

FEDERAL TAX OMBUDSMAN SECRETARIAT

REGIONAL OFFICE
186-A, SCOTCH CORNER UPPER MALL LAHORE

TENDER NOTICE

Sealed proposals are invited for printing of Newsletter & Annual Report of the office of Federal Tax Ombudsman Secretariat.

2. The terms and conditions are as follows:-
- The sample of Newsletter & Annual Report may be seen / examined in the office of Director (Admin), FTO Secretariat, Regional Office, Lahore.
 - Specifications of Newsletter & Annual Report to be printed are as follows:-

Newsletter's Specifications	Annual Report's Specifications
1. 115gm art paper	1. 125 Art Paper
2. 300gm title art card with lamination	2. 350 art card
3. All pages 4 color	3. Title lamination
	4. Title PANI printing
	5. Title Embossing
	6. Book size A4
	7. All pages 4 colour

- Number of copies to be printed will be 300, however, the vendors/firms are required to quote printing cost of 100, 200, 300, 500, 1000 and 2000 copies, separately and also quote per page rate.
- The successful bidders will be responsible for printing of newsletter / annual report within seven days.
- The firm shall submit the sealed tenders in the Office of undersigned located at **186-A, Scotch Corner Upper Mall, Lahore** latest by **27.01.2025** at **02:00 PM hrs** after which no tender will be entertained.
- A Purchase Committee shall open the offers on the same day **i.e by 02:30 PM** hours.
- In the Federal Tax Ombudsman Secretariat, Regional office, Lahore in presence of bidders/ representatives, of their firms.
- All the bidders will have to submit proof of GST registration, NTN number and a certificate to the effect that the firm was never blacklisted.
- Earnest money equal to 2 percent of the total value of quoted tender cost in the form of call deposit in the name of Director (Admin), Federal Tax Ombudsman Secretariat, regional Office, Lahore shall be attached.
- FTO Secretariat reserves the right to reduce / enhance the number of items as per permissible limit under PPRA rules.
- Incomplete and late tenders will not be considered.


(NAZIM RAZA)
Director (Admn)
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02/01/2025

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