



Invitation to Bid

(CUI -PS/25(05)/2500(6))

Medical Insurance Policy 2025-26

COMSATS University Islamabad (CUI), a Public Sector University of Ministry of Science & Technology (MoST) invites bids through **e-Pak Acquisition & Disposal System (EPADS)** <https://eprocure.gov.pk> on **“Single Stage-Two Envelope”** method from from renowned Tax registered medical insurance companies and who are on the Active Taxpayer List (ATL) of FBR for **“Provision of Medical Insurance for employees of CUI System.”**

- 2) For the purpose of medical insurance facility, the Insurance Policy 2025-26 will be acquired for three segments.
 - a) CUI Principal Seat (PS) & CUI Islamabad Campus
 - b) CUI Lahore, Sahiwal & Vehari Campus
 - c) CUI Wah, Attock & Abbottabad Campus
- 3) The bid security for the bid is **Rs. 1,000,000/-** in the form of Pay Order/Bank Draft (refundable) drawn in favor of **“COMSATS University Islamabad” (FTN/NTN: 9013701-9)** scanned copy of which is required to be uploaded through **EPADS** and hard copy must be submitted physically along with hard-copy of complete sealed bidding document on the closing date & time of the tender to COMSATS University Islamabad on the address given below.
- 4) The complete tendering process shall be conducted through **EPADS**. Bids not submitted through **EPADS** will not be considered.
- 5) Tender documents and relevant insurance data shall be provided, in due course of time, on a first-come-first-serve basis to insurance companies, requesting via Company's official email address to **m.qasim@comsats.edu.pk**, by providing complete name of representative, Company Name, Mobile Number.
- 6) A **PRE-BID MEETING** will be held on **May 13, 2025**, at **11:00 am** for briefing of the prospective bidders in **“Room No. G-6/G-8, Ground Floor, Faculty Block-I, COMSATS University Islamabad.”**
- 7) Sealed bids **“Technical”** proposal and **“Three Financial”** proposals must reach the office of the undersigned, latest by **May 21, 2025**, by **1100 hours**. The technical bids will be opened half an hour after closing time, in the presence of the bidders who choose to attend, in **“Room No. G-8, Ground Floor, Faculty Block-I, COMSATS University Islamabad.”**



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