transport 30x Vehicles (20 x Single Cabin & 10 x Double Cabin) imported from China.

CONTRACT CONDITIONS/CLAUSES:

- 1). **Name of consignee:** **Project Director, Datum Project, Survey of Pakistan Rawalpindi.**
- 2). **Firm Name and Address:** M/s.
- 3). **Firm's NTN No.**
- 4). **Firm's Sales Tax Reg. No:**
- 5). **Date of Delivery:** **Within 10 days of issuance of WORK ORDER.**
- 6). **Dispatch Instructions:** Must be Handover to Chairman Purchase Evaluation Committee.
- 7). **Safe Delivery of Goods** Trip- Insurance (major) will be the responsibility of the firm. In-case any damage the firm will claim insurance and deliver the vehicle within three months.
- 8). **Inspection:**
 - a) Inspection Authority: **Technical Evaluation Committee**
 - b) Inspection Officer: **Chairman Technical Evaluation Committee**
 - c) Place of Inspection: **Consignee's Premises at SoP Offices Rawalpindi/Islamabad as mentioned in Work Order.**
 - d) The Inspecting Officer will be informed 02 working days in advance about the time for inspection
- 9). **Checking of vehicles at Consignee's End:** All vehicles will be checked at consignee's premises in the presence of firm's representatives. If, for the reasons of economy or other the firm decides not to nominate his representative for such checking, then advance written notice to this effect will be given by the firm to the **Project Director (PD), Datum Project, Survey of Pakistan Rawalpindi** under intimation to **CPC** prior to or immediately on delivering vehicles. Before, Loading of any vehicle at

Karachi Port, firm will inspect vehicles, and report to **PD** if any damaged vehicles are unloaded from Ship. If not reported, it will be considered that the firm has received undamaged vehicles.

10). The firm provide trip-insurance paper within **Two Days** after issuance of **WORK ORDER**.

11). **Terms of Payment:**

a) 100% payment of value of SERVICES provided will be paid to M/s. -----

-----, through Cheque by submission of bills duly supported by the **NOC** from concerned **TPC**

b) Bill will be furnished to the Project Director, Datum Project SoP, Rawalpindi.

12). **Taxes & Duties:**

a) **Duties & Taxes Applicable:** The prices quoted are inclusive of all kinds of duties and taxes. The SoP shall not be liable for reimbursement of duties and taxes on the SERVICE RENDERED other than those given in the quoted rates. The payment of element of taxes and duties, which are included in quoted rates, will be made to the Firm only after production of duly authenticated documentary proof of its payment to the respective department. In case fresh taxes and duties are levied by the government after opening of the tender will signing of the contract and during the currency of the contract i.e. within the original delivery period) or if the existing rates of taxes are increased after opening of the tender and during the currency of the contract, liability shall be of the purchaser and the same shall be reimbursed to the supplier at actual, on production of documentary proof of his payment duly authenticated. In case of any subsequent decrease in existing or future duty or taxes by the Govt. after opening of tender and during the currency of the contract the liability shall be of the supplier and the supplier shall reimburse the same to SoP.

b) For release of payment, the Firm would be required to furnish the following documents to **Project Director**.

i Proof of registration with Sales Tax Department (Copy of Registration Certificate).

ii Sales Tax Invoice in original showing description/quantity/value of good and current amount of Sales Tax leviable thereon.

13). **Bank Guarantee Clause:**

a) To ensure timely and correct provision of SERVICES, and smooth execution of transportation the firm will furnish a bank guarantee/draft from a schedule bank for an amount of 10% of the total value of the contracted stores amounting to **Rs. -----** to **CPC**. After completion of delivery period i.e. 10 days from the date of signing of Work Order by **PC** or on the behalf of **PC**, the Firm will request the **CPC** through **Project Director** for the withdrawal of bank guarantee/draft. The bank draft will be encashed/deposited in SoP's bank account. The bank draft shall be produced by the Firm within 03 days from the date of issue of letter of

intent/signing of contract deed and shall remain in force till completion of the task beyond the date of inspection.

- b) If the firm fails to produce the bank guarantee/draft within the specified period, the Project Director reserves the right of canceling the contract at the risk and expense of the firm. In the event of un-satisfactory performance or of any breach of terms of the contract, the bank guarantee/draft shall be forfeited to the government at the discretion of the Service Render. On satisfactory performance of the contract the bank guarantee/draft will be returned to the firm by CPC, on receipt of clearance from the Consignee.
Bank guarantee/draft furnished against this contract is un-conditional and en-cashable at the will of Service Render. Service Provider undertakes
 - c) not to hinder/restrain its encashment through court, extra judicial or any other way (including administrative process).
- 14). **Inspection after Expiry of Delivery Period:** Unless informed and directed to the contrary during the currency of the contract, the Inspection Officer will continue the inspection of the stores at firm's risk even after expiry of delivery period. Such acceptance will not prejudice the FIRM's right to cancel the contract or to extend the delivery period with or without liquidated damages.
- 15). **Failure and Termination:** Should the FIRM fail to deliver the VEHICLES within stipulated period of supply, on the expiry; SoP shall be entitled at his option to take either of the following actions:
- a) To cancel the contract or provision of services from elsewhere the vehicles not delivered, at risk and expense of the firm and without notice to him. The firm shall also be liable to any loss which SERVICE RENDERED sustains on this account but shall not be entitled to any gain of services.
 - b) To make the firm pay liquidation damages for the period of delays of Services to the rate of 1% per day exceeding the original delivery period subject to the provision that total liquidation damages thus levied will not exceed 10% of the total contract value.
- 16). **Force Majeure:** Force Majeure shall mean any event, act or other circumstances, not being an event, act or circumstance, under the control of the SERVICE RENDER or of the SERVICE PROVIDER. Non-availability of MULTICAR CARRIER, or clearance of Multicar carrier/vehicle Hauler/train into port or out of the port shall not constitute Force Majeure.
- 17). **Special Instructions:**
Insurance:
- a) Trip-insurance 100% claim coverage of 30 vehicles is the responsibility of firm
 - b) If the firm finds damaged vehicle at the time of loading of the vehicle at Karachi Port, must be reported in writing to Chairman Purchase

Committee. If not reported, it will be considered that the firm received vehicles at good condition.

- c) The firm is bound to deliver vehicles within 10 days after issuance of **WORK ORDER**. In case of failure, bank guarantee will be confiscated, and contract will be re-awarded to next successful bidder.

18). **Litigation:** In case of any dispute, only court of jurisdiction at Rawalpindi shall have the jurisdiction to decide the matter.

SIGNATURES

SERVICE RENDERER

Designation	Chairman Purchase Committee
Name	
Signature	
For and on behalf of the President of Islamic Republic of Pakistan.	

SERVICE PROVIDER

Name	
Designation	
Signature	

WARNING: Any information about the charges of services under this contract shall not be communicated to any person or to any press or agency not authorized by the Surveyor General of Pakistan/Ministry of Defence to receive it. The breach of the undertaking shall be punishable under the Official Secrets Act, 1923

PRESCRIBED APPLICATION FORM FOR TENDERING OF TRANSPORTATION OF VEHICLES

(To be printed on firm/supplier's letter head duly signed by the authorized representative)

The Chairman Purchase Committee,
Project of Establishment of New Generation
National Geodetic Datum of Pakistan,
Survey of Pakistan,
Faizabad, Murree Road Rawalpindi.

In response to tender No. _____ dated: - -2024
..... we M/s.
have downloaded Tender Documents consisting of Contract Proforma for Tendering under
Transportation of 30 x vehicles including the detail and specifications from PPRA's
website.

We have gone through all the terms and conditions contained in above mentioned
documents and those, which are the part of tender.

We fully agree to abide by the terms and conditions contained in the said
documents and therefore hereby submit Technical as well as Financial Proposals
attached as Annex A & B respectively,

**AUTHORISED SIGNATURE
NAME & SEAL OF FIRM/SUPPLIER**

TECHNICAL EVALUATION PROFORMA/ CRITERIA

	Experience (year)	No. of car haulers/multi carrier	Remarks
Company			
Joint venture			
Total			

Insurance company detail	
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Enclosure:

- i. Proof of experience must be attached.
- ii. Detail of ownership of vehicles available on the stock of firm, or agreement with ownership must be attached.
- iii. Detail of insurance company by whom the Insurance of 30 x vehicles will be made after contract.

**AUTHORISED SIGNATURE
NAME & SEAL OF FIRM**

FINANCIAL PROPOSAL

Name of Firm/ Bidder: _____

Address: _____

Authorized Person: _____

GST #: _____

NTN #: _____

Any Other Relevant information: _____

S No	Item	Cost per vehicle (PKR)	
		Single Cabin	Double Cabin
1.	Cost of transportation		
2.	Insurance (100% Claim coverage)		
3.	GST		
4.	Total		
5.	Total Cost of 20x Single Cabin Veh (inclusive of all tax & insurance etc)		
6.	Total Cost of 10x Double Cabin Veh (inclusive of all tax & insurance etc)		
7.	Grand Total of whole package (Rs)		
In word total cost: (Rupees			
)			

**AUTHORISED SIGNATURE
NAME & SEAL OF FIRM**