

Ordnance College Malir  
Cantonment, Karachi - 9  
Telephone : 0334-3548767  
01 / 2024 - 25  
04 November 2024

Subject: **Invitation to Tender and General Instructions (Tender # 01/FY- 2024/25)**

1. Date and time of closing of tender is **25 November 2024 up to 1000 Hours**.
2. Date and time of opening of tender is **25 November 2024 at 1030 Hours** at the premises of Ordnance College Malir Cantonment, Karachi.
3. **Detail of tendered items are required to be collected from training branch of this institute.**
4. **Terms and Conditions Governing Bidding/ Purchases and General Instructions for Bidders**
  - a. The purchaser can waive off any of the conditions stipulated in this tender inquiry and reserves the right to accept or reject thereto.
  - b. Bidders should note that decision of Commandant, Ordnance College Malir Cantonment, Karachi will be final in respect of acceptance / rejection of the offers.
  - c. All samples and supplies will be subject to tests and inspections either by concerned inspectorates or a board of officers constituted for the purpose and any cost incurred on tests / inspections and stores consumed in the same will be borne by suppliers. This institute may test/inspect samples before placing of purchase orders.
  - d. Successful bidders will have to complete the supplies within period as specified in the purchase orders, failing which appropriate penalty as decided by Commandant, Ordnance College Malir Cantonment, Karachi will be imposed and necessary / appropriate disciplinary action will also be taken.
  - e. During warranty period {(if stores) supplied is/are backed by warranty} if a fault occurs in supplied stores then supplier will be responsible to either rectify the faults communicated or get the faulty parts replaced within 14 (fourteen) days of receipt of information in this regard from the purchaser at his specified places which can be other than the place of delivery of stores. In case supplier fails to rectify the faults or replace the faulty parts in a specified time than purchaser will have the right to take disciplinary action against the supplier and also impose penalty if considered necessary/ appropriate.
  - f. During warranty period it will be the responsibility of the supplier to carry out periodic maintenance of supplied stores as prescribed by the manufacturers free of cost at purchaser's specified places which can be other than the place of delivery of stores.
  - g. Sample (when asked by Ordnance College Malir Cantonment, Karachi) and store offered would be brand new, unused, as per approved specifications/ drawing and samples where applicable **and must be packed in standard packing i.e. wooden box, carton, cardboard box, crate etc.**
  - h. In case an item has no specifications, drawing or approved sample, then a board of officers appointed for the purpose will decide its acceptable standards.
  - i. Make / model / brand and country of origin of stores must be mentioned where applicable.
  - j. Manufacturer certificate of branded items must be provided.

6 oc 811- 2511. (J)

- k. Prices / rates quoted must be inclusive of all applicable taxes / duties.
- l. Prices / rates quoted must be as per accounting unit.
- m. More than one manufacture/ model may also be quoted giving separate price of each manufacture/model.
- n. Prices/rates will be quoted in Pakistani currency.
- o. Prices / rates quoted will be valid till 30 June 2024 from date of opening of tender.
- p. Bid security (5% of quoted value) & performance guarantee (10% of quoted value) may be asked (if required). Same will be required to be deposited within 3 (three) working days of intimation from Ordnance College Malir Cantonment, Karachi, failure to deposit same will render the bid rejected in addition of additional administrative actions against the firm including forfeiture of any other bid/ performance guarantee against other contract as well.
- q. Successful bidders will have to supply stores as per prices / rates quoted till 30 June 2025.
- r. Part delivery / part payment will not be accepted / made against single Purchase order.
- s. Payment will be made after acceptance of ordered stores.
- t. Price reduction (PR) will be imposed due to deviation in case the item (s) are not as per Army specifications.
- u. If stores are not delivered within delivery period, penalty will be imposed.
- v. As far as possible price(s)/ rate(s) must be quoted against each item, where prices/ rates are not being quoted this should be reflected by words "Not Quoted".
- w. Advance sample provided for test/inspection for acceptance of store(s) to be supplied against purchase order(s) will not be taken as part of ordered quantity(s).
- x. Firm will deposit **Rs. 3000/-** as Tender Fee (in the shape of CDR, Pay Order or Cross Cheque). Same will be prepared in the name of Commandant Ordnance College Malir Cantonment, Karachi-9.

5. **Single Stage One Envelope.** The bid against tendered items shall comprise single envelope containing separately, financial proposal and technical proposal (if any). All bids received shall be opened and evaluated in the manner prescribed in the bidding document.

7. **Purchaser's Right.** Purchaser does not pledge to accept the lowest or any tender and reserves the right of accepting the whole or any part of the offer made.

8. **Date and Time of Receipt of Tender.** Tender must reach in this institute by time and date as specified in Para 1 above. This office will not accept any excuse of delay occurring in post. Tenders received after the appointed / fixed time will not be entertained. The appointed time will fall on next working day in case of closed / forced holiday.

9. **Withdrawal of Offer.** If a bidder / firm withdraw(s) its offer within validity period, the competent authority (Commandant, Ordnance College Malir Cantonment) may place such bidder / firm under embargo or blacklist the same.

10. **Pre-Qualification of Supplier and Contractors.** Firm will have to submit under mentioned documents along with tenders in separate envelop by mentioning "Pre-Qualification Documents".

- a. 1x copy of valid NTN Certificate.
- b. 1x copy of valid Sales Tax Certificate.
- c. 1x copy of valid Professional Sales Tax Certificate.

- d. 1x copy of CNIC of the proprietor/ partner.
  - e. 1x photograph of COE/ Owner.
  - f. Original Bank Statement for last one year duly sealed / stamped by the bank.
  - g. In case firm is not registered with Ord College, firm would provide performance, certificate from the installation where properly registered.
11. **Disqualification.** Offer(s) are liable to be rejected if:-
- a. There is any deviation from general / Special Instructions/Pre-qualification of supplier/contractors.
  - b. Price(s) / Rate(s) are offer excluding / applicable duties / taxes.
  - c. If price(s) / rate(s) are not quoted (where applicable) against store(s) / item(s) with Army's approved specification(s), drawing(s) / sample(s).
  - d. Offers are found conditional or incomplete in any respect.
  - e. Multiple price(s) / rate(s) quoted against an item.
  - f. More than one offer is made / submitted in same envelope.
  - g. Received later than appointed / fixed date and time.
  - h. Offers containing non – initialed un-authenticated correction / over writing(s).
  - i. If validity of offer is not quoted as required (as mentioned in tender inquiry) or made subject to confirmation later.
  - k. Offer made through Fax / E-mail /Telex.
  - l. If offer is found to be based on cartel action in connive with other sources / participants of the tender.
12. **Right's Reserved.** Commandant, Ordnance College Malir Cantonment reserves the right to accept or reject any or all offers including the lowest.
13. **Application of Official Secret Act.** All the matter connected with the inquiry and subsequent actions arising there from are within the scope of official secret Act, 1923.

Lieutenant Colonel  
for Commandant  
(Kiran Ali)

**DETAIL OF ITEMS REQUIRED TO BE PURCHASED**

Ser	Work Details	A/U	Remarks
<b><u>IT Equipment</u></b>			
1	Shredder (Aurora)	Nos	
2	Finisher for Photocopier Machine	Nos	
3	Core i5 Complete PC	Nos	
4	CPU Repair	Nos	
5	LCD 17"	Nos	
6	Key Board	Nos	
7	Mouse	Nos	
8	Color Printer	Nos	
9	Photocopier Machine	Nos	
10	Replacement of photostat machine	Nos	
11	HDD (1TB)	Nos	
12	Power Bank	Nos	
13	Cell 12 B	Pkt	
14	VPS	Nos	
15	Screens	Nos	
16	Map Board	Nos	
17	PC with LED/Mouse/Keyboard	Nos	
18	External HDD (4 TB)	Nos	
19	Printer 404 dn	Nos	
20	Air conditioner	Nos	
21	DSLR Camera	Nos	
22	Core i5 Complete PC	Nos	
23	Printer	Nos	
24	Photostate Machine	Nos	
25	Printer for Office Work	Nos	
26	PC (Complete)	Nos	
27	Photocopier Machine	Nos	
28	Color Printer	Nos	
29	Trg software	Nos	
30	Digital Ammo Model Software (3D working animation of various components of ammo)	Nos	
<b><u>Stationary</u></b>			
31	Paper A4/ 80 GSM	Ream	
32	Paper Legal/ 80 GSM	Ream	
33	Ball Pen Blue	Nos	
34	Ball Pen Red	Nos	
35	Ball Pen Black	Nos	
36	Jell Pen Blue, Red, Black Uniball	Nos	
37	Pointer Black	Nos	
38	Paper Pin	Pkt	
39	Paper Clip	Pkt	

Ser	Work Details	A/U	Remarks
40	Binder Clip (Small, Med & Large)	Pkt	
41	Lead Pencil	Pkt	
42	File Cover (Blue)	Nos	
43	File Cover Glazed	Nos	
44	File Tag	Bdl	
45	Sticky Pad	Pkt	
46	Stapler	Nos	
47	Stapel Pin	Pkt	
48	Blanco/Remover	Nos	
49	Paper Cutter	Nos	
50	Paper Cutter Blade	Nos	
51	Scale 12"	Nos	
52	Gum Stick	Nos	
53	Highlighter Multi Colour	Nos	
54	Eraser	Nos	
55	Sharpner	Nos	
56	Tape Insulation Khaki	Roll	
57	Scotch Tape 1"	Roll	
58	Scotch Tape 2"	Roll	
59	Scatch Tape 3"	Roll	
60	Register (Med Size)	Nos	
61	Stamp Pad Ink	Btl	
62	Carbon Paper	Pkt	
63	Envelope Large	Nos	
64	Envelope Med	Nos	
65	Envelope Small	Nos	
66	White Bd Marker	Nos	
67	Packing Sheet (Khaki)	Nos	
68	Inkremover	Nos	
69	Ink Blue	Btl	
70	Ink Pen	Nos	
71	Scissor	Nos	
72	Stamp Pad Red Large	Nos	
73	Stamp Pad Red Med	Nos	
74	Stapler Large	Nos	
75	Talic Sheet	Roll	
76	Glint	Btl	
77	Laser pointer	Nos	
78	Gum	Btl	
79	Colour sheets	Nos	
80	Stamp Paid Ink blue	Btl	
81	Duster	Nos	
82	Ball Point 0.8 MM	Pkt	
83	Note Pad for Offrs	Nos	
84	Training Charts	Nos	



Ser	Work Details	A/U	Remarks
85	Trophy Small	Nos	
86	Trophy Large	Nos	
87	Golden Tag for Qual Cert	Nos	
88	Bty Dry (Small/ Large)	Nos	
89	Glint for Doors/ Windows	Nos	
90	Cartridge for Laser Printer (26 A)	Nos	
91	Brown Sheet for Qual Cert of OFCs	Nos	
92	Linner Card Sheet White for Qual Cert & Diploma	Nos	
93	Invitation Card	Nos	
94	Leather folder (with plastic sheet)	Nos	
95	Leather folder	Nos	
<b><u>Repair/ Renovation Items</u></b>			
<b>Alluminium Works</b>			
96	Alum Door Balancing	Nos	
97	Aluminum Door	Nos	
98	Aluminum Hanging Cabinet with Clear Glass openable doors at café kitchen (18' x 2', 7' x 2', 15' x 2', 14' x 2', 6'x 2' ) with hinges and 1.2 mm aluminum Material with 5 mm clear Doors	Sq Ft	
99	Door Lock	Nos	
100	Door Repair	Nos	
101	Window Locker	Nos	
<b>CCTV</b>			
102	Adopter 12V	Nos	
103	Channel Duck 1" (10')	Nos	
104	Connector	Box	
105	Elec Cable 3/29	Coil	
106	Insulation Tape	Roll	
107	Networking Cable (Cat-6)	Nos	
108	Networking Cameras (DOM/ HIKVISION)	Nos	
109	Switch 8 Port/ POE 4 PORT	Nos	
110	Switch Box	Nos	
<b>Clothing Items</b>			
111	Apron & Cook Cap	Pair	
112	Cloths for Cook	Nos	
113	Green cloth for map	Nos	
<b>Crockery Items</b>			
114	Dinner set (12 x men set)	Nos	
115	Dinner set (8 x men set)	Nos	
<b>Electric Items/ Accessories</b>			
116	2 Pin Plug	Nos	
117	3 Phase Elec for Hyd Brk down Machine	Nos	
118	AC Off Left Side	Nos	
119	AC Remote	Nos	

Ser	Work Details	A/U	Remarks
120	AC Standing Floor (Repair / Gas)	Nos	
121	Bracket Fan	Nos	
122	Breaker	Nos	
123	Capacitor	Nos	
124	Cealing Fan	Nos	
125	Ceiling Fan	Nos	
126	Ceiling LED 18w	Nos	
127	Ceiling Light 15/18 W	Nos	
128	Con panel	Nos	
129	Duck Putti 2"	Nos	
130	Elec Button	Nos	
131	Elec Wire 3/29	Roll	
132	Elec wire 7/29 (Coil)	Nos	
133	Elec Wire no. 40/76	Mtr	
134	Energy Saver (White)	Nos	
135	Energy Saver (Yellow)	Nos	
136	Exhaust Fan (Diff options)	Nos	
137	Fan capacitor	Nos	
138	Fan Dimer	Nos	
139	Flood Lights	Nos	
140	Focus light	Nos	
141	Focus Lights with Stands	Nos	
142	Galvano mtr	Nos	
143	Globe	Nos	
144	Grass cutting machine	Nos	
145	Inner Plastic Board	Nos	
146	LED Bulb Holder	Nos	
147	LED Light Outside	Nos	
148	Minishrike (Battery 12 V Lithium)	Nos	
149	Multi Board Large Double	Nos	
150	PH Meter Adopter	Nos	
151	Power Plug	Nos	
152	Repair of ACs Standing	Nos	
153	Repair of Centrifugal Machine	Nos	
154	Repair of Hot Plate	Nos	
155	Stabilizer 5000 W	Nos	
156	Switch on/off	Nos	
157	Tube Light (New)	Nos	
158	UPS	Nos	
159	UPS Consealed Bty 3 KVA	Nos	
160	View Graph for Welding Works Charges	Nos	
161	Water Dispenser	Nos	
162	Water motor alongwith 150 mtr pipe	Nos	
163	Solar Panel	Nos	
<b>Firefighting Equipment</b>			

Ser	Work Details	A/U	Remarks
164	DCP 5 Kg	Nos	
165	Fire extinguishers	Nos	
<b>Furniture Items</b>			
166	Cabinets (Tea Bar)	Nos	
167	Chair Dinning (Sldrs)	Nos	
168	Chair Offr Tea Bar	Nos	
169	Chair Repair	Nos	
170	Chair Student with Desk	Nos	
171	Polish	Nos	
172	Sofa Single seater	Nos	
173	Table for offr Tea Bar	Nos	
174	Working Sta	Nos	
<b>Glass Works</b>			
175	Glass Door (L-2'4" & 1'4")	Nos	
176	Glass Window (1.5' x 1')	Nos	
177	Glass Window (L-4'3" & W-1'4") Qty-3	Nos	
<b>Paint</b>			
178	Paint Black	Lits	
179	Paint Brown	Lits	
180	Paint Dark Blue	Lits	
181	Paint Red	Lits	
182	Paint White	Lit	
183	Paint Yellow	Lits	
<b>Sports Items</b>			
184	Badminton Net	Nos	
185	Basketball	Nos	
186	Cricket Ball	Nos	
187	Cricket Bat	Nos	
188	Football	Nos	
189	Shuttlecock	Pkt	
190	Table Tennis Ball	Pkt	
191	Table Tennis Racket	Set	
192	Volley Ball	Nos	
193	Volley Ball Net	Nos	
<b>Wood Works</b>			
194	Cap Hanger	Nos	
195	Desk	Nos	
196	Door Stopper	Nos	
197	Lasani Lamination Sheet Size 8' x4' x30"	Sheet	
198	Lasani Lamination Sheet with granite Top	Sheet	
199	Lassani Sheet	Sheet	
200	Small Table	Nos	
<b>General Items</b>			
201	Anti Termite Spray	Nos	
202	Anti wheat spray	Lits	



Ser	Work Details	A/U	Remarks
203	Anti-Termite Solution	Bottle	
204	Blind	Nos	
205	Blind (New)	Nos	
206	Blind for Window	Nos	
207	Blinds	Nos	
208	Broom Swpr	Nos	
209	Brushes, Emery Paper, Cotton	Nos	
210	Carpet & Solution for Shelves	Nos	
211	Cement	Bag	
212	CGI Sheets (L 16' and 38 sheets)	Nos	
213	Channel Patti Size ¾"	Length	
214	Channel Patti Size 1"	Length	
215	Chiller for water Cooling	Nos	
216	Chlorocoin	Kgs	
217	Connection Pipe	Nos	
218	Dismantling marble top and making cemented platform for work station of marble top of booty china fancy marble brand with complete masonry work	Sq ft	
219	Dispenser Plus Bottle	Nos	
220	Extension of Cafe food delivery Pts	Nos	
221	False Ceiling	Sq Ft	
222	False Ceiling (L-15' & W-12')	Sq Ft	
223	Filtration Plant water Tk	Nos	
224	Fixing of dual opening door under delivery pt	Nos	
225	Floor Matte Tiles 18" x 12"	Sq ft	
226	Gallery floor wooden req repair L-68' & W-10')	Sq Ft	
227	Distemper (L-175", W-5'10" & H-11'10")	Bkt	
228	Graphic Paint	Sq ft	
229	Graphic Paint	Sq ft	
230	Gypsum ceiling of complete kitchen (60' x 9')	Sq ft	
231	K2 Oil	Lit	
232	Lawn Mover	Nos	
233	Mixer (Tap) wash Basin	Nos	
234	Mixture for Wash basin	Nos	
235	Mop for cleaning	Nos	
236	Shelter/ Reeling Curtain (L-20" & 5'2")	Mtr	
237	Oil Matt Paint	Lit	
238	Outdoor Jali	Nos	
239	Pad lock	Nos	
240	Panaflex	Nos	
241	CGI Sheets req rep (L 16' and 38 sheets req)	Nos	
242	Partition (L-6'5" & W-6")	Sheet	
243	Pipe UPVC 4"	Nos	
244	Pit sticker boards	Nos	

Ser	Work Details	A/U	Remarks
245	PVC Panel	Sq ft	
246	Road sign bd	Nos	
247	Road sticker	Nos	
248	Roof Treatment	Nos	
249	Roof Weather Sheet (Multiple Colours)	Bkt	
250	Rubber Mat Pasting Vinyl Sheet (Gym)	Sq Ft	
251	Sand Bags	Nos	
252	Sanitary Set	No	
253	Sealing for Windows	Nos	
254	Search Protector	Nos	
255	Shoe Rack outside Mosque	Nos	
256	Steel Nail Size 1"	Dzn	
257	Steel Nail Size 3"	Dzn	
258	Tape Insulation	Nos	
259	Termite eff Sheet	Sheet	
260	Texture	Sq ft	
261	Texture Walls	Sq ft	
262	Texture/ Inter flex (Dubai Texture)	Sq ft	
263	Tile Cleaner	Nos	
264	Tiles (Multiple Options)	Sq/Ft	
265	Tip Clip Size 2"	Pkt	
266	Tyre (Complete) for Hand Trolley	Nos	
267	Volley Ball court leveling	-	
268	Wall Paper	Sq ft	
269	Wall Paper	Sq Ft	
270	Wall Papers	Sq ft	
271	Wall Putti	Pkt	
272	Wash Room Shower	Nos	
273	Wast Pipe	Nos	
274	Water Bore (200' Deep 5"x 4" x 3")	Nos	
275	Water cooler	Nos	
276	Water Tank (100 Galoons)	Nos	
277	White Wash	Bkt	
278	Window Glass (L-4'5" & W-2'1")	Nos	
279	Window Jali	Ft	
280	Window Lock	Nos	
281	Wire Clip	Dzn	
282	Wire gauze Doors	Nos	
283	Wire gauze Doors	Nos	
284	Zinc Sulphate Cleanliness of O/H Water Tks	Kgs	
285	Chromera Software	Nos	
286	Const of wall		
287	Eqpt, Master plan/ purpose		
288	Proof Eqpt		
289	Repair of Faulty Camera (CCTV)		

Ser	Work Details	A/U	Remarks
290	Elec wiring be conduit		
291	Wall paintings		
292	Repair of Sign Bds stickers/ panaflexs		
293	Replacement of iron wire into silver from brkdown lab to VOD lab elec poles		
294	Repair / maint of washroom		
295	Repair of pt no. 9 (dml gr VOD pt)		
296	Instl of search protector for elec fluctuations		
297	AC 1.5 Ton	Nos	
298	Door front Patti	Nos	
299	Repair of Conduit Wiring		
300	Const of Shed		
301	Provn of cloth cover	Nos	
302	Const of Sldr washroom		
303	Repair of Washroom		
<b>Miscellenious Items</b>			
304	TRP Proj Exercise	Nos	
305	Testing Materials / Chemicals for Prac	Nos	
306	Collaboration with Academic Institutions / Cert/ Diploma charges/ Printing alongwith Lamination	Nos	
307	Conduct of Wksp, Seminar and award of PPRA Certification	Nos	
308	Conduct of prac training at (Expl Ord Disposal, Fire Fighting Trg, Blasting Accessories, Excavation of Disposal Pits, FF eqpt refilling and Demo, Exp)	Nos	
309	Basic Electronics and Circuitry Practical (Msls Trg Regime)	Nos	
310	Prep of Sand Models, Maps and Charts, Panaflex for Log Map Ex - Offrs Courses	Nos	
311	Upgradation of IEDD Lab (Addn of new IEDs)	Nos	
312	Instl of Digital Video Wall at Ord College Auditorium	Nos	
313	IBA Wksp/ Seminar (for offrs courses)	Nos	
314	Upgradation of Energetic Material and Ammo Research Centre Lab	Nos	
315	Exp Material for Energetic Material and Ammo Research Centre Lab	Nos	
316	Ammo Model Astra 12.5'	Nos	
317	Ammo Model Prahaar 24'	Nos	
318	Ammo Model Nirbay 20'	Nos	
319	Ammo Model Nag 6'	Nos	
320	Ammo Model Brahmos 28'	Nos	