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To : Public Procurement Regulatory Authority ✓  
1<sup>st</sup> Floor, FBC Building Near State Bank,  
Sector G-5/2, Islamabad

Subject: Uploading of Main Tender Notice Inquiry of Misc Spares of Staff Car Vehs FY-2024-25 on PPRA Website

1. 501 Central Workshop EME Rawalpindi intends to undertake Misc Spares of Staff Car Vehs according to **Anx A** to this Tender.

**TERMS AND CONDITIONS OF THE TENDER**

2. **Rates**

- a. Hard copy to tender Inquiry number 81204/LP dated **04 Nov 2024** comprising nature/ spares detail is available and can be collected from the office of undersigned on any working day before **11 Nov 2024**.
- b. **CST will be valid only for one time procurement.**
- c. Quoted rates must be inclusive of all the Government taxes i.e. GST, Income Tax and others.
- d. Rates will be quoted in Pak Rupees only.

3. **Quotations**

- a. As per PPRA Rule 36 (b), Single stage two envelope bidding procedure will be followed.
- b. Technical and commercial offers will be submitted in separate envelopes. The envelope containing Technical offer will be marked as "**TECHNICAL OFFER**". The envelope contains commercial offer will be marked as "**COMMERCIAL OFFER**".
- c. All the quotation should be submitted duly signed and stamped by each firm.
- b. The rep reporting to workshop for dropping the quotation should be in possession of **CNIC** which will be shown to the Gate Keeper.
- e. The firms are advised to quote maximum number of items so that each firm can be considered as active firm.
- f. No column should be left blank in quotation, however, **NQ** should be written in the rate column for ITEMS NOT BEING QUOTED.
- g. Firm should clearly mention "**TOTAL NUMBER OF ITEMS QUOTED**".
- h. No rate will be accepted through fax or any other electronic device/medium.
- i. No quotation will be accepted after prescribed time under any circumstance.

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4. **Restrictions**

- a. **CUTTING OR OVERWRITING** in the quotation may make it liable to rejection, therefore may be avoided.
- b. The purchaser retain the authority to reject any or all the quotations as per PPRA rule.

5. **Tender Opening**

- a. The quotation should be dropped in tender box before **1000 hrs** on **25 Nov 2024**.
- b. The quotation will be opened at **1200 hrs** on **25 Nov 2024** in the presence of tender opening committee.

6. **Important Notes**

- a. Only GHQ security wise cleared firms which are registered with this Installation or any other Defense organization can participate in this tender inquiry.
- b. The firm has to deposit IT fee of **Rs. 3000/-** at the time of submitting the quotations or send pay order with the quotations. Tender will not be entertained / rejected for which IT fee not provided.
- c. **Genuine Items.** Any firm quoting for Genuine items will have to submitted authorized dealership letter of Indus Motor/ Honda Atlas Company.
- d. **Guard/ Qaim/ Shafique Filters**
  - (1) Firms quoting for "Guard/ Qaim/ Shafique" will provide ITD acceptance letter for each type of filter.
  - (2) Firms will provide authorized dealership letter of these firms along with technical offer, Or firm will provide written guaranty that it will provide original sales tax invoice of Guard/ Qaim/ Shafique (It will be verified directly from firm by this workshop).
  - (3) This Workshop reserve the right for testing of each item for ITD (Sample) for which firm will bear all expenses. Upon rejection by ITD all items will be returned to firm and firm will provide new items.

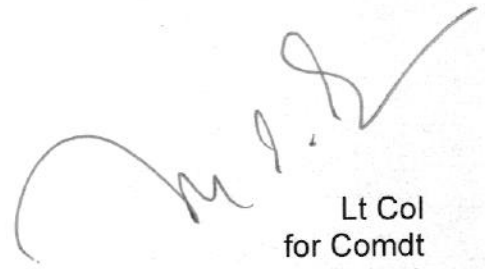
7. **Bid Security**

- a. Your tender/ quotation must be accompanied by a call deposit/ Bank Draft of (2%) the total quoted amount in favour of Commandant 501 Central Workshop EME Chaklala.
- b. Earnest money/ call Deposit of the successful bidders will be return upon completion of delivery of stores as per the supply order.
- c. Earnest money/ call Deposit of the un-successful bidders will be return forthwith.

8. **Warning**

- a. Study the specifications of item(s) of this Tender Inquiry carefully before quoting, otherwise 501 Central Wksp EME will not be responsible.
- b. Read all clauses carefully before preparing the quotations.

- c. In case of any discrepancy against any clause(s) in quotation, the bid is liable to rejection.
- d. Quotations to be deposited duly signed/ stamped on each page along with covering letter, on letter pad of the firm before time of submission mentioned.
9. **Disqualification.** Offers are liable to be rejected if:-
- There is any deviation from the General/ Special/ Technical instructions.
  - Offers are found conditional or incomplete in any respect.
  - Multiple rates are quoted against one item.
  - Manufactures relevant original brochures and technical details on major equipment assemblies are not attached in support of specification.
  - Received later than appointed/ fixed date and time.
  - Earnest money/ call deposit not provided as mentioned above.
  - If validity of offer is not quoted as required or it is made subject to confirmation later.
  - If your offer is found to be based on cartel action in connivance with other sources / participants of the tender.
  - Un-called offer/ quotations will be rejected.
10. **Rights Reserved.** Commandant 501 central workshop reserves full rights to accept or reject any or all offers including the lowest, with reasons but not liable to justify to the firms.
11. **Price Variation.** Additional price/ amount due to any devaluation in currency and Govt Taxes during the period of supply till the completion of order will be paid and adjusted by the firm/ seller. The purchaser will not have any liability of paying extra price in this regards.



Lt Col  
for Comdt  
(Muhammad Haroon Babur)

**OIL FILTER**

Ser	Make & Type	Part No	A/U	Brand	Qty Req	Rate
1	Honda Civic FE1	NIV	No	Gen (OEM)	60	
2	Honda Civic FC6	15400-RTA-003	No	Guard	604	
				Qaim		
				Shafique		
3	Honda Civic FB2	15400-RTA-003	No	Guard	268	
				Qaim		
				Shafique		
4	Honda Civic UH6	15400-RTA-004	No	Guard	88	
				Qaim		
				Shafique		
5	Honda Ciity 2013	15400-RAF-T01	No	Guard	788	
				Qaim		
				Shafique		
6	Honda Ciity 2022	15400-RAF-T01	No	Gen (OEM)	436	
7	Toyota Corolla XLI 170	90915-10003	No	Guard	1000	
				Qaim		
				Shafique		
8	Toyota Corolla XLI 140	90915-10003	No	Guard	476	
				Qaim		
				Shafique		
9	Toyota Corolla XLI 120	90915-10003	No	Guard	300	
				Qaim		
				Shafique		
10	Toyota Yaris	90915-YZZE1	No	Gen (OEM)	552	
11	Toyota Corolla Altis 122	90915-10003	No	Guard	176	
				Qaim		
				Shafique		
12	Toyota Corolla Altis 142	90915-10003	No	Guard	76	
				Qaim		
				Shafique		
13	Toyota Corolla Altis 172	90915-10003	No	Guard	40	
				Qaim		
				Shafique		

**SPARK PLUG**

<b>Ser</b>	<b>Make &amp; Type</b>	<b>Part No</b>	<b>A/U</b>	<b>Brand</b>	<b>Qty Req</b>	<b>Rate</b>
1	Toyota Corolla XLI 120	90919-01164	No	Gen (Toyota)	300	
2	Toyota Corolla XLI 140	90919-01164	No	Gen (Toyota)	560	
3	Toyota Corolla XLI 170	90919-01164	No	Gen (Toyota)	1020	
4	Toyota Corolla Altis 122	90919-01164	No	Gen (Toyota)	88	
5	Toyota Corolla Altis 142	90919-01164	No	Gen (Toyota)	30	
6	Toyota Corolla Altis 172	90919-01164	No	Gen (Toyota)	28	