



GOVERNMENT OF PAKISTAN
DIRECTORAT OF POST CLEARANCE AUDIT (NORTH)
3rd FLOOR, CUSTOM HOUSE,
MAUVE AREAG-9/1,
ISLAMABAD




PRE-QUALIFICATION NOTICE

Directorate of Post Clearance Audit (North), Islamabad intends to invite applications for Pre-Qualification of Workshops registered with Income Tax/ Sales Tax department and having their own offices/workshops in Islamabad for following services during the FY-2024-25. Detail is as under: -

Name of Purchasing Agency	Directorate of Post Clearance Audit, (North) Islamabad.
Number of Prequalification Notice	01
	Prequalification of workshop (s) for Repair / Maintenance of different make/models of vehicles/motorcycles i.e Suzuki, Honda, Toyota etc.
Contact Officer	Deputy Director, Ph; 051-9106298
Closing Time and Date & Place of receiving of bids	Upto 11:00 AM on 22.10.2024 Directorate of Post Clearance Audit (North) 3rd Floor, Custom House, G-9/1, Mauve Area, Islamabad.
Time & Place of publicly opening bids.	11:30 AM on 22.10.2024 Directorate of Post Clearance Audit (North) 3rd Floor, Custom House, G-9/1, Mauve Area, Islamabad.

2. Pre-qualification documents, list of detail Terms & Conditions can be collected free of cost from the office of Deputy Director, Directorate of Post Clearance Audit, (North) Islamabad during office timings. The procuring agency reserves the rights to accept or reject any or all bids / proposals in accordance with Rule-33 of PPRA Rule-2004.


(SADIA USMAN)
Deputy Director



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INSTRUCTIONS TO BIDDERS

This Prequalification document shall be used for submission of Competitive Bidding for the Repair & Maintenance of Vehicles/Motorcycles of Directorate of Post Clearance Audit (North), Islamabad interested bidders may download the Prequalification documents from the PPRA. The bidders will be shortlisted/selection on the fulfillment of evaluations criteria.

2. This document contains following.
 - i. Terms and conditions
 - ii. Evaluation Criteria
 - iii. Instructions to bidders.



G O V E R N M E N T O F P A K I S T A N
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I S L A M A B A D



CRITERIA FOR PRE-QUALIFICATION/EVALUATION OF WORKSHOPS AND
TERMS AND CONDITION

- i. The interested workshops must have 5-years' experience in relevant field.
- ii. Workshop must have capabilities of all types of repair/maintenance, Overhauling of Engine, Denting, Painting, Handling of Software & Electronic Technology etc. of vehicles.
- iii. Workshop must have capabilities of timely supply of spare parts, tyres and batteries, engine oil etc.
- iv. All/any payments (s) will be made through AGPR, Cheques.
- v. The interested parties must have sound financial positions, proof may be provided.
- vi. Non-black listing certificate on affidavit may be attached with bidding documents.
- vii. Workshop must have General Sales Tax Registration, National Tax Number and is on active taxpayer list (ATL) of FBR, valid documents may be attached.
- viii. The Workshop applying for Pre-Qualification will submit Quotations on demand as and when the repair of vehicle will be required.
- ix. Directorate of PCA (North), Islamabad reserves the right to adopt/reject wholly or partially any proposal or cancel the pre-qualification process altogether at any stage under PPRA Rules.
- x. Only Islamabad based workshops are eligible to submit their proposals.

TERMS AND CONDITIONS

- i. The workshop on the panel will be bound to carry out the requisite work on immediate basis when vehicle is referred to it even in odd hours.
- ii. Workshop shall be bound to install genuine parts. In case the spare parts replaced are found sub-standard or second hand, the firms shall be struck off from panel of PCA (North) Islamabad.
- iii. Workshop shall be bound to return the replaced/old spare parts and shall be liable to give warranty of each item replaced or repaired. If the same defect arises again during warranty period, the firms shall be responsible to replace it free of cost.
- iv. Confidentiality of all correspondences/matters will be ensured.
- v. I/We have read and agree with the above-mentioned terms and conditions.

Authorized Signature: _____

Name & Designation: _____

Company Stamp/ Seal: _____



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EVALUATION CRITERIA

Sealed bids should reach to the Deputy Director (HQ) Directorate of Post Clearance Audit (North) Islamabad as per Schedule on the Same day in the presence of the bidders or their authorized representatives, who choose to be present on the occasion. Bids will be evaluated on prescribed criteria.

2. I/We have read and agree with the above mentioned terms and conditions.

Authorized Signature: _____

Name & Designation: _____

Company Stamp/ Seal: _____

Date: _____