



TENDER NOTICE FOR PROCUREMENT OF GOODS & HIRING OF SERVICES

Regional Tax Office, Multan invites electronic bids in accordance with the Public Procurement Rules 2004, from experienced and reputable firms having valid registration with tax and other relevant authorities, for procurement of Goods & Hiring of Services as mentioned below. The firms submitting their bids must be appearing on Active Taxpayer Lists of Income Tax & Sales Tax issued by Federal Board of Revenue, Government of Pakistan.

Lot #	Description
1	Supply of Drinking Water
2	Contract for Janitorial Services
3	Contract for Service & Maintenance of Generators
4	Contract for Service & Maintenance of UPS & Batteries
5	Hiring of Services of Electrician/Technician for Electric, Intercom (PABX) & Network Cabling/Wiring Maintenance

Terms & Conditions:

1. Electronic bidding documents as per regulations, containing detailed terms and conditions, specifications and requirements etc are available for the registered bidders on EPADS at www.eprocure.gov.pk.
 2. Applications should be submitted electronically only through E-PADS. Manual submission of Applications is not allowed.
 3. The electronic Pre-qualification documents / proposals must be submitted by using E-PADS on or before **28-06-2024 at 11:00 AM** which will be opened on the same day at **11:30 AM** through E-PADS. All interested bidders must register themselves at E-PADS at <http://eprocure.gov.pk>.
 4. Applications, which are incomplete/not signed/not stamped/late or submitted by other than specified mode, will be rejected. The contract will be awarded to the **most advantageous bid**.
 5. Tender must be accompanied by a Bank Draft/Pay Order of 3% of quoted value(12 Months Value) in favor of Chief Commissioner, Regional Tax Office, Multan as earnest money, otherwise tender shall be rejected.
 6. The bidders shall be on Active Taxpayer List (ATL) and shall be regular Income Tax/Sales Tax returns filer. (Whereapplicable).
 7. Bidder/ firm shall attach an affidavit of Rs.100/- on stamp paper (latest and Original) to the effect that the firm has not been black listed by any of the Govt Departments.
 8. The quotations may be submitted inclusive of all taxes.
 9. Income Tax / Withholding Tax will be deducted in accordance with the law. Kindly note that the Sales Tax (if applicable) shall also be deducted in accordance with the law.
 10. All Proposals should include:
 - i. Company's profile, list of such projects handled, list of clients with telephone numbers and addresses;
 - ii. Copies of Income Tax and Sales Tax registration certificates;
 - iii. Copy of Active Tax Payer (ATL) online certificate.
 11. Bidder(s) who does not qualify cannot challenge the findings of the evaluation or ask for reasons of disqualification.
 12. The procuring agency reserves the right to accept or reject any or all bids/proposal in accordance with Rate 33 of PPRA Rules, 2004.
 13. The advertisement is available for the registered bidders on E-PADS at www.eprocure.gov.pk & FBR's Website (www.fbr.gov.pk).
 14. Bidders can participate in all or in a single LOT separately.
- Note:- Notification of the GRC constituted in terms of Rule-48 of PPRA Rules, 2004 is provided on EPADS at www.eprocure.gov.pk.

(MALIK SAFDAR HUSSAIN)

Administrative Officer/
Member/Secretary Purchase Committee
Regional Tax Office, Multan
Ph.# 061-9201649/03017446023

SCHEDULES OF REQUIREMENTS

No. 1

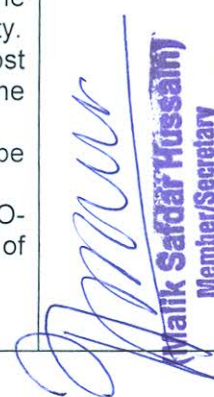
Contract for Supply of Drinking Water

Description			Job/ Quantity
1. Purchase Committee will make a visit on Water Plant and examine/check the hygienic condition and quality of water. 2. Periodic/Random sample testing from top laboratories of Pakistan will be carried out time to time. 3. PCSI certificate is mandatory.ISO certificate shall be an advantage. 4. Existing customers list must be shared. 5. Logistics setup must be shared in writing.			1-Year
General Specifications are as under:-			
Lot #1	Mineral Contents	Values(Mgl)	
1	Magnesium	4-15	
2	Sodium	7-30	
3	Sulphate	12-5	
4	Calcium	40-70	
5	Potassium	0.02-5	
6	Chloride	77-150	

No. 2

Contract for Janitorial Services

Description	Job/Quantity
1. Daily cleaning and mopping of the floors on continuous basis including area outside buildings.(RTO-I,II & Addl.Block) 2. Cleaning and washing of all WCs, wash basins and sinks on daily basis and as when required. Cleaning of sanitation lines and gutters inside the premises, if found clogged. 3. Cleaning of glass/windows panes, both inside and outside of the buildings and cabins, walls partitions of all type, roofs/ceilings and all the premises, including plant pots. 4. Cleaning of tube lights/air conditioners as and when required. 5. Contractor shall fill the Toiler Soap Dispensers as and when found empty. 6. Cleaning of lifts both inside and outside. 7. The contractor shall depute at least one contract person for keeping liaison with the office administration for proper execution of work. 8. Any materials, labor machinery, plant etc. required for the satisfactory execution of work shall be the sole responsibility of the Contractor. The cost of the standard materials required such as detergents, liquid soap, general purpose cleaning solution, washing soda, mops, brooms, dusters, cleaning towels, buckets, brushes and vacuum cleaners buffing machine etc. is included in the aforementioned monthly payable charges, hence their provision will be the responsibility of the contractor. The supply of toilet towels, toilet paper, liquid soap and air fresheners shall be the responsibility of the contractor. 9. Machinery and equipment required for cleaning and washing of floors, vacuum cleaners etc. shall be kept and stored in RTO premises for the use, however, the safety of the said machinery and equipment shall be the Contractor's responsibility. 10. The contractor shall provide the uniform duly approved by the RTO at his own cost and the cleaning staff shall wear the same uniforms during the working hours in the office premises. 11. The safety of fittings and fixtures and equipment in the office premises etc. shall be the responsibility of the contractor. 12. The contractor shall be responsible for all losses and damages to buildings "RTO-I,II & Addl.Block" other property caused due to mishandling/ negligence of staff of the contractor. 13. The term of this contract shall be a period of one year.	1-Year


Malik Safdar Hussain
 Member/Secretary
 Department Purchase Committee

No.3

Service and maintenance of Emergency Power Generators (230kva,200kva)

Description	Job/Quantity
<ol style="list-style-type: none"> Emergency cal visits within office hours (same day). Parts shall be provided by RTO, Multan. Regular Inspection & submission of inspection report (during weekend only). Planned maintenance scheduling, to minimize breakdowns. Maintenance of Log Card to be kept on site. Lubrication checks. Other inspections if required. Minor adjustments to Genset. Mandatory safety checks. Risk Assessment Reports (Monthly). All labour charges for replacement of parts like indicating bulbs, exposed switches, oil filters, air fuses, overhauling of Generators Engine etc shall included in the maintenance charges. Major overhauling (if required not included). 	1-Year

No.4

Power/Omega UPS Maintenance Service with Parts and Batteries.

Description	Job/Quantity
<ol style="list-style-type: none"> Two(02) UPS 10 KVA each, Four(03) UPS 15 KVA(Japanese Batteries Fresh Import), Battery rating 26AH-12V &9AH-12V. Six(06) UPS 10KVA, Three(03)UPS 6KVA(Japanese Batteries) Half Yearly Visit for Preventive maintenance service of all UPSs and Health Check of All Batteries. On call visit in case of emergency within 24 hours. Vendor must have backup of all parts of UPS for emergency. Prices of all Parts & Batteries (specified above) must be provided by vendor. Prices for batteries and all other parts must be valid for minimum one year or till validity of service contract. Vender shall purchase old batteries and adjust in bill. Rate of old batteries per kg shall be quoted. 	1-Year

No.05

Electrician/Technician for Electric, Intercom (PABX) & Network Cabling/Wiring Maintenance.

Description	Job/Quantity
<ol style="list-style-type: none"> Candidate must have sound experience related to 3-phase electric wiring maintenance, single-phase electric wiring, centralized UPS wiring(single-Phase, 3-Phase), Combination of UPS/Generator/WAPDA power supply Wiring. Load Calculation on each type of Power Supply. Candidate must have sound experience related to PABX Cabling, Junction Box Maintenance, Intercom, Steno Set Cabling and Maintenance. Candidate must have sound experience related to computer Network Cabling lying/Deployment and I/O installation under supervision of technical staff. Sound knowledge of Electrical Equipments, eg. Rating of electric Breakers, Sockets, Switches, etc. Candidate will provide relative educational/experience certificates. 	1 Year

(Signature)
 (Malik Safdar Hussain)
 Member/Secretary
 Department Purchase Committee