

**Government of Pakistan  
Ministry of Foreign Affairs  
Islamabad**

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Subject: **TENDER FOR PRE-QUALIFICATION OF FIRMS/  
CONTRACTORS REGISTERED WITH PAKISTAN  
ENGINEERING COUNCIL FOR THE MINISTRY'S PANEL**

The Ministry intends to float a tender for **Pre-Qualification in Civil/ Mechanical/ Electrical & Horticulture works to be carried out in the Offices and allied Residential Buildings of the Ministry of Foreign Affairs, Islamabad.** As per Rule-12 of Public Procurement Regulatory Authority Rules 2004 as notified by the Finance Division vide SRO No. 432(I)/2004 dated June 08, 2008, we are required to float the tender notice on PPRA's website ([www.ppra.org.pk](http://www.ppra.org.pk)).

2. In compliance with PPRA's notification No. F.No.7(78)/PPRA Sectt/PPRA/2024 dated 03 September 2024, an advance payment of **Rs.30,000/-(Rupees Thirty Thousand Only)** bearing cheque No. 0313336 dated 20 January 2025 (in original) in favour of **Public Procurement Regulatory Authority (PPRA)** is also enclosed.
3. The PPRA is requested to make necessary arrangements for publishing the tender notice on the above-mentioned website on **07.02.2025** positively. The copy of the tender notice enclosed.

**Encls: As above**

  
**(Mirza Imran Mukhtar)**  
Assistant Director (GS-II)

**Mr. Rizwan Mehmood, Director(MIS), PPRA Islamabad**

Ministry of Foreign Affairs U.O. No.GS (III)-01/01/2025 (Pre-qualification) dated 06 February 2025

**GOVERNMENT OF PAKISTAN  
MINISTRY OF FOREIGN AFFAIRS  
PRE-QUALIFICATION / ENLISTMENT OF CONTRACTORS**

**TENDER NOTICE**

Ministry of Foreign Affairs (MoFA) intends to invite applications from well reputed Contractors/Firms/Vendors for pre-qualification to undertake the following works for the CFY-2024-25 & FY 2025-26

**REPAIR / MAINTENANCE, RENOVATION & HORTICULTURE WORKS IN OFFICE  
& ALLIED RESIDENTIAL BUILDINGS OF MINISTRY OF FOREIGN AFFAIRS  
(MOFA), ISLAMABAD FOR THE CFY-2024-25 & FY 2025-26**

2. Contractors/Firms wishing to have their names pre-qualified/enlisted for the CFY-2024-25 & FY 2025-26 should submit the following information:

- i. Pre-qualification will be carried out by adopting “**Single Stage Single Envelope (SSSE)**” procedure as per Clause-36(a) of Public Procurement Rule-2014
- ii. Name of the Firm with full address, telephone & fax No of Head office and its Branch offices situated in Islamabad/Rawalpindi.
- iii. A copy of articles and memorandum of association of Firm/partnership deed.
- iv. Latest Registration with Pakistan Engineering Council at least having registration in category **C-6** or above.
- v. Construction experience of similar nature works successfully carried out during the last 03 years with cost and satisfactory completion certificate from the concerned authorities, Proof of similar nature of projects in hand.
- vi. Detail of qualified Engineering staff presently employed with the firm along with their registration Nos. with Pakistan Engineering Council.
- vii. Detail of machinery, scaffolding, testing equipment and other tools and plant that would specifically be made available for the projects.
- viii. Documents to substantiate annual turnover (defined as billing for works in progress and completed) over last 03 years and banker confirmed line of credit that may be available.
- ix. Detail of litigation and arbitration cases, if any, in which the contractor/firm has been involved.
- x. Evidence of registration with Income Tax and Sales Tax of Government Department i.e. NTN, STRN numbers and Active Tax payer Certificate of FBR.
- xi. Affidavit that firm is not black listed/ disqualified by any Government, semi Government or any autonomous Department.
- xii. Any other document or information, which is considered necessary for pre-qualification.

This Tender Notice and Terms of Reference (ToRs) are also available on PPRA’s website ([www.ppra.org.pk](http://www.ppra.org.pk)) as well as ePADS. All firms are directed to apply only through online portal ePADS before **26 February 2025** at **1200 hrs**. Hard copy of the documents will not be accepted. Proposals shall be opened on the same day at **1230 hrs**.

Ministry of Foreign Affairs (MOFA) has the right to pre-qualify or disqualify any or all firms without assigning reasons.

**Assistant Director (GS-II)  
Ministry of Foreign Affairs, Islamabad  
Tel: 051-9207913**